

TRINITY LOCAL AGENCY FORMATION COMMISSION

April 19, 2022 at 4:00 p.m.

Trinity County Library Meeting Room
351 Main Street, Weaverville

AGENDA

This meeting will be conducted through a hybrid combination of in-person and/or virtual attendance in accordance with Government Code Section 54953(e) et seq. (AB 361).

Join Zoom Meeting:

<https://us02web.zoom.us/j/83045464952?pwd=RkdFUGtnT3V5bHpBZU9KTm1BK1BHdz09>

Meeting ID: 830 4546 4952

Passcode: 847418

Call in: 1 (669) 900-6833

1. CALL TO ORDER/ROLL CALL

A. Roll Call

2. PRESENTATIONS/ANNOUNCEMENTS

None

3. CONSENT CALENDAR

A. Approval of Minutes from the February 1, 2022 Commission Meeting

B. Authorizing Teleconferencing of Meetings in accordance with AB 361

4. PUBLIC COMMENT OPPORTUNITY

This portion of the meeting provides an opportunity for members of the public to address the Commission on matters not on the agenda, provided that the subject matter is within the jurisdiction of the Commission. No action may be taken on off-agenda items unless authorized by law. All statements that require a response will be referred to staff for reply in writing.

5. PUBLIC HEARINGS

A. Ruth Lake CSD MSR/SOI Update (Potential Action) *Continued from February 1, 2022*

B. Proposed Budget for Fiscal Year 2022-23 (Potential Action)

6. NEW BUSINESS

None

7. OLD BUSINESS

A. Expiring Commissioner Terms Update (Information Only)

8. EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE

A. CALAFCO Quarterly (February 2022)

B. Submittal of Form 700 (due April 1st)

9. **COMMISSIONER'S COMMENTS**

10. **ADJOURNMENT**

The next LAFCo meeting is scheduled for June 21, 2022, at 4:00 p.m. at the Trinity County Library Meeting Room in Weaverville with a remote teleconference option.

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

All persons are invited to provide public testimony and submit written comments to the Commission. All written materials received by staff before 12:00 p.m. on the day of the meeting will be distributed to the Commission. If you wish to submit written material at the meeting, please supply 10 copies.

Accessibility

The location of this meeting is wheelchair accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Executive Officer or Commission Clerk at least 24 hours before the meeting.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Trinity LAFCo must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCo Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agent (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCo proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible on the LAFCo website trinitylafco.org.

Contact LAFCo Staff. For additional information please contact LAFCo staff at colette@trinitylafco.org or kathy@trinitylafco.org.

TRINITY LOCAL AGENCY FORMATION COMMISSION

February 1, 2022 at 4:00 p.m.

Via Virtual Teleconference

MINUTES

These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.

1. CALL TO ORDER/ROLL CALL

A. Chair Groves called the meeting to order at 4:01 p.m.

Members present: Commissioners Evan Barrow, Anna Burke, Jill Cox, Keith Groves, Andrew Johnson and Joseph Kasper. Alternate Commissioner Pat Frost was also present.

Members absent: Commissioner Liam Gogan, Alternate Commissioner Jeremy Brown.

Staff Present: Colette Santsche, Executive Officer, Kathy Bull Administrator/Clerk.

B. New County Member Appointments

Acknowledgement of previous Alternate, now regular Commissioner, Liam Gogan and Alternate Commissioner Jeremy Brown.

2. PRESENTATIONS/ANNOUNCEMENTS

No presentations were presented.

3. CONSENT CALENDAR

A. Approval of Minutes from the December 7, 2021 Commission Meeting

B. Authorizing Teleconferencing of Meetings in accordance with AB 361

Motion to approve the consent calendar was presented by Commissioner Kasper, seconded by Commissioner Burke and passed by the following votes:

Ayes: Barrow, Burke, Cox, Groves, Johnson, Kasper

Noes: None

Abstain: None

Absent: Gogan

4. PUBLIC COMMENT OPPORTUNITY

There were no comments received from the public.

5. PUBLIC HEARINGS

A. Ruth Lake CSD MSR/SOI Update (Potential Action)

Ms. Santsche recommended the public hearing on the MSR/SOI update be continued to the April 19th meeting in order to coordinate more with the Ruth Lake CSD, Humboldt Bay Municipal Water District, and Southern Trinity Volunteer Fire Department.

Chair Groves opened the public hearing. John Friedenbach, Humboldt Bay Municipal Water District General Manager stated he had submitted a letter asking for this item to be continued as it would allow staff to gather more important information regarding the relationship between the two districts.

Motion to continue Ruth Lake CSD MSR/SOI Update to April 19th was presented by Commissioner Kasper, seconded by Commissioner Burke and passed by the following votes:

Ayes: Barrow, Burke, Cox, Groves, Johnson, Kasper

Noes: None

Abstain: None
Absent: Gogan

6. NEW BUSINESS

There was no new business to report.

7. OLD BUSINESS

A. Review Mid-Year Financial Report for Fiscal Year 2021-22

The Mid-Year report was provided which shows revenues received from the County and Special Districts, with expenditures for staffing, MSRs are being tracked.

8. EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE

A. Correspondence with California Special Districts Association (CSDA) regarding expanding "health and safety" qualifying events into future Brown Act remote meeting legislation.

Ms. Santsche provided written correspondence with the Public Affairs Field Coordinator regarding the possibility of AB 361 including provisions with weather emergencies. There is a provision in the Brown Act that can be used with sufficient notice for such emergencies. The Commission asked if there was a way to include "rural area" as part of the Brown Act in order to use zoom. Ms. Santsche said using a hybrid meeting may help with participation.

B. Expiring Commissioner Terms Update

There is a Special District regular and alternate commissioner vacancy coming up and will be sending out a call for nominations and noticing for a hybrid Special District election meeting to be held after the April LAFCo meeting.

C. Submittal of Form 700

A brief reminder to the Commissioners that submittal of Form 700 will be due April 1st.

9. COMMISSIONERS' COMMENTS

Commissioner Kasper was pleased with amount of work done regarding Ruth Lake to get information as accurate as possible.

10. ADJOURNMENT

There being no further business, Chair Groves adjourned the meeting at 4:43 p.m.

ATTEST:

APPROVED:

Kathy Bull
Administrator/Clerk

Keith Groves
Chair

DATE: _____

DATE: _____



AGENDA ITEM 3.B.

MEETING: April 19, 2022
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer & Kathy Bull, Administrator/Clerk
SUBJECT: Authorizing Teleconferencing of Meetings in accordance with AB 361

BACKGROUND

The Legislature approved as an urgency matter AB 361, which was signed by the Governor on September 16, 2021, which amends the Brown Act to allow continued public meetings flexibility following the Governor's Executive Orders expiration. The AB 361 modified meeting rules allowing remote meeting access can only be used in the event there is a Governor issued state of emergency. The Governor's COVID-19 state of emergency satisfies this requirement. If the Commission desires to continue to offer remote meeting access for Commissioners, the Commission will need to formally vote and adopt a resolution at a future meeting finding that the provisions of AB 361 exist. In addition, AB 361 requires the Commission to continually evaluate the COVID-19 emergency and determine if teleconference access at meetings will continue due the circumstances of the state of the emergency and facts related to the potential risks to the health and safety of meeting attendees.

DISCUSSION

AB 361 allows legislative bodies to continue to utilize remote/virtual platforms for meetings during a declared state of emergency by the Governor via Government Code § 54953(e) et seq. Based on the above criteria, the Commission will need to adopt Resolution No. 2022-02 to allow continued remote teleconference meetings. In addition, AB 361 requires the Commission to continually evaluate the COVID-19 emergency and determine if remote teleconference meetings will continue due the circumstances of the state of the emergency and facts related to the potential risks to the health and safety of meeting attendees.

RECOMMENDATION

It is recommended that the Commission adopt Resolution No. 2022-02, authorizing remote teleconference meetings of the Commission pursuant to the Assembly Bill No. 361, and authorize staff to continue conducting LAFCo meetings using a combination in-person and/or virtual as deemed safe and practical, and return with extension resolutions for the Commission's consideration for each meeting as warranted. Alternately, the Commission could choose not to adopt the resolution as proposed, thereby returning to in-person public meetings only.

