

TRINITY LOCAL AGENCY FORMATION COMMISSION

April 20, 2021 at 4:00 p.m.

Via Virtual Teleconference

MINUTES

*These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.*

1. CALL TO ORDER/ROLL CALL

A. Chair Groves called the meeting to order at 4:20 p.m.

Members present: Commissioners Evan Barrow, Anna Burke, Jill Cox, Dan Frasier, Keith Groves, Joseph Kasper

Members absent: Commissioner Andrew Johnson; Alternate Pat Frost, Liam Gogan

2. NEW APPOINTMENTS

A. Special District Member Appointment Process Update

Ms. Santsche explained LAFCo received one nomination so the balloting process was not required. The new Special District appointment is Andrew Johnson from Trinity Public Utility District.

B. Public Member Appointment

There is a Regular Public Member term ends April 30, 2021, and one Alternate Public Member position is vacant. One application was received from current Commissioner Burke expressing interest to continue serving on LAFCo. Staff can send out another announcement for the alternate public member.

**Motion** to accept nomination of Anna Burke was presented by Commissioner Kasper, seconded by Commissioner Frasier and passed by the following votes:

**Ayes:** Cox, Frasier, Groves, Kasper

**Noes:** None

**Abstain:** Barrow, Burke

**Absent:** Johnson

3. PRESENTATIONS/ANNOUNCEMENTS

No presentations were presented.

4. CONSENT CALENDAR

A. Approval of Minutes from February 16, 2021 Commission Meeting

**Motion** to approve the consent calendar was presented by Commissioner Barrow, seconded by Commissioner Kasper and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Frasier, Groves, Kasper,

**Noes:** None

**Abstain:** None

**Absent:** Johnson

5. PUBLIC COMMENT OPPORTUNITY

There were no comments received from the public.

6. **PUBLIC HEARINGS**

A. MSR/SOI Update for Trinity Public Utilities District

The district boundary was explained with no change proposed in the update to the sphere of influence. There was discussion regarding the Trinity Pines areas as well as herbicides used in the district as part of a CEQA document.

**Motion** to approve the Trinity Public Utilities District MSR/SOI Update by Resolution 2021-01 was presented by Commissioner Cox, seconded by Commissioner Burke and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Frasier, Groves, Kasper  
**Noes:** None  
**Abstain:** None  
**Absent:** Johnson

B. Proposed Budget for Fiscal Year 2021/2022

The current fiscal year is expected to be under budget. There are no proposed changes to the budget for fiscal year 2021/2022. There is the possibility of an increase to contributions from local funding agencies in the Fiscal Year 2022/2023.

**Motion** to approve the proposed Fiscal Year 2021/2022 Budget by Resolution 2021-02 was presented by Commissioner Kasper, seconded by Commissioner Frasier and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Frasier, Groves, Kasper  
**Noes:** None  
**Abstain:** None  
**Absent:** Johnson

C. Policies and Procedures Update

Staff provided the complete Policy and Procedures document with changes for the Commission's final approval.

**Motion** to adopt the Policies and Procedure Update as presented by Resolution 2021-03 was presented by Commissioner Kasper, seconded by Commissioner Barrow and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Frasier, Groves, Kasper  
**Noes:** None  
**Abstain:** None  
**Absent:** Johnson

D. Deposit/Fee Schedule

At the previous meeting, the Commission requested changes which staff provided. The Deposit/Fee Schedule was presented for approval.

**Motion** to adopt the updated Deposit/Fee Schedule by Resolution 2021-04 was presented by Commissioner Kasper, seconded by Commissioner Frasier and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Frasier, Groves, Kasper  
**Noes:** None  
**Abstain:** None  
**Absent:** Johnson

7. **NEW BUSINESS**

- A. Trinity County Waterworks #1 Tule Creek Road Annexation – Time Extension  
Ms. Santsche provided information regarding the administrative need to update the description and map on order to complete a Certificate of Completion.

**Motion** to approve a one-year extension for the Trinity County Waterworks #1 Tule Creek Road Annexation by Resolution 2021-05 was presented by Commissioner Barrow, seconded by Commissioner Kasper and passed by the following votes:

**Ayes:** Barrow, Burke, Cox, Frasier, Groves, Kasper,  
**Noes:** None  
**Abstain:** None  
**Absent:** Johnson

8. **OLD BUSINESS**

No Old Business was scheduled.

9. **EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE**

No further reports were provided.

10. **COMMISSIONERS' COMMENTS**

Commissioner Burke thanked the Commission for voting her back again.

11. **ADJOURNMENT**

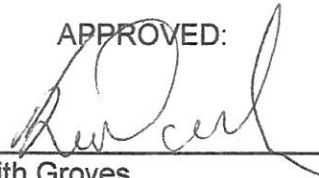
There being no further business, Chair Groves adjourned the meeting at 5:03 p.m.

ATTEST:

APPROVED:



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Kathy Bull  
Administrator/Clerk



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Keith Groves  
Chair

DATE: 8/22/21

DATE: 8/31/21