

TRINITY LOCAL AGENCY FORMATION COMMISSION

October 19, 2021 at 4:00 p.m.

Trinity County Library Meeting Room  
351 Main Street, Weaverville

**MINUTES**

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*These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.*

**1. CALL TO ORDER/ROLL CALL**

A. Chair Groves called the meeting to order at 4:00 p.m.

Members present: Commissioners Evan Barrow, Anna Burke, Dan Frasier, Keith Groves, Andrew Johnson, Joseph Kasper and Alternate Commissioner Pat Frost

Members absent: Commissioner Jill Cox, Alternate Commissioner Liam Gogan

**2. PRESENTATIONS/ANNOUNCEMENTS**

No presentations were presented.

**3. CONSENT CALENDAR**

A. Approval of Minutes from June 15, 2021 Commission Meeting

**Motion** to approve the consent calendar was presented by Commissioner Barrow, seconded by Commissioner Frasier, and passed by the following votes:

**Ayes:** Barrow, Burke, Frasier, Groves, Johnson, Kasper

**Noes:** None

**Abstain:** None

**Absent:** None

**4. PUBLIC COMMENT OPPORTUNITY**

There were no comments received from the public.

**5. PUBLIC HEARINGS**

None

**6. NEW BUSINESS**

A. Strategy Session to Discuss Ongoing Commission Activities and Priorities

Executive Officer Santsche reviewed the questions that were sent prior to the meeting and summarized responses. The Commission discussed various topics including LAFCo's role, critical issues and challenges facing special districts, and opportunities to increase LAFCo's interaction and support of special districts. The Commission discussed reestablishing annual meeting of the Independent Special District Selection Committee to make LAFCo appointments and provide feedback on LAFCo's proposed budget. There was discussion about opportunities to support special district formations, annexations or consolidations in order to address community fire service and water service needs. By order of the chair, the report was received and filed.

**7. OLD BUSINESS**

A. Year End Financial Report for Fiscal Year 2020/21

Executive Officer Santsche reviewed the Fiscal Year 2020/21 budget summary with a

comparison of budgeted items and actual revenue and expenditures. At year end, the Commission was under budget overall.

**8. EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE**

A. Return to In-Person Meetings and Teleconference Access Options

Executive Officer Santsche reviewed the staff report and discussed teleconference access options for both remote public participation and remote Commission participation. The Commission discussed the benefit of providing flexible remote participation options for both Commissioners and members of the public. The Commission provided general direction to work with Board of Supervisors staff to provide a hybrid option for future meetings.

B. Status of MSR and SOI Work Plan

Executive Officer Santsche reviewed the staff report and discussed the status of MSR/SOI updates. By order of the chair, the report was received and filed.

C. CALAFCO Quarterly (Aug 2021)

By order of the chair, the report was received and filed.

**9. COMMISSIONERS' COMMENTS**

Commissioner Kasper noted that Lewiston CSD is losing their current operator. The Commission discussed opportunities for recruitment.

**10. ADJOURNMENT**

There being no further business, Chair Groves adjourned the meeting at 5:04 p.m.

ATTEST:

APPROVED:

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Kathy Bull  
Administrator/Clerk

\_\_\_\_\_  
Keith Groves  
Chair

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_