Attachments:
Resolution No. 2022-02

Colette Santsche, Executive Officer/e-mail: colette@trinitylafco.org
Kathy Bull, Clerk Administrator/e-mail: kathy@trinitylafco.org



RESOLUTION NUMBER 2022-02

DECLARING ITS INTENT TO CONTINUE REMOTE TELECONFERENCE MEETINGS DUE TO THE GOVERNOR'S PROCLAMATION OF STATE EMERGENCY AND STATE REGULATIONS RELATED TO PHYSICAL DISTANCING DUE TO THE THREAT OF COVID-19

WHEREAS, the Trinity Local Agency Formation Commission, hereinafter referred to as the "Commission," is committed to preserving and promoting public access and participation in meetings of the Commission; and

WHEREAS, all meetings of Commission are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and observe the Commission conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, such conditions now exist in the State, specifically, the Governor of the State of California proclaimed a state of emergency on March 4, 2020, related to the threat of COVID19, which remains in effect; and

WHEREAS, the proliferation of the Delta and Omicron variants of the virus continue to pose imminent risk to health and safety and directly impacts the ability of the public and the Commission to meet safely in person, accordingly, the Commission hereby recognizes the proclamation of state of emergency by the Governor of the State of California and the regulations of Cal/OSHA recommending physical distancing; and

WHEREAS, to allow for physical distancing and remote meeting attendance, the Commission does hereby find that the Commission shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that the Commission shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953.

NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED as follows:

1. The Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings of

the Commission in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act for remote teleconference meetings.

2. The Executive Officer is hereby directed to continue to monitor the conditions and health and safety conditions related to COVID-19, the status of the Governor's state of emergency, the local orders related to physical distancing, and the state regulations related to social distancing, and present to the Commission at its next regularly scheduled meeting the related information and recommendations for remote meetings pursuant to the provisions of Government Code section 54953(e)(3) and to extend the time during which the Commission may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

THE FOREGOING RESOLUTION was introduced at a public meeting of the Trinity LAFCo Commission on the 19th day of April 2022, and adopted by the following roll call vote:

AYES:

NOES:

ABSTAINS:

ABSENT:

ATTEST:

APPROVED:

Kathy Bull
Administrator/Clerk

Keith Groves
Chair



AGENDA ITEM 5.A.

MEETING: April 19, 2022
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer & Kathy Bull, Administrator/Clerk
SUBJECT: Ruth Lake CSD MSR & SOI Update – Public Hearing (continued)

BACKGROUND

In accordance with the CKH Act, LAFCos are required to prepare municipal service reviews (MSRs) prior to or in conjunction with its mandate to review and update each local agency's sphere of influence (SOI) every five years or as needed. The legislative intent of the MSR is to inform the Commission as to the availability, capacity, and efficiency of local governmental services prior to making sphere of influence determinations. Municipal service reviews may also lead LAFCos to take other actions under their authority, such as forming, consolidating, or dissolving one or more local agencies in addition to any related sphere changes.

DISCUSSION

The last MSR/SOI for Ruth Lake Community Services District (CSD) was prepared in 1985. This MSR/SOI update provides a comprehensive review of services provided by the District. The public hearing was continued from the February 1 LAFCo meeting to allow more time to document the relationship between the Ruth Lake CSD and the Humboldt Bay Municipal Water District (HBMWD) and the Southern Trinity Volunteer Fire Department (STVFD). Staff worked closely with agency staff to document services information for the District. LAFCo staff also attended a joint meeting of the Ruth Lake CSD and STVFD on March 29th that included discussion about what's needed to sustain an adequate and affordable level of year-round community fire and rescue services with an emphasis on ongoing and reliable funding sources.

Staff is recommending the sphere of influence be amended to be coterminous with the Ruth Lake CSD boundary. This reflects no change to the District boundary (annexation or detachment) is anticipated in the next 5-10 years.

All revisions to the MSR since the February 1 LAFCo meeting are provided in redline-strikeout. Staff respectfully seeks Commission input with regards to service review content as provided in the MSR.

RECOMMENDATION

This item has been agendized for consideration as part of a public hearing. Staff recommends the Commission hold the public hearing, invite testimony, and approve the Ruth Lake CSD

MSR/SOI Update (Attachment 1). A draft resolution for the Commission's review and consideration is enclosed (Attachment 2).

Attachments:

Ruth Lake CSD MSR & SOI Update
Resolution 2022-03



Ruth Lake
Community Services District
Municipal Service Review &
Sphere of Influence Update

Final Draft
April 2022

Trinity County
Local Agency Formation Commission

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1. INTRODUCTION

This Municipal Service Review (MSR) and Sphere of Influence (SOI) Update was prepared as part of a mandated review of the municipal services of all government entities in the county by the Trinity Local Agency Formation Commission (LAFCo). This report focuses on the Ruth Lake Community Services District (CSD). The purpose of this study is to assess existing and future public service conditions and to evaluate organizational options for accommodating growth and ensuring critical services are provided efficiently. This MSR presents discussion, analysis, and recommendations regarding services provided by Ruth Lake CSD.

1.1 Trinity LAFCo

Local Agency Formation Commissions (LAFCos) are quasi-legislative, independent local agencies that were established by State legislation in 1963 to oversee the logical and orderly formation and development of local government agencies including cities and special districts. There is one LAFCo for each county in California.

LAFCo is responsible for implementing the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (California Government Code Section 56000 et. seq.) in order to promote orderly growth, prevent urban sprawl, preserve agricultural and open space lands, and oversee efficient provision of municipal services.

LAFCo has the authority to establish and reorganize cities and special districts, change their boundaries and authorized services, allow the extension of public services, perform municipal service reviews, and establish spheres of influence. Some of LAFCo's duties include regulating boundary changes through annexations or detachments and forming, consolidating, or dissolving local agencies.

Trinity LAFCo has a public Commission with seven regular Commissioners and three alternate Commissioners. The Commission is composed of three members of the Trinity County Board of Supervisors, two Special District Representatives, and two Public Members-At-Large. The Commission also includes one alternate member for each represented category.

1.2 Community Service District and Principal Act Overview

Community Service Districts are independent special districts governed under CSD law (Government Code § 61000 – 61250). A CSD can be authorized to provide a wide variety of services to unincorporated areas including domestic water, wastewater, garbage collection, security, fire protection, public recreation, street lighting, and many others. CSDs are governed by a board of directors, all of whom are elected at large.

Ruth Lake CSD provides recreation services, including campground maintenance and boat launching at Ruth Lake. Ruth Lake is the primary drinking water source for two-thirds of the residents of Humboldt County and a primary source of recreation in the Ruth/Mad River area. As

part of these recreation facilities and services, the District oversees small water systems, coordinates garbage pickup, and maintains onsite septic systems and outhouses at the marina and campground locations. In 1991, a special election was held to activate fire protection services to support services provided by Southern Trinity Volunteer Fire Company. As such, the District's current activated powers are parks and recreation, water, wastewater, solid waste disposal, and fire protection. All other remaining services, facilities, functions or powers enumerated in the District's principal act but not identified in the formation resolution or later activated are considered "latent," meaning that they are authorized by the principal act under which the District was formed but are not being exercised. Activation of these latent powers and services requires LAFCo authorization in accordance with Government Code §56824.10 et seq.

1.3 Municipal Service Review Determinations

Government Code §56430 requires LAFCo to conduct a review of municipal services provided in the county by region, sub-region or other designated geographic area, as appropriate, for the service or services to be reviewed, and prepare a written statement of determinations with respect to each of the following topics:

1. Growth and population projections for the affected area;
2. The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence;
3. Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies (including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence);
4. Financial ability of agencies to provide services;
5. Status of, and opportunities for, shared facilities;
6. Accountability for community service needs, including governmental structure and operational efficiencies; and
7. Any other matter affecting or related to effective or efficient service delivery, as required by Commission policy.

State Guidelines and Commission policies encourage stakeholder cooperation in the municipal service review process. It also provides a basis to evaluate, and make changes to Spheres of Influence, if appropriate.

1.4 Sphere of Influence Determinations

A Sphere of Influence (SOI) is a LAFCo-approved plan that designates an agency's probable physical boundary and service area. Spheres are planning tools used to provide guidance for individual boundary change proposals and are intended to encourage efficient provision of organized community services, discourage urban sprawl and premature conversion of agricultural and open space lands, and prevent overlapping jurisdictions and duplication of services.

