

TRINITY LOCAL AGENCY FORMATION COMMISSION
June 16, 2020 at 4:00 p.m.
Via Virtual Teleconference

MINUTES

These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.

1. CALL TO ORDER/ROLL CALL

- A. Chair Morris called the meeting to order at 4:01 p.m.
Members present: Evan Barrow, Anna Burke, John Fenley, Keith Groves, Joseph Kasper, Judy Morris and Thomas Walz (arrived 4:15), Alternate Commissioner Frost.
Members absent: Bobbi Chadwick, Alternate
Staff Present: Colette Santsche, Executive Officer; Kathy Bull, Administrator/Clerk
- B. Seating of two new Special District Members; Joseph Kasper and Thomas Walz.
Chairman Morris introduced the two new members after hearing the Trinity Life Support Community Services District Formation hearing.

2. PRESENTATIONS/ANNOUNCEMENTS

- A. LAFCO "101" Presentation from Pamela Miller, CALAFCO Executive Officer
The presentation was provided by Pamela Miller, Executive Officer at CALAFCO. Staff explained this presentation will be placed on the Trinity LAFCo website. Ms. Miller stated the Commission would be provided with the presentation as well as information on Municipal Service Reviews and Spheres of Influence. (MSR/SOI)

3. CONSENT CALENDAR

- A. Approval of Minutes from April 21, 2020 Commission Meeting

Motion to approve the minutes was presented by Commissioner Burke, seconded by Commissioner Barrow and passed by the following votes:

Ayes: Barrow, Burke, Fenley, Groves, Kasper, Morris, Walz

Noes: None

Abstain: None

Absent: None

4. PUBLIC COMMENT OPPORTUNITY

There were no comments received from the public.

5. PUBLIC HEARINGS

- A. Trinity Life Support Community Services District Formation

Ms. Santsche provided a timeline of the application process in relation to this item. Application had been originated in September 2019, and moved on to and election for a parcel tax which failed. An application has been resubmitted with changes to the parcel tax amount. Trinity LAFCo has not received any written oppositions to date. Staff asked for a waiver of the protest proceedings. Kathy Ratliff from Trinity County Life Support thanked Ms. Santsche for the work in this project.

Motion to approve the Resolution 2020-04 in connection with this district formation was

presented by Commissioner Groves, seconded by Commissioner Burke and passed by the following votes:

Ayes: Barrow, Burke, Fenley, Groves, Kasper, Morris, Walz

Noes: None

Abstain: None

Absent: None

B. Final LAFCo Budget for Fiscal Year 2020/2021

Ms. Santsche informed the Commission that the budget had been sent to the appropriate agencies for feedback, with no comments received. No changes have been made to the budget since the April Commission meeting.

Commissioner Walz expressed concern for not including a contingency appropriation of \$5,000 consistent with the Commission's Financial Policies. Ms. Santsche noted the Commission's fund balance is being used to reduce agency contributions and therefore a contingency is not proposed.

Motion to approve the Final Fiscal Year 2020/2021 Budget referenced in Resolution 2020-05 in was presented by Commissioner Fenley, seconded by Commissioner Kasper and passed by the following votes:

Ayes: Barrow, Burke, Fenley, Groves, Kasper, Morris, Walz

Noes: None

Abstain: None

Absent: None

6. **NEW BUSINESS**

None

7. **OLD BUSINESS**

A. Commission Policies and Procedures Update – Section 1. And Section 2.

The Commission asked for revisions at a previous meeting. After changes were made, staff provide an updated version. The Commission provided a couple of corrections.

Motion to accept, with corrections, Sections 1. and 2. of the Commission Policies and Procedures update was presented by Commissioner Burke, seconded by Commissioner Kasper and passed by the following votes:

Ayes: Barrow, Burke, Fenley, Groves, Kasper, Morris, Walz

Noes: None

Abstain: None

Absent: None

8. **EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE**

A. Status of MSR & SOI Updates

Ms. Santsche provided a brief update on two districts Weaverville Sanitary District and Weaverville Community Services District MSR & SOI Updates which are currently being prepared.

9. **COMMISSIONERS' COMMENTS**

Commissioner Kasper thanked the Commission for the opportunity to serve, and Commissioner Walz stated he was glad to be on board. Alternate Commissioner Frost asked that Vice Chair selection be considered at the next Commission meeting.

10. **ADJOURNMENT**

There being no further business, Chair Morris adjourned the meeting at 5:05 p.m.

ATTEST:

APPROVED:

Kathy Bull
Administrator/Clerk

Judy Morris
Chair

DATE: _____

DATE: _____

DRAFT