



Agenda Item: 5.B.

Meeting: June 15, 2021

To: Trinity LAFCO Commissioners

From: Colette Metz Santsche, Executive Officer & Kathy Bull, Administrator/Clerk

Subject: Final Budget for Fiscal Year 2021/2022

BACKGROUND

Local Agency Formation Commissions (LAFCos) are responsible for annually adopting a proposed budget by May 1st and a final budget by June 15th in accordance with Government Code Section 56381. State law specifies the proposed and final budgets shall, at a minimum, be equal to the budget adopted for the previous fiscal year unless LAFCo finds the reduced costs will nevertheless allow the agency to fulfill its prescribed regulatory and planning duties.

A Public Hearing on the Proposed Budget for Fiscal Year 2021/2022 was held on April 20, 2021, adopted by Resolution 2021-02 and distributed to local funding agencies and county agencies. No written comments have been received regarding the proposed Final Budget.

DISCUSSION

Funding Sources:

Trinity LAFCo's annual operating expenses are principally funded through appropriations from the County and Special Districts, in addition to application fees. Each fiscal year, after the Commission adopts the final budget, the County Auditor-Controller apportions operating expenses between the County and the independent special districts. Statutory authority allows the County Auditor-Controller to collect the amounts apportioned.

Operating Expenses:

The proposed operating expenses reflect the anticipated staffing services, daily operational needs, and preparation of municipal service reviews and sphere of influence updates. There are no changes in operating expenses from the prior fiscal year.

Operating Revenues:

The operating revenues are proposed to remain equal with last year in the amount without an increase to local funding agencies. All essential LAFCo operational functions will be met in accordance with California law.

RECOMMENDATION

Staff recommends the Commission approve the Final Budget for Fiscal Year 2021/2022 referenced in Resolution 2021-07 as outlined in Exhibit A with any requested changes; and direct staff to forward the final budget to local funding agencies and the County Auditor-Controller.

The Fiscal Year 2021/2022 Budget can be adopted and implemented without an increase in contributions from funding agencies while able to fulfill its regulatory and planning responsibilities.

Exhibit A: Trinity LAFCo FY 2021/2022 Final Budget
Exhibit B: Trinity LAFCo Resolution Number 2021-07

Trinity LAFCo Budget

Fund No. 270-0100
 Department No. 8270

Categories	Acct #	FY 2019/20 Adopted Budget	FY 2019/20 Budget Adjustments	FY 2019/20 Year End Actual	FY 2020/21 Adopted Budget	FY 2020/21 Q3 Actual	FY 2021/22 Final Budget
REVENUES:							
Interest	6601	-	-	1,671	-	-	-
LAFCo Fees (Applications)	8404	-	-	1,216	5,000	2,952	5,000
Cont From Other Agencies:							
County	9282	14,000	14,000	14,000	14,000	14,000	14,000
Indep Spec Districts	9285	14,000	14,000	13,450	14,000	9,328	14,000
TOTAL Revenues		\$ 28,000	\$ 28,000	\$ 30,337	\$ 33,000	\$ 26,280	\$ 33,000

EXPENDITURES:							
Memberships	2240	1,500	1,500	1,075	1,500	1,185	1,500
Office	2260	600	600	655	600	36	600
Professional & Specialized:	2300	40,800	40,800	39,837	45,800	25,090	45,800
- Staffing services		15,000	25,000	24,985	25,000	14,546	25,000
- MSR/SOI		25,000	15,000	11,732	15,000	9,858	15,000
- Applications		-	-	2,839	5,000	686	5,000
- Legal Counsel		500	500	-	500	-	500
- Web Service		300	300	282	300	-	300
Publications & Legal Notices	2500	500	500	947	500	268	500
Transportation & Travel	2750	1,500	1,500	406	1,500	58	1,500
Training	2756	-	-	-	-	-	-
Contrib to Non LAF Agency	3200	-	-	-	-	-	-
Transfer Out		-	-	-	-	-	-
TOTAL Expenditures		\$ 44,900	\$ 44,900	\$ 42,921	\$ 49,900	\$ 26,637	\$ 49,900

Operating Difference		\$ (16,900)	\$ (16,900)	\$ (12,584)	\$ (16,900)	\$ (357)	\$ (16,900)
<i>(Negative Balance Indicates Use of Reserves)</i>							

FUND BALANCE/RESERVES

Beginning Year Fund Balance		\$ 109,160			\$96,576		
Ending Year Fund Balance				\$ 96,576			
Assigned/Designated Reserve Funds:	\$90,000						
Litigation Defense:	\$ 60,000						
Special Legal Counsel:	\$ 10,000						
Unanticipated Sp. Studies:	\$ 20,000						



RESOLUTION NUMBER 2021-07

**APPROVAL OF THE TRINITY LOCAL AGENCY FORMATION COMMISSION
ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2021/2022**

WHEREAS, the Trinity Local Agency Formation Commission is required by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 to annually adopt a Proposed Budget by May 1st and a Final Budget by June 15th; and

WHEREAS, the Commission adopted a Proposed Budget at a noticed public hearing on April 20, 2021; and

WHEREAS, the Commission Staff circulated for review and comment of the Proposed Budget to each of the funding agencies who contribute to the budget; and

WHEREAS, the Final Budget for Fiscal Year 2021/2022 was presented to the Commission in the manner provided by law at its public hearing on June 15, 2021; and

WHEREAS, the Commission determined the overall operating costs provided in Final Budget will allow the Commission to fulfill its regulatory and planning responsibilities.

NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED as follows:

1. The Final Budget for Fiscal Year 2021/2022 as outlined in Exhibit A is approved;
2. The adopted Final Budget for Fiscal Year 2021/2022 as outlined in Exhibit A be circulated to local funding agencies and the Trinity County Auditor-Controller as required under Government Code Section 56381(a);
3. The Trinity County Auditor-Controller is authorized to apportion the budget as specified in Government Code Section 56381(b) and request payment from the County and each Special District no later than July 1, 2021 as specified in Government Code 56381(c).

THE FOREGOING RESOLUTION was introduced at a public hearing of the Trinity LAFCo Commission on the 15th day of June, 2021, and adopted by the following roll call vote:

AYES:
NOES:
ABSTAINS:
ABSENT:

ATTEST:

APPROVED:

Kathy Bull
Administrator/Clerk

Keith Groves
Chair