LAFCo is required to establish SOIs for all local agencies and enact policies to promote the logical and orderly development of areas within the SOIs. Furthermore, LAFCo must update those SOIs every five years or as needed. For a SOI update, LAFCo is required to conduct an MSR and adopt related determinations. It must also make the following SOI determinations in accordance with Government Code §56425:

1. The present and planned land uses in the area, including agricultural and open-space lands;
2. The present and probable need for public facilities and services in the area;
3. The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide;
4. The existence of any social or economic communities of interest in the area if the Commission determines that they are relevant to the agency; and
5. The present and probable need for public facilities and services related to sewers, municipal or industrial water, or structural fire protection of any disadvantaged unincorporated communities within the existing sphere of influence (effective July 1, 2012).

1.5 Review Methods

The following information was considered in the development of this service review:

- Agency-specific data: responses to LAFCo Requests for Information, Trinity County/HBMWD Master Lease Agreement, HBMWD/RLCSD Quagga Prevention Plan, RLCSD Policy Handbook, and website (www.ruthlakecsd.org).
- Demographic data: U.S. Census Bureau; Department of Finance; CA Water Resources Board
- Finances: budgets, audits, rates and fees; and
- Other Reports: State Water Resources Control Board, Division of Drinking Water-, 2021 Annual Inspection Reports.

Information gathered was analyzed and applied to make the required determinations. All information gathered for this report is filed by LAFCo for future reference.

1.6 California Environmental Quality Act

The California Environmental Quality Act (CEQA) is contained in Public Resources Code § 21000 et seq. Public agencies are required to evaluate the potential environmental effects of their actions. MSRs are statutorily exempt from CEQA pursuant to §15262 (feasibility or planning studies) and categorically exempt pursuant to CEQA Guidelines §15306 (information collection). CEQA requirements are applicable to SOI Updates. The CEQA lead agency for SOI Updates is most often LAFCo, unless an agency has initiated an SOI expansion or update.

2. AGENCY OVERVIEW

Table 1: Ruth Lake CSD Agency Profile	
Formation	
Agency Name	Ruth Lake Community Services District
Formation Date	June 25, 1966
Principal Act	Government Code §61000 et. seq
Contact	
Main Contact	Caitlin Canale, District Manager
E-mail	ruthlakecsd@yahoo.com
District Office Address	12200 Mad River Road, Mad River, CA 95552
Mailing Address	PO Box 6, Mad River, CA 95552-0006
Alternate Contact	Cindy Lofthouse, Office Manager
Phone	(707) 574-6332
Website	www.ruthlakecsd.org
Governance	
Governing Body	5 Member Board of Directors
Board Meetings	2 nd Tuesday of every month at 4PM in the <u>Mad River</u> Community Hall, <u>591 Van Duzen Road</u> .
Staffing	District Manager; Office Manager; Seasonal Support Staff
Services	
Services Provided	Parks and recreation (marina and campgrounds); water (marina and campground water systems); wastewater (marina and campground septic systems and outhouses); solid waste disposal (garbage pickup and solid waste fees collection); and fire protection (fiscal support to Southern Trinity Volunteer Fire Department).
Areas Served	Unincorporated communities of Ruth Lake and adjacent rural residential areas along <u>Lower Mad River Road and in the vicinity of Ruth Lake Highway 36</u> in southern Trinity County.

2.1 Formation

The Ruth Lake CSD was created under Government Code 61000 et seq. in 1966 (Board of Supervisors Resolution 34-66). According to the formation documents, the district was formed for the purpose of providing water, wastewater, solid waste disposal, recreation, and mosquito abatement services to area residents¹. This included administering certain lands for recreational subleases and managing boat launching, camping, and other recreational facilities based on a Master Lease Agreement between the Humboldt Bay Municipal Water District (HBMWD), the primary owner of land more than 3,000 acres that surrounds Ruth Lake, and Trinity County².

Upon formation of the Ruth Lake CSD in 1966, Trinity County transferred and assigned the Master Lease to Ruth Lake CSD. This Assignment of Lease agreement assigns and transfers to the Ruth Lake CSD “all of its right, title and interest in and to that certain lease” provided, however, that this assignment “shall not in any way operate to release [the County] from any of the terms, conditions or obligations of said lease”. While the Master Lease was assigned to Ruth Lake CSD by Trinity County, the County remains responsible for compliance with the terms of the Master Lease.

The original 39 year Master Lease agreement commenced on the first day of June, 1964, and provides for six ten-year extensions for a total of 99 years. The Master Lease is available for extension in May 2023 for another ten years. The lease allows the District to maintain and operate boat launching facilities (the marina) and other recreational facilities including the camping and day-use areas. The Master Lease also allows the District to sublease parcels of land for recreational purposes to private individuals. Use of sublease parcels for permanent residential purposes is prohibited by the Master Lease agreement and District policy.

While Ruth Lake CSD’s primary focus is managing all the recreational aspects at Ruth Lake including sublease sites, the Marina and campgrounds, they also oversee small water systems, coordinate garbage pickup, and maintain onsite septic systems and outhouses at the marina and campground locations. To date, mosquito abatement services have not been exercised by the District and are therefore considered a latent power.

In 1991, a special election was held to activate fire protection services to support services provided by Southern Trinity Volunteer Fire Company³. In 2015 there was an effort to activate ambulance services for the District to support services provided by the Southern Trinity Area Rescue (STAR). However, the application was not completed or approved by LAFCo so this remains a latent power for the District.

¹ Trinity County, Board of Supervisors, Resolution No. 34-66 Relating to the Formation of Ruth Lake Community Services District. June 20, 1966.

² Ruth Lake was formed by construction of R. W. Matthews Dam in 1962 primarily for domestic and industrial water supply to Arcata, Eureka, and other communities around Humboldt Bay. For reasons not entirely known, the HBMWD did not take on the secondary recreational responsibilities at Ruth Lake and instead entered into a Master Lease Agreement with Trinity County on December 31, 1964.

³ Fire Protection Election, Measure A, September 3, 1991.

2.2 Boundary and Sphere

The District is located along Highway 36 and Mad River Road in Trinity County, within the Mad River watershed (Figure 1). Ruth Lake CSD covers approximately 336,000 acres (525 square miles) in both Trinity and Humboldt counties. The original boundary was set to match the Mad River Joint School District and Hetten Valley School District, now known as Southern Trinity Joint Unified School District, excluding any lands lying outside Trinity County⁴. In 1974, Ruth Lake CSD completed the “Dinsmore Annexation” including “That portion of Mad River Joint Union School District of the Counties of Trinity and Humboldt which is within the County of Humboldt”⁵

In 1985, a reduced Sphere of Influence (SOI) was adopted for the District that is substantially smaller than the jurisdictional boundary⁶. It is likely the reduced SOI was ~~set-drawn~~ to include only those recreational areas directly managed by the District. The current SOI is approximately 25,600 acres (40 square miles) and includes the area around Ruth Lake and extends northwest into Humboldt County.

As part of this MSR/SOI Update, it is recommended the SOI be amended to be coterminous with the District boundary. This reflects no change to the District boundary (annexation or detachment) is anticipated in the next 5-10 years.

2.3 August Complex Fire

In 2020 the August Complex Fire was started by a series of lightning strikes in wilderness areas around the Mendocino National Forest⁷. Due to the region’s rugged topography and dense fuel loads combined with high fire risk during dry summer months, the fires eventually grew together into what was coined a “gigafire” – a term for a blaze that burns at least a million acres of land and a level above the “megafire,” which burns more than 100,000 acres. By the time the fire was contained in November, it had burned over 1 million acres across five counties. ~~There are indications that the level of risk could continue to grow in the face of climate change, increasing fuel loads, the spread of forest diseases such as sudden oak death, and continued residential and commercial development in the wildland urban interface (WUI).~~ The northern border of the fire reached Ruth Lake and burned large areas of forested lands on the northern and southern edge of the lake. In addition to loss of forested lands, many structures around the lake were also lost and there was damage to the District’s campground and dock facilities. There were 78 lease lots affected by the fire.

~~The Ruth Lake CSD, Humboldt Bay Municipal Water District, the County, and the United States Forest Service have since been working on disaster recovery in the area. Through a CAL FIRE Forest Health Grant, the Humboldt Bay Municipal Water District also partnered with the Watershed Training Center in Hayfork to implement a reforestation project for areas devastated by the August Complex fires at Ruth Lake and the Mad River Watershed. The project is geared toward large~~

⁴ Trinity County Board of Supervisors, Resolution 34-66: Item 4. June 20, 1966.

