

TRINITY LOCAL AGENCY FORMATION COMMISSION

April 16, 2019 at 4:00 p.m.

Trinity County Library meeting room,

Weaverville

**AGENDA**

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1. **CALL TO ORDER**

2. **PRESENTATIONS/ANNOUNCEMENTS**

None

3. **APPROVAL OF MINUTES** (March 19, 2019)

4. **PUBLIC COMMENT OPPORTUNITY**

This agenda time is for information from the public for items *not* appearing on today's agenda. No action or discussion will be conducted on matters presented at this time. When addressing the Commission, please state your name for the record prior to providing your comments. Address the Commission as a whole through the Chair. Comments are limited to three (3) minutes in length, subject to the discretion of the Chair, and must pertain to matters within the jurisdiction of this Commission.

5. **PUBLIC HEARINGS**

A. **Public Hearing on 'Proposed' Budget for FY 2019/2020**

Consider/action, and provide direction to Executive Officer regarding "proposed" budget for FY 2019-2020.

6. **ACTION ITEMS**

A. **Appointment of Public Member(s) to Commission**

The closing date for applications was April 3, 2019.

B. **Elect Chair and Vice-Chair**

Discuss and/or take action to appoint Chair and Vice-chair to serve from May 1, 2019 to May 1, 2020. (The new Chair will be a County member. [The current vice-chair is Judy Morris (County)]; the new vice-chair would normally be a Public member).

7. **ADMINISTRATIVE BUSINESS**

- A. Review bi-tech report (this will probably be discussed during the budget item)
- B. Discuss and/or take action regarding transition from current Executive Officer to Planwest, a consulting firm specializing in LAFCO matters.
- C. Discuss and/or take action regarding proposed schedule to prepare/update Independent Special District Municipal Service Reviews (MSR) and Spheres of Influence (SOI)

- D. Discuss, direction and/or action regarding Trinity LAFCO website and arrangement with “Streamline” of Sacramento to develop and maintain new website in conformance with State requirements.
- E. Discuss and/or take action regarding Commission meeting schedule for remainder of calendar year.

**8. EXECUTIVE OFFICER’S REPORT/CORRESPONDENCE**

- A. Status of Trinity County Life Support application to form a special district.
- B. Policy and Procedures Manual update.

**9. COMMISSIONERS’ COMMENTS**

**10. ADJOURNMENT**

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*The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.*

*All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff before 1:00 p.m. on the day of the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 15 copies.*

Accessibility

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Executive Officer or Commission Clerk at least 24 hours before the meeting.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Trinity LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agent (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the LAFCO office, as indicated below.

Contact LAFCO Staff: LAFCO staff may be contacted at (530) 623-1365; by mail at Trinity LAFCo, John Jelich Executive Officer, P.O. Box 1445, Weaverville, CA 96093; by email at [jjelich@trinitycounty.org](mailto:jjelich@trinitycounty.org) or by fax at (530) 623-1353.