

TRINITY LOCAL AGENCY FORMATION COMMISSION

December 10, 2019 at 4:00 p.m.

Trinity County Library meeting room,
Weaverville

MINUTES

These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.

1. CALL TO ORDER

Chair Morris called the meeting to order at 4:00 p.m.

Members present: John Fenley, Keith Groves, Judy Morris and Clarence Rose.

Members absent: Bill Britton, Bobbi Chadwick and Pat Frost. Public Member positions are currently vacant.

Staff Present: Colette Metz Santsche, Executive Officer, Executive Officer; Kathy Bull, Administrator/Clerk

2. PRESENTATIONS/ANNOUNCEMENTS

No presentations or announcements were provided

3. APPROVAL OF MINUTES

A. Approval of Minutes from September 17, 2019 Commission Meeting

Motion to approve the minutes was presented by Commissioner Grove, seconded by Commissioner Rose and passed by the following votes:

Ayes: Fenley, Groves and Rose

Noes: None

Abstain: Morris

Absent: Britton, Chadwick

4. PUBLIC COMMENT OPPORTUNITY

There were no comments received from the public.

5. PUBLIC HEARINGS

No public hearings were scheduled.

6. NEW BUSINESS

A. Public Member Appointment

Ms. Metz Santsche explained the two Public Members and one Alternate Public Member positions were vacant. Staff published information in the newspaper and sent to multiple agencies and LAFCO has received two applications, one from Anna Burke and one from Evan Barrow. Commissioner Groves informed

the Commission that he had done a small amount of business with Even Barrow, but it would not impact any decisions LAFCO is involved with. Ms. Burke provided information regarding her interest to serve on the LAFCO Commission and answered Commission questions. Mr. Barrow than provided information regarding his interest to serve on the LAFCO Commission to the Commission and answered Commission questions.

Motion to select Anna C. Burke as Regular Public Member (voting seat #1) was presented by Commissioner Groves, seconded by Commissioner Fenley and passed by the following votes:

Ayes: Fenley, Groves, Morris and Rose

Noes: None

Abstain: None

Absent: Britton, Chadwick

Motion to select Evan Barrow as Regular Public Member (voting seat #2) was presented by Commissioner Groves, seconded by Commissioner Rose and passed by the following votes:

Ayes: Fenley, Groves, Morris and Rose

Noes: None

Abstain: None

Absent: Britton, Chadwick

B. Special District Member Appointment

The process to appoint a Special District Member was explained by Ms. Metz Santsche and noted a current vacancy as well as an upcoming vacancy. Staff asked to hold a Joint Meeting of the Independent Special Districts in order to elect two Regular Special District Members. Typically, one person is nominated from a Fire District and one from a Public Utility District. The Commission directed staff to contact the Special Districts to organize the meeting.

C. Coffee Creek Volunteer Fire District MSR & SOI Update

Ms. Metz Santsche provided information regarding staff working with the District to obtain information to complete a Municipal Service Review (MSR) and Sphere Of Influence (SOI). The MSR & SOI's are updated every five years or as needed. Staff should be able to bring the draft update for adoption at a future meeting as well as for updates to the Trinity Center.

D. Senate Bill 929 Website Requirements for Special Districts

Staff proposed to send a letter to Special Districts along with information to be in compliance with the new Senate Bill 929. A resolution for hardship exemption would be included.

E. New Trinity LAFCo Website (www.trinitylafco.org)

The Commission was able to look at the website and said it looked great.

F. 2020 Proposed Commission Meeting Schedule

A proposed change in schedule from third Tuesday to second Tuesday of every other month beginning at 4:00 p.m. There was discussion to hold meeting at an

earlier time, but the Commission decided to keep meeting at 4:00 p.m.

Motion to approve the change was presented by Commissioner Fenley, seconded by Commissioner Groves and passed by the following votes:

Ayes: Fenley, Groves, Morris and Rose

Noes: None

Abstain: None

Absent: Britton, Chadwick

G. Commission Policies and Procedures Update

The last update to the Policies and Procedures was done in 2013 and Ms. Metz Santsche informed the Commission the need for another update trying to maintain the original as much as possible.

7. **NEW BUSINESS**

A. Trinity Life Support CSD Status Report

John Jelichich, Former Executive Officer provided minutes from the Conducting Authority Hearing held on October 22, 2019. Depending on results of election, either a certificate of completion or certificate of termination will be completed.

8. **EXECUTIVE OFFICER’S REPORT/CORRESPONDENCE**

Ms. Metz Santsche stated she had received GIS files from the County and was preparing a map with all the special district to be provided at a future meeting. It was also noted that staff met with Chair Morris regarding finances.

9. **COMMISSIONERS’ COMMENTS**

Each Commissioner provided their thoughts and thanks for the years of service John Jelichich provided to Trinity LAFCO.

10. **ADJOURNMENT**

There being no further business, Chair Morris adjourned the meeting at 4:57 p.m.

ATTEST:

APPROVED:

Kathy Bull
Administrator/Clerk

Judy Morris
Chair

DATE: _____

DATE: _____