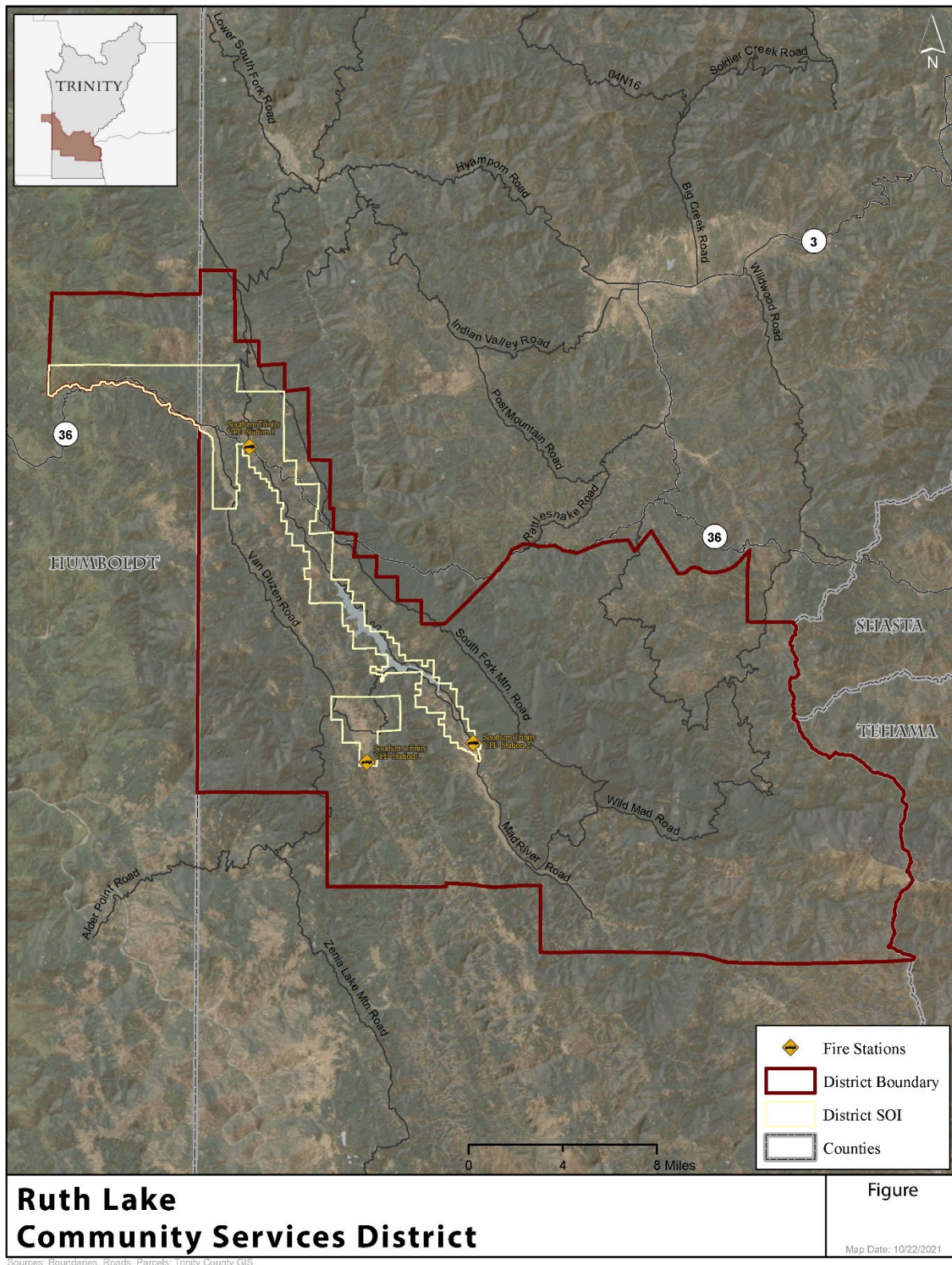
⁵ Dinsmore Annexation Certificate of Completion filed with the Secretary of State, June 26, 1974.

⁶ Trinity LAFCo, Resolution 85-09. May 7, 1985.

⁷ InciWeb, August Complex Fire. Perimeter Map 8-22-2020.

~~forested area health, including reforestation and fuel reduction. A minimum of 800 impacted acres will qualify. In addition, a~~All lease lot holder requests for rebuilding after the fire disaster must be approved by Ruth Lake CSD and the Humboldt Bay Municipal Water District.

Figure 1: Ruth Lake CSD Boundary and SOI



3. GOVERNMENT STRUCTURE

3.1 Governing Body

Ruth Lake CSD is governed by a five-member Board of Directors, elected at large by District residents to serve staggered four-year terms (Table 2). The Board meets on the 2nd Tuesday of every month at 4PM in the Community Hall. Meeting dates and agendas are posted at least 72 hours prior to meetings at the District Office and are available on the District's website. Board members receive a \$50 stipend for attending board meetings.

Table 1: Ruth Lake CSD Board of Directors

Board Member	Title	Term Expiration
Ed Johnson	Director	December 2022
Brian Nicholson	Vice Chair	December 2024
Debra Sellman	Director	December 2024
Jordan Emery	Board Chair	December 2024
Susan Gordon	Director	December 2022

3.2 Management & Staffing

The District maintains a small staff that manages operations for the District including the marina and campgrounds. There is a General Manager and Office Manager that oversee the day-to-day operations of the District and manages sublease holder agreements around the lake. Additional staff includes a Marina Manager, Campground Store Manager, several seasonal camp hosts, a part-time year-round maintenance person, and other part-time seasonal positions ~~to at the marina and campgrounds assist recreational activities.~~ Starting June 30, 2022, the CSD is offering a retirement plan (SIMPLE IRA) to all employees.

3.3 Transparency and Accountability

The District maintains a website at www.ruthlakecsd.org, which is a helpful communication tool to enhance government transparency and accountability. The website provides service-related information, archived meeting agendas and minutes, and audited financial statements but does not currently include adopted annual budgets or board policy information.

SB 929 (McGuire) was signed into law on September 14, 2018, requiring all independent special districts to have and maintain a website by January 1, 2020, meeting all the special district transparency requirements of State law including the availability of agendas, policies, and financial information. It is recommended the District reassess their website to make sure they are in compliance with SB 929.

The Political Reform Act requires all state and local government agencies to adopt and promulgate a Conflict of Interest Code pursuant to Government Code §81000 et seq. The Political Reform Act also requires persons who hold office to disclose their investments, interests in real property, and incomes by filing a Statement of Economic Interests (Fair Political Practices Commission Form 700) each year pursuant to Government Code §87203. Ruth Lake CSD has a Conflict of Interest Code (Policy 1020) and all Board members have a Form 700 on file.

According to AB 1234, if a local agency provides compensation or reimbursement of expenses to local government officials, then all local officials are required to receive two hours of training on public service ethics laws and principles at least once every two years and establish a written policy on reimbursements pursuant to Government Code §53235. In addition, AB 1661 went into effect in 2016 and addresses local government sexual harassment prevention training and education. The District complies with the above training requirements for Board members and staff.

4. SERVICES & INFRASTRUCTURE

4.1 Services Provided

Ruth Lake CSD primarily provides recreation services to the Ruth Lake area. This includes management of campgrounds, subleases for recreational areas, and managing the Ruth Lake Marina.

