



AGENDA ITEM 5.B.

MEETING: April 19, 2022
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer & Kathy Bull, Administrator/Clerk
SUBJECT: Proposed Budget for Fiscal Year 2022-23

BACKGROUND

Local Agency Formation Commissions (LAFCos) are responsible for annually adopting a proposed budget by May 1st and a final budget by June 15th in accordance with Government Code Section 56381. State law specifies the proposed and final budgets shall, at a minimum, be equal to the budget adopted for the previous fiscal year unless LAFCo finds the reduced costs will nevertheless allow the agency to fulfill its prescribed regulatory and planning duties.

DISCUSSION

Funding Sources:

Trinity LAFCos annual operating expenses are principally funded through appropriations from the County and Special Districts, in addition to application fees. Each fiscal year, after the Commission adopts the final budget, the County Auditor apportions operating expenses between the County and the independent special districts. Statutory authority allows the County Auditor to collect the amounts apportioned.

Operating Expenses:

The proposed operating expenses reflect the anticipated staffing services, daily operational needs, and preparation of municipal service reviews and sphere of influence updates. No changes in operating expenses are proposed from the prior fiscal year.

Operating Revenues:

Staff is proposing an approximate 3% increase to contributions from local funding agencies in Fiscal Year 2022-23 to reduce reliance on reserves needed to balance the operational budget.

RECOMMENDATION

Staff recommends the Commission approve the Proposed Budget for Fiscal Year 2022-23 referenced in Resolution 2022-04 and as outlined in Attachment B, with any requested changes; direct staff to forward the proposed budget to local funding agencies; and direct staff to prepare the final budget at a public hearing scheduled for June 21, 2022.

Attachments:

- A. Trinity LAFCo FY 2022/2023 Proposed Budget
- B. Resolution 2022-04

Trinity LAFCo Budget

Fund No. 270-0100
Department No. 8270

Categories	Acct #	FY 2019/20 Budget Adjustments	FY 2019/20 Year End Actual	FY 2020/21 Adopted Budget	FY 2020/21 Year End Actual	FY 2021/22 Adopted Budget	FY 2021/22 YTD (Q1-Q3) Actual	FY 2022/23 Proposed Budget
REVENUES:								
Interest	6601	-	1,671	-	543	-	-	-
LAFCo Fees (Applications)	8404	-	1,216	5,000	2,925	5,000	-	5,000
Cont From Other Agencies:								
County	9282	14,000	14,000	14,000	14,000	14,000	14,000	14,500
Indep Spec Districts	9285	14,000	13,450	14,000	10,494	14,000	16,965	14,500
TOTAL Revenues		\$ 28,000	\$ 30,337	\$ 33,000	\$ 27,962	\$ 33,000	\$ 30,965	\$ 34,000

EXPENDITURES:								
Memberships	2240	1,500	1,075	1,500	1,185	1,500	1,185	1,500
Office	2260	600	655	600	121	600	146	600
Professional & Specialized:	2300	40,800	39,837	45,800	33,198	45,800	23,430	45,800
- Staffing services		25,000	24,985	25,000	20,084	25,000	11,724	25,000
- MSR/SOI		15,000	11,732	15,000	12,428	15,000	11,674	15,000
- Applications		-	2,839	5,000	686	5,000	-	5,000
- Legal Counsel		500	-	500	-	500	-	500
- Web Service		300	282	300	-	300	32	300
Publications & Legal Notices	2500	500	947	500	333	500	140	500
Transportation & Travel	2750	1,500	406	1,500	115	1,500	148	1,500
Training	2756	-	-	-	-	-	-	-
Contrib to Non LAF Agency	3200	-	-	-	-	-	-	-
Transfer Out		-	-	-	-	-	-	-
TOTAL Expenditures		\$ 44,900	\$ 42,921	\$ 49,900	\$ 34,951	\$ 49,900	\$ 25,048	\$ 49,900

Operating Difference		\$ (16,900)	\$ (12,584)	\$ (16,900)	\$ (6,989)	\$ (16,900)	\$ 5,917	\$ (15,900)
<i>(Negative Balance Indicates Use of Reserves)</i>								

FUND BALANCE/RESERVES

Beginning Year Fund Balance				\$96,576		\$ 89,587		
Ending Year Fund Balance			\$ 96,576		\$ 89,587			
Assigned/Designated Reserve Funds	\$90,000							
Litigation Defense:	\$ 60,000							
Special Legal Counsel:	\$ 10,000							
Unanticipated Sp. Studies:	\$ 20,000							



RESOLUTION NO. 2022-04

ADOPTING A PROPOSED BUDGET FOR FISCAL YEAR 2022-23

WHEREAS, the Trinity Local Agency Formation Commission is required by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 to adopt a proposed budget for the next fiscal year no later than May 1; and

WHEREAS, the Executive Officer prepared a report concerning the proposed budget, including recommendations thereon; and

WHEREAS, the Executive Officer's report was presented to the Commission in the manner provided by law; and

WHEREAS, the Commission heard and fully considered all the evidence presented at its public hearing on the proposed budget held on April 19, 2022; and

WHEREAS, the Commission determined the proposed budget projects staffing and program costs of the agency as accurately and appropriately as is possible.

NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED as follows:

1. The proposed budget for Fiscal Year 2022-23 as outlined in Exhibit A is hereby approved and by this reference incorporated herein;
2. The overall operating costs provided in the proposed budget will allow the Commission to fulfill its regulatory and planning responsibilities as required under Government Code Section § 56381(a);
3. The adopted proposed budget for Fiscal Year 2022-23 shall be circulated to funding agencies for review and comment.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Trinity LAFCo Commission on the 19th day of April, 2022, and adopted by the following roll call vote:

AYES:

NOES:

ABSTAINS:

ABSENT:

ATTEST:

APPROVED:

Kathy Bull
Administrator/Clerk

Keith Groves
Chair