

TRINITY LOCAL AGENCY FORMATION COMMISSION

August 18, 2020 at 4:00 p.m.

Via Virtual Teleconference

MINUTES

These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.

1. CALL TO ORDER/ROLL CALL

A. Colette Santsche, Executive Officer called the meeting to order at 4:37 p.m.

Members present: Evan Barrow, Anna Burke, Joseph Kasper, and Thomas Walz.

Members absent: John Fenley, Keith Groves, Judy Morris; Alternate Commissioners Bobbi Chadwick, and Pat Frost

Staff Present: Colette Santsche, Executive Officer; Kathy Bull, Administrator/Clerk

Due to a prolonged Trinity County Board of Supervisor meeting, the Commissioners in attendance for the Trinity LAFCo meeting agreed that Anna Burke be placed as temporary chair in the stead of Judy Morris.

Motion to appoint temporary chair Anna Burke was presented by Commissioner Burke, seconded by Commissioner Walz and passed by the following roll call vote:

Ayes: Barrow, Burke, Kasper, Walz

Noes: None

Abstain: None

Absent: Fenley, Groves, Morris

2. PRESENTATIONS/ANNOUNCEMENTS

There were no presentations scheduled.

3. CONSENT CALENDAR

A. Approval of Minutes from June 16, 2020 Commission Meeting

Motion to approve the minutes was presented by Commissioner Kasper, seconded by Commissioner Barrow and passed by the following roll call vote:

Ayes: Barrow, Burke, Kasper, Walz

Noes: None

Abstain: None

Absent: Fenley, Groves, Morris

4. PUBLIC COMMENT OPPORTUNITY

There were no comments received from the public.

5. PUBLIC HEARINGS

A. Weaverville Sanitary District Draft MSR & SOI Update

Ms. Santsche provided information for the Weaverville SD Municipal Service Review and Sphere of Influence (MSR/SOI) update, which included proposed sphere adjustments (both reduction and expansion areas). Chair Burke opened the public hearing, and with no public comment closed the public hearing.

Motion to approve the Resolution 2020-06 in connection with this MSR/SOI update, including a SOI amendment as depicted in Exhibit "A" of the resolution, was presented by Commissioner Kasper, seconded by Commissioner Burke and passed by the following roll call vote:

Ayes: Barrow, Burke, Kasper, Walz

Noes: None

Abstain: None

Absent: Fenley, Groves, Morris

B. Weaverville Community Services District Draft MSR & SOI Update

Ms. Santsche provided information for the Weaverville CSD Municipal Service Review and Sphere of Influence (MSR/SOI) update, which included proposed sphere reductions in two areas. There was discussion among the Commission regarding one area in particular designated as Open Space. The Commission discussed the merits to service in this area and options for redrawing the SOI to include a portion of this Open Space area. Ms. Santsche also explained the process for future development entitlements.

Chair Burke opened the public hearing, and with no public comment closed the public hearing.

Motion to accept staff recommendation of the Resolution 2020-07 in connection with this MSR/SOI update with an amended sphere of influence was presented by Commissioner Walz, seconded by Commissioner Kasper and failed by the following roll call vote:

Ayes: Burke, Kasper, Walz

Noes: Barrow

Abstain: None

Absent: Fenley, Groves, Morris

After Commission discussion it was decided to table this public hearing until the next meeting.

Motion to continue the public hearing until next Commission meeting on October 20, 2020 was presented by Commissioner Burke, seconded by Commissioner Barrow and passed by the following roll call vote:

Ayes: Barrow, Burke, Kasper, Walz

Noes: None

Abstain: None

Absent: Fenley, Groves, Morris

6. **NEW BUSINESS**

A. Trinity County Waterworks #1 Tule Creek Road Annexation – Time Extension

Ms. Santsche explained the finalization of the LAFCo process for the annexation which was approved in December 2018. The one-year time extension will allow staff to complete and record the annexation, effective December 4, 2019 and extending to December 4, 2020.

Motion to approve Resolution 2020-08, thereby authorizing a one-year time extension for completion of the Tule Creek Road Annexation was presented by Commissioner Kasper, seconded by Commissioner Burke and passed by the following roll call vote:

Ayes: Barrow, Burke, Kasper, Walz
Noes: None
Abstain: None
Absent: Fenley, Groves, Morris

B. Selection of Vice-Chair

Motion to Appoint Commissioner Kasper as vice-chair was presented by Commissioner Walz, seconded by Commissioner Burke and passed by the following roll call vote:

Ayes: Barrow, Burke, Kasper, Walz
Noes: None
Abstain: None
Absent: Fenley, Groves, Morris

7. **OLD BUSINESS**

A. Commission Policies and Procedures Update – Section 3. Policies, Requirement & Criteria for Applications

Ms. Santsche provided a brief update on the changes to the policy and procedure Section 3. Policies, Requirement & Criteria for Applications. Once all sections have been revised and updated, staff will provide a complete Policy and Procedures document in its entirety for the Commission’s final approval.

Motion to accept, Sections 3. of the Commission Policies and Procedures update was presented by Commissioner Kasper, seconded by Commissioner Barrow and passed by the following roll call vote:

Ayes: Barrow, Burke, Kasper, Walz
Noes: None
Abstain: None
Absent: Fenley, Groves, Morris

8. **EXECUTIVE OFFICER’S REPORT/CORRESPONDENCE**

No further reports were provided by the Executive Officer.

9. **COMMISSIONERS’ COMMENTS**

Commissioner Burke stated she was thankful for all the LAFCo training, both Commissioners Barrow and Kasper agreed.

10. **ADJOURNMENT**

There being no further business, Chair Burke adjourned the meeting at 5:44 p.m.

ATTEST:

APPROVED:

Kathy Bull
Administrator/Clerk

Anna Burke
Chair

DATE: _____

DATE: _____