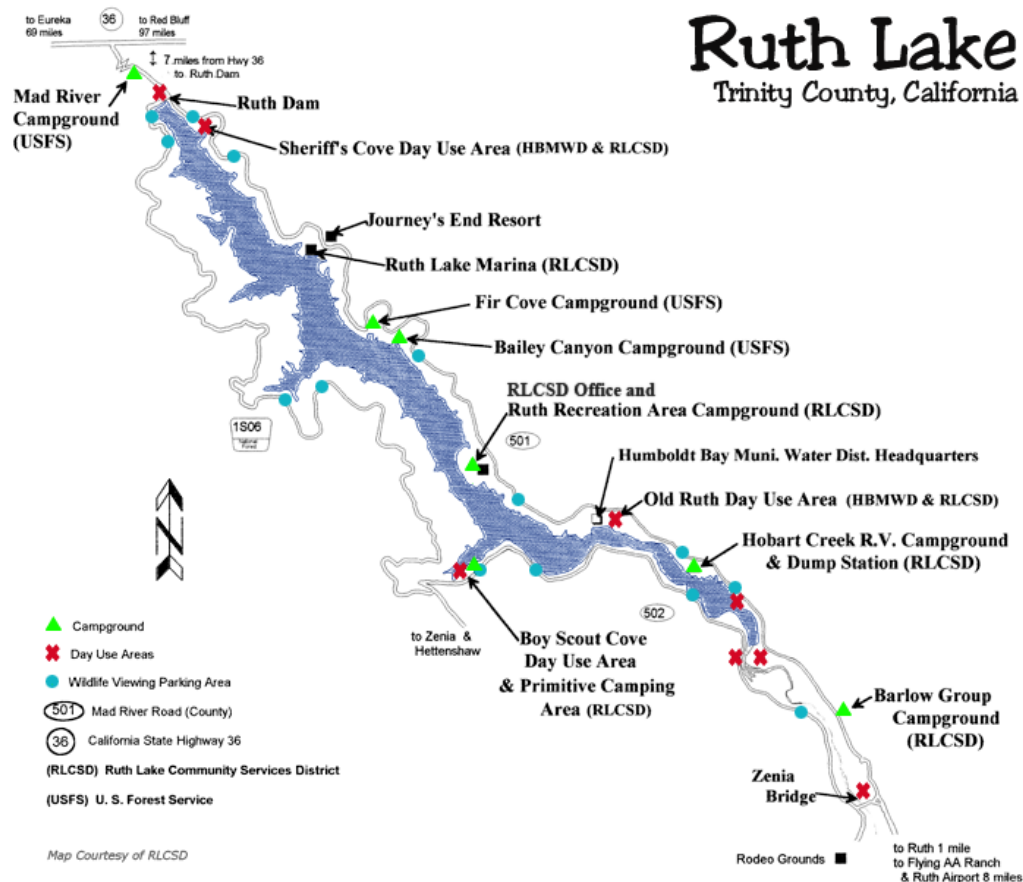
Camping and Day Use

The District maintains and operates ~~eight-four~~ (84) day use areas⁸ and four (4) campgrounds⁹ around the lake as shown in Figure 2 below. Facilities range from primitive sites without water or restrooms to campground facilities with toilets and showers. Campgrounds are typically open from late spring to late fall ~~to accommodate hunting activities in the surrounding mountains~~. Campground reservations can be made for the operational season by calling the Ruth Rec Campground Store/office and typically become available beginning in March of the same year.

⁸ Ruth Lake CSD Day Use Areas include Sheriff's Cove, Old Ruth, Blue Slide and Boy Scout Cove

⁹ Ruth Lake CSD Campgrounds include Ruth Rec, Hobart Creek, Boy Scout Cove, and Barlow Group

Figure 2: Ruth Lake Camping and Day Use Facilities



Almost all camping and day use facilities provide direct access to the lake and can be reached by vehicle. Other amenities, such as a small convenience store and kayak and boat rentals are also available seasonally based on staffing levels.

Sub-Leases

~~As discussed previously, The District the Ruth Lake CSD~~ leases the land surrounding Ruth Lake from the Humboldt Bay Municipal Water District based on a Master Lease Agreement between HBMWD and Trinity County. ~~Trinity County has assigned the lease to Ruth Lake CSD. The original 39-year master lease agreement was executed in June 1964 and allowed for six ten-year extensions for a total of 99 years. The master lease is due to be extended in May 2023 for another ten years.~~ The lease allows the district to maintain and operate boat launching facilities (the marina) and other recreational facilities including the camping and day-use areas. The ~~master Master lease-Lease~~ also allows the District to sublease parcels of land for recreational purposes to private individuals. Use of sublease parcels for permanent residential purposes is prohibited by the ~~master Master lease-Lease~~ agreement and District policy.

There are a total of 172 subleases including 36 boat leases and 136 road access leases around the lake which are managed according to District policy. Most lots are accessible by vehicle, but some are only accessible by boat. Subleases must adhere to rules regulating the use of private docks,

onsite wastewater treatment systems (septic systems)¹⁰, utilities, insurance requirements, and other regulations as set forth by the District. Any proposed development or change to sublease properties must first be approved by the District to ensure conformance with set policies. Subleases may also be transferred from one party to another with District approval¹¹.

The Ruth Lake Leaseholder's Association is an organization for all leaseholders of Ruth Lake. The Association serves as a liaison to coordinate affairs between the leaseholder members and the Ruth Lake CSD. The Association keeps members informed through an Association newsletter, email blasts, and through its Facebook group.

Figure 3: HBMWD Property Boundaries around Ruth Lake



Ruth Lake Marina

The Ruth Lake Marina is located on the northern shore of the lake along Lower Mad River Road. It is typically open from April through October and includes wet storage slips, boat ramp, public dock, bait and tackle store, fueling station, restrooms, picnic tables, and beach access¹². There are a total of 55 slips that can be rented out seasonally for private use.

In 2008, AB 2065 added Section 2302 to the Fish and Game Code, relating to invasive aquatic species. The enacted code requires any person, or federal, state, or local agency, district, or authority, that owns or manages a reservoir, as defined, where certain recreational activities are permitted, except a privately owned reservoir that is not open to the public, to assess the vulnerability of the reservoir for the introduction of nonnative dreissenid mussel species and to develop and implement a program designed to prevent the introduction of that species. Accordingly, HBMWD and RLCSD have jointly adopted [latest update April 2019] the Humboldt Bay Municipal Water District and Ruth Lake Community Services District Prevention Plan for Quagga

¹⁰ Policy 6220 states that lease holders must have an approved system in place before the property can be used. It also states that the County will only consider a permit after initial approval has been received from HBMWD and RLCSD.

¹¹ District policies related to subleases can be found on the District's website at <https://www.ruthlakecsd.org/leaseholder-downloads-documents/>.

¹² Ruth Lake CSD, General Marina Information.

and Zebra Mussels at Ruth Lake (Plan). Under the Assessment of Vulnerability section of that plan, the one assessment of Ruth Lake that was conducted concluded that: "... one could conclude that Ruth Lake poses a "Low" chemical threat based on the readings for these two parameters." [pH and calcium]. The report goes on to say: "Although categorized as "low risk" in the above table, that does not equate to no risk. Ruth Reservoir is the District's [HBMWD] impound for the domestic and industrial water diversions that take place at Essex, some 75 miles downstream. The water quality parameters downstream of Ruth Lake have not been analyzed for calcium carbonate deposits. If Quagga or Zebra mussel veligers are introduced into Ruth Lake and are swept downstream, there may exist a higher degree of potential risk for growth and settlement in the watershed which could potential affect the District's diversion infrastructure."

HBMWD supports RLCSD's activities under the Plan by seeking California Division of Boating and Waterways Local Assistance Quagga and Zebra Mussel Infestation Prevention Grant Program¹³ funding to reduce operating and capital costs associated with implementation of the Plan. To help prevent the spread of aquatic invasive species such as zebra and quagga mussels, every watercraft that enters Ruth Lake must be inspected before launching. Once inspected, the vessel receives a sticker indicating it has been inspected for the current year. When trailered boats are removed from the lake, they are inspected and banded. Should the boat be launched again, the band indicates the last body of water it was in and that it was inspected for invasive species upon removal¹⁴. ~~According to district staff, past studies have shown the chance of quagga and zebra mussels surviving in Ruth Lake are very low due to the lake's pH level.~~

Water

The District maintains several wells that supply water to the marina and several of the campgrounds. Water that is untreated is posted as non-potable. The marina and Ruth Recreation Area campground provide potable water to users and there is no additional fee for water use. The recreation area campground and marina systems are considered transient public water systems by the State Water Resources Control Board while the other systems are not considered public.

The Ruth Lake Marina is served by two wells ~~located in the marina parking lot and accessed by maintenance covers.~~ Currently the District is addressing well vault improvements for both wells to prevent contamination by possible flooding of the well vaults. Well water is pumped through a three stage filter process and then chlorinated before being stored in a 2,500 gallon tank. The combined pumping capacity of the two wells is approximately 40 gallons per minute (gpm) with a maximum production of 57,600 gallons per day. However, Well No. 01 is only used as a backup source in the event Well No. 02 is offline. The maximum demand during 2020 was 38,113 gallons in a single month with a peak single day demand of 2,459 gallons at a maximum of 1.7gpm. Based on average production of one well (20gpm), there is more than adequate supply to meet current demand at the marina¹⁵.

