

# TRINITY LOCAL AGENCY FORMATION COMMISSION

June 15, 2021 at 4:00 p.m.

Via Virtual Teleconference

## MINUTES

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*These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.*

### 1. CALL TO ORDER/ROLL CALL

A. Chair Groves called the meeting to order at 4:03 p.m.

Members present: Commissioners Evan Barrow, Anna Burke, Jill Cox, Dan Frasier, Keith Groves, Andrew Johnson, Joseph Kasper and Alternate Commissioner Pat Frost

Members absent: Alternate Commissioner Liam Gogan

### 2. PRESENTATIONS/ANNOUNCEMENTS

No presentations were presented.

### 3. CONSENT CALENDAR

A. Approval of Minutes from April 20, 2021 Commission Meeting

**Motion** to approve the consent calendar was presented by Commissioner Frasier, seconded by Commissioner Barrow, and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Frasier, Groves, Johnson, Kasper

**Noes:** None

**Abstain:** None

**Absent:** None

### 4. PUBLIC COMMENT OPPORTUNITY

There were no comments received from the public.

### 5. PUBLIC HEARINGS

A. MSR/SOI Update for Hyampom Community Services District

The public hearing was opened by Chair Groves. Executive Officer Santsche discussed the fire protection services provided by the Hyampom Community Services District. The District's SOI is proposed to be coterminous to match the District Boundary.

**Motion** to approve the Hyampom Community Services District MSR/SOI Update by Resolution 2021-06 was presented by Commissioner Kasper, seconded by Commissioner Cox, and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Frasier, Groves, Johnson, Kasper

**Noes:** None

**Abstain:** None

**Absent:** None

B. Final Budget for Fiscal Year 2021/2022

Executive Officer Santsche briefly explained the proposed budget was distributed to member agencies after approval at the April 20<sup>th</sup> LAFCo meeting and staff had not received any comments regarding the budget. There are no changes in operating expenses from the prior fiscal year.

**Motion** to approve the Final Fiscal Year 2021/2022 Budget by Resolution 2021-07 was

presented by Commissioner Barrow, seconded by Commissioner Kasper, and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Frasier, Groves, Johnson, Kasper  
**Noes:** None  
**Abstain:** None  
**Absent:** None

**6. NEW BUSINESS**

A. Professional Services Contract for Executive Officer and Clerk

Executive Officer Santsche provided information regarding an extension to the professional services contract for executive officer and clerk with Planwest Partners.

**Motion** to approve a two-year amendment to the contract with Planwest Partners ending June 30, 2023 was presented by Commissioner Burke, seconded by Commissioner Kasper, and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Frasier, Groves, Johnson, Kasper  
**Noes:** None  
**Abstain:** None  
**Absent:** None

**7. OLD BUSINESS**

No Old Business was provided.

**8. EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE**

A. CALAFCO Quarterly (May 2021)

There was a brief discussion on the CALAFCO newsletter that was provided.

B. Check-in and Discuss Return to In-person Meetings

The was discussion on returning to in-person meetings, with the thought there would be an additional zoom meeting for the August meeting (which was cancelled due to fires) and the reevaluate for upcoming meetings.

**9. COMMISSIONERS' COMMENTS**

Commissioner Barrow noted drought conditions and trucking of water in Siskiyou County. No additional comments were provided.

**10. ADJOURNMENT**

There being no further business, Chair Groves adjourned the meeting at 4:40 p.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
Kathy Bull  
Administrator/Clerk

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Keith Groves  
Chair

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_