

TRINITY LOCAL AGENCY FORMATION COMMISSION

April 20, 2021 at 4:00 p.m.

Via Virtual Teleconference

MINUTES

These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.

1. CALL TO ORDER/ROLL CALL

A. Chair Groves called the meeting to order at 4:20 p.m.

Members present: Commissioners Evan Barrow, Anna Burke, Jill Cox, Dan Frasier, Keith Groves, Joseph Kasper

Members absent: Commissioner Andrew Johnson; Alternate Pat Frost, Liam Gogan

2. NEW APPOINTMENTS

A. Special District Member Appointment Process Update

Ms. Santsche explained LAFCo received one nomination so the balloting process was not required. The new Special District appointment is Andrew Johnson from Trinity Public Utility District.

B. Public Member Appointment

One Regular Public Member term ends April 30, 2021, and one Alternate Public Member position is vacant. One application was received from current Commissioner Burke expressing interest to continue serving on LAFCo. The remaining vacant alternate seat will remain open until filled.

Motion to accept nomination of Anna Burke was presented by Commissioner Kasper, seconded by Commissioner Frasier, and passed by the following votes:

Ayes: Cox, Frasier, Groves, Kasper

Noes: None

Abstain: Barrow, Burke

Absent: Johnson

3. PRESENTATIONS/ANNOUNCEMENTS

No presentations were presented.

4. CONSENT CALENDAR

A. Approval of Minutes from February 16, 2021 Commission Meeting

Motion to approve the consent calendar was presented by Commissioner Barrow, seconded by Commissioner Kasper and passed by the following votes:

Ayes: Barrow, Burke, Cox, Frasier, Groves, Kasper

Noes: None

Abstain: None

Absent: Johnson

5. PUBLIC COMMENT OPPORTUNITY

There were no comments received from the public.

6. **PUBLIC HEARINGS**

A. MSR/SOI Update for Trinity Public Utilities District

Executive Officer Santsche introduced the MSR and noted the TPUD SOI is proposed to remain coterminous with the district boundary apart from the expanded SOI in the Post Mountain area which generally corresponds with the service area of the Post Mountain PUD. There was discussion regarding the District's Wildfire Risk Reduction, Reliability, and Asset Protection (WRAP) Project. Commissioner Kasper noted concern for the use of herbicides as part of proposed right-of-way expansion. Executive Officer Santsche noted that such concerns should be submitted as part of the public review period for the Draft EIS/EIR on the Project.

Motion to approve the Trinity Public Utilities District MSR/SOI Update by Resolution 2021-01 was presented by Commissioner Cox, seconded by Commissioner Burke, and passed by the following votes:

Ayes: Barrow, Burke, Cox, Frasier, Groves, Kasper
Noes: None
Abstain: None
Absent: Johnson

B. Proposed Budget for Fiscal Year 2021/2022

The current fiscal year is expected to be under budget. There are no proposed changes to the budget for fiscal year 2021/2022. There is the possibility of a proposed increase to contributions from local funding agencies in the Fiscal Year 2022/2023 to reduce reliance on reserves needed to balance the operational budget.

Motion to approve the proposed Fiscal Year 2021/2022 Budget by Resolution 2021-02 was presented by Commissioner Kasper, seconded by Commissioner Frasier, and passed by the following votes:

Ayes: Barrow, Burke, Cox, Frasier, Groves, Kasper
Noes: None
Abstain: None
Absent: Johnson

C. Policies and Procedures Update

Staff provided the complete Policy and Procedures document with changes for the Commission's final approval.

Motion to adopt the Policies and Procedure Update as presented by Resolution 2021-03 was presented by Commissioner Kasper, seconded by Commissioner Barrow, and passed by the following votes:

Ayes: Barrow, Burke, Cox, Frasier, Groves, Kasper
Noes: None
Abstain: None
Absent: Johnson

D. Deposit/Fee Schedule

At the previous meeting, the Commission reviewed draft changes to the LAFCo Deposit/Fee Schedule. A final Deposit/Fee Schedule was presented for approval.

Motion to adopt the updated Deposit/Fee Schedule by Resolution 2021-04 was presented by Commissioner Kasper, seconded by Commissioner Frasier, and passed by the following votes:

Ayes: Barrow, Burke, Cox, Frasier, Groves, Kasper

Noes: None

Abstain: None

Absent: Johnson

7. NEW BUSINESS

A. Trinity County Waterworks #1 Tule Creek Road Annexation – Time Extension

Ms. Santsche provided information regarding the administrative need to update the description and map in order to complete a Certificate of Completion.

Motion to approve a one-year extension for the Trinity County Waterworks #1 Tule Creek Road Annexation by Resolution 2021-05 was presented by Commissioner Barrow, seconded by Commissioner Kasper, and passed by the following votes:

Ayes: Barrow, Burke, Cox, Frasier, Groves, Kasper

Noes: None

Abstain: None

Absent: Johnson

8. OLD BUSINESS

No Old Business was scheduled.

9. EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE

No further reports were provided.

10. COMMISSIONERS' COMMENTS

Commissioner Burke thanked the Commission for voting her back for another term.

11. ADJOURNMENT

Chair Groves noted the next meeting is scheduled for August 17, 2021. There being no further business, Chair Groves adjourned the meeting at 5:03 p.m.

ATTEST:

APPROVED:

Kathy Bull
Administrator/Clerk

Keith Groves
Chair

DATE: _____

DATE: _____