¹³ https://dbw.parks.ca.gov/?page_id=28822

¹⁴ Ruth Lake CSD, Stickers, Bands, Key Cards – Guidelines for Launching Watercrafts at Ruth Lake. Updated January 28, 2020.

¹⁵ State Water Resources Control Board, Division of Drinking Water, 2021 Annual Inspection – Ruth Lake Marina – PWS No. 5305003 Mad River – Trinity County. January 2022.

The Ruth Lake Rec Area (Campground) is served by two wells. One is ~~located in~~associated with the treatment building and serves as the primary water supply. The second is a lake well that terminates below the highwater water level of Ruth Lake. It reportedly consists of 300 feet of well casing that is buried at a minimum depth of 25 feet beneath the lake bed and is therefore directly influenced by lake water. Well water is pumped through a filtration system and chlorinated before storage in two 5,000 gallon water tanks. The treatment system can currently only be used for the primary well and is not permitted for the lake well. In the event the lake well will be utilized, the District must either obtain a new permit for the treatment system or issue a boil water notice to users¹⁶.

The actual pumping capacity of the primary well is unknown. However, it is estimated to pump at approximately 18gpm. The well serves the campground's 85 sites by way of approximately 13 faucets (hose bibs) and two restrooms. It also provides water to the Ruth Lake CSD office and the camp host. During 2021 the approximate water demand for the system was 558,000 gallons. The District has indicated that during peak summer months the primary well is unable to meet peak demand due to a severe drop in the well water level. In the event this occurs, the campground would activate the lake well to meet demand¹⁷. Based on the potential for inadequate potable water supply during peak summer months, the District is encouraged to work with the SWRCB to obtain a new permit for the lake well so that it can be used without a boil water notice when necessary.

Both the marina and campground water systems require a licensed water operator. Currently, there are no District staff with the necessary classification to operate either system. The District utilizes an outside contractor to maintain the systems and conducted required inspections and water sampling.

Separate from the District's water systems, the sublease holders located around the lake obtain water through various avenues. Several of the lots are able to obtain water directly from Ruth Lake reservoir. As part of the recreational sublease agreement, a sublease holder may withdraw up to 240 gallons per day with HBMWD approval and should HBMWD determine there is excess capacity in the lake. In order to obtain a lake water use permit from Ruth Lake CSD, an application must be submitted showing the proposed delivery and storage system, terms and conditions of the permit, technical specifications, proposed filtration and disinfection system, and an application of approval of water system from Trinity County. The right to withdraw water from the lake may be terminated by HBMWD and/or Ruth Lake at any time for any reason including a sublease holders' unwillingness to comply with the conditions of their permit¹⁸. As part of this process, Ruth Lake CSD also acts as an agent through which sublease holders obtain documented riparian water rights from the State¹⁹. Other lots obtain water by way of springs, wells, or bottled water as needed.

¹⁶ State Water Resources Control Board, Division of Drinking Water, 2021 Annual Inspection – Ruth Lake Recreation Area – PWS. No. 5305004 – Mad River Trinity County. December 30, 2021.

¹⁷ SWRCB, 2021 Annual Inspection – Recreation Area. December 30, 2021.

¹⁸ Ruth Lake CSD, Policy Handbook §8100.20.

¹⁹ State Water Resources Control Board, Electronic Water rights Information Management System, Initial Statement of Water Diversion and Use for Lease #96A and Lease #5. Accessed November 23, 2021 from https://www.waterboards.ca.gov/waterrights/water_issues/programs/ewrims/.

Many seasonal dwellings were lost in the August Complex fire. Trinity County Environmental Health, which is the permitting agency for wells and onsite wastewater (septic) systems in the area, has sent out a potable water information form to sublease holders that lost their summer homes. The intent is to find out where they were previously obtaining their water from and how they intend to obtain water in the future²⁰.

Wastewater

Wastewater is typically disposed of with individual onsite wastewater treatment systems (septic systems). The District is responsible for maintenance and regular pumping of campground and marina facilities. However, sublease owners are responsible for operation and maintenance of their individual system.

According to Ruth Lake CSD policy, no sublease site can be used until an approved wastewater system is in place. Additionally, a permit must be obtained from Trinity County Environmental Health²¹. Based on prior issues found in the area, the County is now requiring extra steps to ensure systems are fully functioning before a permit is issued. This is in an effort to ensure there is no lake contamination from inadequate or failing wastewater systems²². Septic inspections are also being required for all lease lots affected by the August Complex prior to new construction.

Based on Ruth Lake CSD's approval authority and potential issues from inadequate and/or unpermitted wastewater systems around the lake, there appears to be a need for further oversight of these systems. An onsite wastewater treatment system inspection program would ensure that all sublease holders have adequate access to disposal facilities on their lot and would also limit the potential for lake contamination. Regular inspection of these systems and early prevention measures can help ensure Ruth Lake is protected from costly and dangerous fecal coliform contamination issues. The District is strongly encouraged to investigate the potential to develop and implement such a program.

Garbage Disposal

Since Ruth Lake is a recreation area, visitors often bring in a large amount of goods in some sort of disposable packaging. This can include food, beverages, camping gear, fishing gear, disposable plates and utensils, and any number of other items. This creates a large ~~among amount~~ of garbage that must be secured to help protect wildlife, the surrounding environment, and visitors.

The District rents several large dumpsters from Trinity County Solid Waste for use at the campgrounds and the marina. There is one dumpster that is specifically for lease holders and requires a key obtained from the District. However, based on the amount of use, there is not enough space to accommodate the waste that is generated around the lake. The District frequently has to transport garbage to the transfer station in Ruth on Sundays and Tuesdays during the peak summer season²³.

²⁰ Trinity County Department of Environmental Health, Personal Communication (email). January 27, 2022.

²¹ Ruth Lake CSD, Policy Handbook §6220.10 – 6220.22.

²² Trinity County Department of Environmental Health, Personal Communication (email). January 27, 2022.

²³ Ruth Lake CSD, Personal Communication – District Manager. November 10, 2021.

Trinity County Solid Waste has limited capacity to provide additional solid waste services to the area. As such, the District may want to implement a public information campaign on ways to reduce waste while recreating. This could include bringing plates and utensils that can be washed and reused, prepping food and beverages at home in reusable containers, using rental facilities for boats and rafts rather than purchasing low quality items that may break easily, and other waste reducing tips.

Fire Protection

Fire protection and emergency response services for the Ruth Lake area are provided by the Southern Trinity Volunteer Fire Department (STVFD) and Southern Trinity Area Rescue (STAR) which serve the eastern Humboldt/ southern Trinity areas. STVFD is staffed entirely by volunteers with three battalions, including ~~and maintains~~ a main station in Mad River approximately seven miles from the Ruth Lake dam, ~~and~~ a second station in Ruth approximately four miles southeast of Ruth Lake, and a Hettenshaw Valley battalion with no station. The Mad River Station is owned by the STVFD and the Ruth Station is a lease lot with no charge. As of 2021, STVFD had an active roster of 17 members, responded to 42 incidents, and conducted approximately 1,360 training hours. STAR is a volunteer division of Southern Trinity Health Services and also operates out of Mad River and Ruth with a total of two ambulances that are staffed by EMT-1 and Paramedic level emergency personnel.

Both agencies have limited funding opportunities due to typical land use in the area which is largely federally owned USFS lands utilized for recreation. As such, funding generally comes from grants and community donations. Ruth Lake CSD typically provides an annual donation to both STVFD and STAR as long as budget allows. In the past two fiscal years, this has been very limited due to impacts from Covid-19 and the August Complex Fire. In recent years, STVFD and STAR have also received Measure Z funds on behalf of Humboldt County.

