

**TRINITY LOCAL AGENCY FORMATION COMMISSION**  
**February 1, 2022 at 4:00 p.m.**  
**Via Virtual Teleconference**

**MINUTES**

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*These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.*

**1. CALL TO ORDER/ROLL CALL**

A. Chair Groves called the meeting to order at 4:01 p.m.

Members present: Commissioners Evan Barrow, Anna Burke, Jill Cox, Keith Groves, Andrew Johnson and Joseph Kasper. Alternate Commissioner Pat Frost was also present.

Members absent: Commissioner Liam Gogan, Alternate Commissioner Jeremy Brown.

Staff Present: Colette Santsche, Executive Officer, Kathy Bull Administrator/Clerk.

B. New County Member Appointments

Acknowledgement of previous Alternate, now regular Commissioner, Liam Gogan and Alternate Commissioner Jeremy Brown.

**2. PRESENTATIONS/ANNOUNCEMENTS**

No presentations were presented.

**3. CONSENT CALENDAR**

A. Approval of Minutes from the December 7, 2021 Commission Meeting

B. Authorizing Teleconferencing of Meetings in accordance with AB 361

**Motion** to approve the consent calendar was presented by Commissioner Kasper, seconded by Commissioner Burke and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Groves, Johnson, Kasper

**Noes:** None

**Abstain:** None

**Absent:** Gogan

**4. PUBLIC COMMENT OPPORTUNITY**

There were no comments received from the public.

**5. PUBLIC HEARINGS**

A. Ruth Lake CSD MSR/SOI Update (Potential Action)

Ms. Santsche recommended the public hearing on the MSR/SOI update be continued to the April 19<sup>th</sup> meeting in order to coordinate more with the Ruth Lake CSD, Humboldt Bay Municipal Water District, and Southern Trinity Volunteer Fire Department.

Chair Groves opened the public hearing. John Friedenbach, Humboldt Bay Municipal Water District General Manager stated he had submitted a letter asking for this item to be continued as it would allow staff to gather more important information regarding the relationship between the two districts.

**Motion** to continue Ruth Lake CSD MSR/SOI Update to April 19th was presented by Commissioner Kasper, seconded by Commissioner Burke and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Groves, Johnson, Kasper

**Noes:** None

**Abstain:** None  
**Absent:** Gogan

6. **NEW BUSINESS**

There was no new business to report.

7. **OLD BUSINESS**

A. Review Mid-Year Financial Report for Fiscal Year 2021-22

The Mid-Year report was provided which shows revenues received from the County and Special Districts, with expenditures for staffing, MSRs are being tracked.

8. **EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE**

A. Correspondence with California Special Districts Association (CSDA) regarding expanding "health and safety" qualifying events into future Brown Act remote meeting legislation.

Ms. Santsche provided written correspondence with the Public Affairs Field Coordinator regarding the possibility of AB 361 including provisions with weather emergencies. There is a provision in the Brown Act that can be used with sufficient notice for such emergencies. The Commission asked if there was a way to include "rural area" as part of the Brown Act in order to use zoom. Ms. Santsche said using a hybrid meeting may help with participation.

B. Expiring Commissioner Terms Update

There is a Special District regular and alternate commissioner vacancy coming up and will be sending out a call for nominations and noticing for a hybrid Special District election meeting to be held after the April LAFCo meeting.

C. Submittal of Form 700

A brief reminder to the Commissioners that submittal of Form 700 will be due April 1<sup>st</sup>.

9. **COMMISSIONERS' COMMENTS**

Commissioner Kasper was pleased with amount of work done regarding Ruth Lake to get information as accurate as possible.

10. **ADJOURNMENT**

There being no further business, Chair Groves adjourned the meeting at 4:43 p.m.

ATTEST:

K. Bull  
Kathy Bull  
Administrator/Clerk

APPROVED:

Keith Groves  
Keith Groves  
Chair

DATE: 4/19/2022

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