

TRINITY LOCAL AGENCY FORMATION COMMISSION

March 19, 2019 at 4:00 p.m.

Trinity County Library meeting room,

Weaverville

AGENDA

1. **CALL TO ORDER**

2. **PRESENTATIONS/ANNOUNCEMENTS**

Brief presentation from Pamela Miller, Executive Director, California Association of Local Agency Formation Commissions (CALAFCO) pertaining to services they provide.

3. **APPROVAL OF MINUTES** (December 4, 2018)

4. **PUBLIC COMMENT OPPORTUNITY**

This agenda time is for information from the public for items *not* appearing on today's agenda. No action or discussion will be conducted on matters presented at this time. When addressing the Commission, please state your name for the record prior to providing your comments. Address the Commission as a whole through the Chair. Comments are limited to three (3) minutes in length, subject to the discretion of the Chair, and must pertain to matters within the jurisdiction of this Commission.

5. **PUBLIC HEARINGS**

None

6. **ACTION ITEMS**

A. Discuss and/or take action regarding the following matters that could affect next year's budget preparation:

1. Transition of Executive Officer from current appointee to possible consulting firm. George Williamson and others from the consulting firm PlanWest will be present to discuss services they could provide beginning next fiscal year, if the Commission desires; and/or
2. Establish priorities for work program in FY 2019/20, which could include, but not be limited to the following:
 - a. Complete and adopt Policy and Procedures Manual; and/or
 - b. Prepare, update and prioritize Municipal Service Reviews (MSRs) and Spheres of Influence (SOI) for Independent Special Districts; and/or
 - c. Give direction to staff regarding the potential need to increase revenue to achieve Commission priorities; and/or
3. Provide direction to Executive Officer regarding these and/or other matters that could affect FY 2019/20 budget preparations.

7. ADMINISTRATIVE BUSINESS

Review current bi-tech report regarding Commission budget.

8. EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE

- A. Discuss Public Member vacancies.
- B. Update: Trinity County Life Support proposal to form a special district.

9. COMMISSIONER'S COMMENTS

10. ADJOURNMENT

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff before 1:00 p.m. on the day of the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 15 copies.

Accessibility

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Executive Officer or Commission Clerk at least 24 hours before the meeting.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Trinity LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agent (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the LAFCO office, as indicated below.

Contact LAFCO Staff: LAFCO staff may be contacted at (530) 623-1351; by mail at Trinity LAFCo, John Jelich Executive Officer, P.O. Box 1445, Weaverville, CA 96093; by email at jjelich@trinitycounty.org or by fax at (530) 623-1353.