As mentioned previously, fire protection was activated as an authorized service by Ruth Lake CSD as part of a special election held in 1991²⁴. In 1992, the Ruth Lake CSD and STVFD entered into a services agreement that included a provision for STVFD to lease land for construction of a fire house in Mad River. For some years, Ruth Lake CSD provided administrative fiscal oversight and financial support for the fire company. However in 1998, Southern Trinity transitioned from a fire company to a fire department by incorporating as a nonprofit public benefit organization²⁵. This was necessary in order to retain ownership of the station property in Mad River²⁶. Around this same time, STVFD transferred all finances into a bank account separate from the CSD. Since then, STVFD has operated independently from the Ruth Lake CSD although supported by an annual donation from the District. Currently, a Joint Ad Hoc Committee of both Boards is meeting regularly with the following goals:

1. Engage in a collaborative effort to examine the obligations and responsibilities of both entities to provide for fire protection within the District;

²⁴ Fire Protection Election, Measure A, September 3, 1991.

²⁵ In 2001 STVFD was granted 501c(4) status.

²⁶ In 2011, Title to the Mad River Station property was transferred from Ruth Lake CSD to STVFD.

2. Explore strategies to enhance revenue sources to adequately fund fire/emergency services for the benefit of the communities within the district, now and into the future; and
3. Report back to the respective Boards with findings and recommendations.

Like many other fire departments, STVFD is facing growing challenges that include:

- Ever increasing mandatory requirements and standards.
- Limited volunteer recruitment pool and retention programs and incentives.
- Inadequate levels and types of training opportunities.
- Limited administrative capacity to address growing organizational requirements.
- Insufficient funding to cover growing expenses, including:
 - The replacement of aging safety equipment and apparatus,
 - Communication equipment and infrastructure improvements,
 - Insurance and worker's compensation,
 - Training and certification for volunteers, and
 - Fire station maintenance and the growing need for an additional strategically placed station or storage facility for Hettenshaw Valley fire equipment.

To help address some of these challenges, it is recommended that Ruth Lake CSD and STVFD continue to work collaboratively to identify and establish reliable sources of revenue to support the sustainable delivery of fire protection services. This could include a special tax or assessment levied on parcels within the District boundary or specified zone of service that can apply to all real property and possessory interests (i.e., lease lots). Additionally, recreational user fees collected by Ruth Lake CSD could be increased for the sole purpose of funding fire protection. Other feasible cost recovery sources for fire-based emergency response services could also be pursued. As part of any dedicated funding source, the District and Department should formalize the structure and relationship between the two entities through written mutual agreement.

4.2 Other Service Providers

Trinity County provides general governmental services including social services, emergency services, planning, county roads, parks, and other services to areas within the County. Law Enforcement is provided by the Trinity County Sheriff's Office. The California Department of Transportation (Caltrans) is responsible for the condition of Highway 36 that provides access to Ruth Lake CSD via Lower Mad River Road. The US Forest Service manages the Mad River District, which includes campgrounds and day use areas along Ruth Lake. The US Forest Service is also responsible for wildland fire protection within the Federal Responsibility Areas and likewise CALFIRE within State Responsibility Areas.

~~○ Fire Protection, EMS/Rescue, and Ambulance Services~~

~~Fire protection and emergency response services for the Ruth Lake area are provided by the Southern Trinity Volunteer Fire Department (STVFD) and Southern Trinity Area Rescue (STAR) which serve the eastern Humboldt/ southern Trinity areas. STVFD is staffed entirely by volunteers and maintains a station in Mad River approximately seven miles from the Ruth Lake dam, and a second station in Ruth approximately four miles southeast of Ruth Lake. The Mad River Station is owned by the STVFD and the Ruth Station is a lease lot with no charge. STAR also operates out of Mad River and Ruth with a total of two ambulances that are staffed by EMT 1 and Paramedic level emergency personnel.~~

~~Both agencies have limited funding opportunities due to typical land use in the area which is largely federally owned USFS lands utilized for recreation. As such, funding generally comes from community donations. Ruth Lake CSD typically provides an annual donation to both STVFD and STAR as long as budget allows. In the past two fiscal years, this has been very limited due to impacts from Covid 19 and the August Complex Fire.~~

~~In an effort to provide continued support to these important fire and emergency service providers, the District may want to consider a more formal agreement, which may include the activation of latent services for fire, rescue and EMS/ambulance services. The STVFD may also benefit from forming a fire protection district that is supported by revenue from a combination of taxes, fees, grants, and fundraising. Being within a fire district has certain landowner benefits including obtaining/maintaining fire insurance and the ability to subdivide parcels. In addition, fire districts are eligible to apply for certain grant funding only available to local governmental agencies. It is recommended that a stakeholder group be established with members from the affected agencies, as well as the County, and the Humboldt Bay Municipal Water District to explore options for providing long term and financially sustainable emergency services to the area.~~

5. FINANCING

5.1 Revenues and Expenses

Ruth Lake CSD's primary revenue sources are recreational user fees from the campground and marina facilities which accounts for approximately 75 percent of the District's total income. These recreational user fees were recently increased in 2022. Additional revenue comes from lease fees, solid waste fees from the leaseholders that is passed onto the County, grants, and other sources as indicated in the District's annual budget. District expenses include payroll, donations to STVFD and STAR, utilities, solid waste fees and numerous others. Payroll is the largest category and accounts for approximately 58 percent of total expenses. Anticipated revenues for FY 2020-21 decreased by almost \$60,000 due to campground closures caused by Covid-19. Table 2 below provides an overview of adopted budgets for the last three fiscal years.

Based on the provided budgets, the District is able to plan for a surplus of income every year. This surplus, if achieved, can help build up reserves that can be used to fund major capital improvement projects. However, actual revenues and expenses can vary greatly based on the number of visitors to the area each year.

Figure 4: Ruth Lake CSD FY2021-22 Revenues by Category

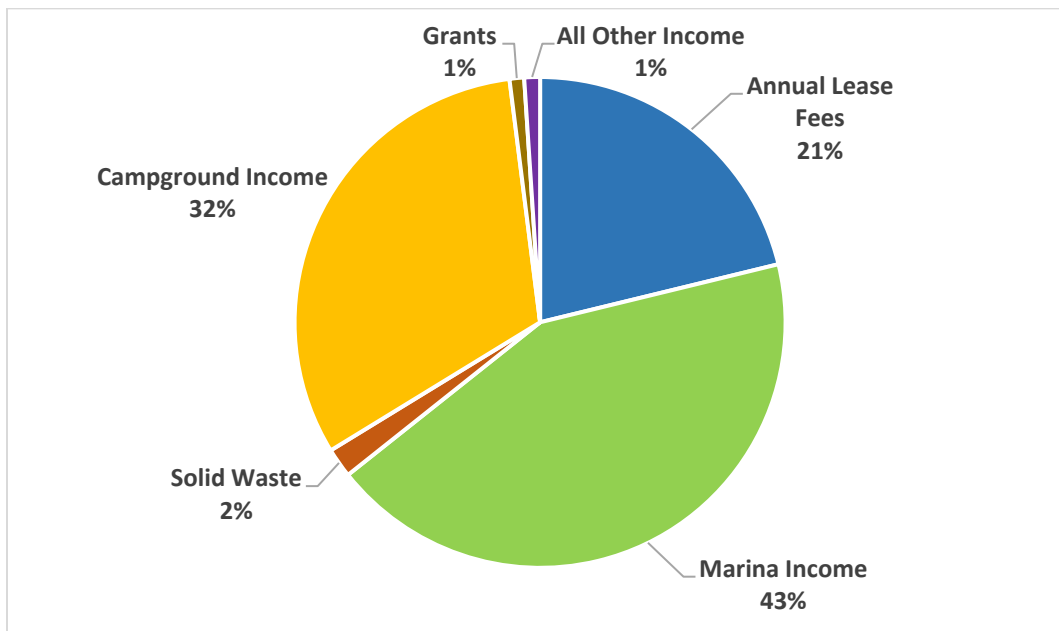


Table 2: Ruth Lake CSD Budget Summary

	FY 2019-20	FY 2020-21	FY 2021-22
Revenues			
Annual Lease Fees	\$162,050	\$176,850	\$176,850
Marina Income	\$350,000	\$310,000	\$360,000
Solid Waste	\$16,200	\$16,200	\$16,200
Campground Income	\$270,000	\$230,000	\$265,000
Grants	\$0	\$8,000	\$8,000
All Other Income	\$10,515	\$8,140	\$8,640
Total Revenues	\$808,765	\$749,190	\$834,690
Expenses			
Cost of Goods Sold	\$113,800	\$95,000	\$125,000
Bankcard Merchant Fees	\$14,000	\$7,000	\$15,000
STVFD	\$10,000	\$3,000	\$15,000
STAR	\$10,000	\$3,000	\$15,000
Operating Supplies	\$10,000	\$30,000	\$30,000
Payroll Expenses	\$450,000	\$375,000	\$375,000
Professional Fees	\$15,000	\$40,000	\$40,000
Utilities	\$60,000	\$20,000	\$20,000
Solid Waste	\$0	\$40,000	\$40,000
All Other Expenditures	\$102,800	\$97,150	\$92,200
Total Expenses	\$785,600	\$718,150	\$767,200
<i>Net Income/ (Loss)</i>	<i>\$23,165</i>	<i>\$31,040</i>	<i>\$67,490</i>

5.2 Audit Information

The District conducts audits on an annual basis through a certified public account. Table 3 below provides a summary of the last three years' worth of audits. For the last three years, operating revenue has exceeded operating expenses. However, the surplus has continually been less than the annual depreciation of major capital assets, predominantly for the marina and district campgrounds, which has led to an overall decrease in the District's net position. As can be seen in Table 4, while liabilities remain low, the net position continues to decrease over time.

Table 3: Ruth Lake CSD Audit Summary²⁷

	FY2017-18	FY2018-19	FY2019-20
Operating Revenue			
Campground	\$284,465	\$272,884	\$227,312
Marina	\$363,260	\$349,411	\$286,250
Lease	\$156,225	\$166,833	\$178,442
Grants	\$915	\$43,425	\$7,827
Solid Waste	\$17,100	\$16,100	\$16,100
Taxes	\$6,185	\$6,257	\$5,893
Water fees (lease)	\$3,170	\$2,520	\$2,640
Assignment fees	\$1,100	\$800	\$0
Miscellaneous	\$3,496	\$10,164	\$2,277
Cost of Goods Sold	(\$110,035)	(\$111,190)	(\$97,272)
<i>Total Operating Revenue</i>	<i>\$725,881</i>	<i>\$757,204</i>	<i>\$629,869</i>
Operating Expenses			
Bank Card Fees	\$16,008	\$14,514	\$14,412
Fire Protection	\$15,000	\$15,000	\$10,000
Donations	\$15,000	\$15,000	\$10,000
Payroll	\$350,396	\$400,540	\$301,945
Professional Fees	\$33,896	\$46,138	\$38,607
Utilities	\$57,453	\$28,753	\$21,774
Other	\$130,429	\$184,489	\$185,907
<i>Total Operating Expenses</i>	<i>\$618,182</i>	<i>\$704,434</i>	<i>\$582,645</i>
Depreciation	(\$118,745)	(\$129,911)	(\$138,067)
Net Non-Operating Income	\$128	\$131	\$279
<i>Change in Net Position</i>	<i>(\$10,918)</i>	<i>(\$77,010)</i>	<i>(\$90,564)</i>

Table 4: Ruth Lake CSD Net Position Summary

	FY2017-18	FY2018-19	FY2019-20
Assets	\$2,003,702	\$1,930,043	\$1,834,834
Liabilities	\$2,367	\$5,718	\$1,072
Net Position	\$2,001,335	\$1,924,325	\$1,833,762

²⁷ Audits for the three fiscal years shown were conducted by Aycock and Edgmon Certified Public Accountants from Ferndale, CA.

6. GROWTH AND POPULATION

6.1 Land Use

The Trinity County General Plan (2003) and Zoning Code guides land use decisions within Trinity County. The area served by Ruth Lake CSD is largely Resource, Rural Residential Low Density, and Agricultural. (Figure 4). Ruth Lake Marina and several campgrounds are located along the northeast side of Ruth Lake reservoir, impounded by R.W. Matthews Dam owned by HBMWD. A portion of the District to the west extends into Humboldt County on the northern side of Highway 36. Land use in this area is established by the Humboldt County General Plan and is primarily Residential Agriculture, Agricultural Grazing, and Public Lands with some Timberland and an Airport Overlay around the Dinsmore airstrip.

HBMWD owns much of the property surrounding the lake as well as the R.W. Matthews Dam that creates the Ruth Lake reservoir on the Mad River and the Gosselin Hydro-Electric Power House associated with the dam²⁸. The forested areas surrounding the lake are predominantly owned by the United States Forest Service with some private land holdings.

6.2 Existing Population and Projected Growth

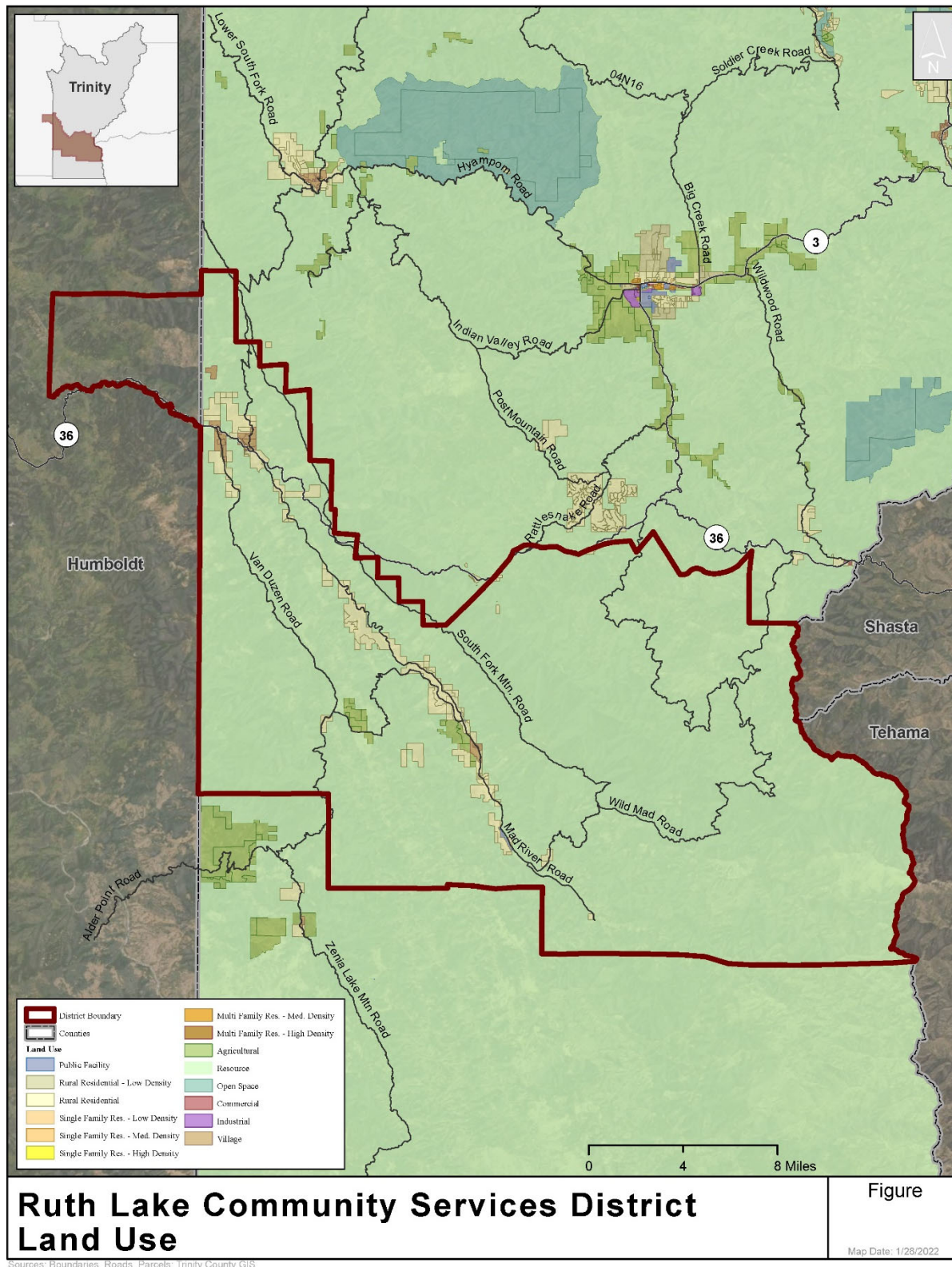
According to the US Census Bureau Decennial Census data, the total population in Trinity County was 13,786 in 2010 and 16,112 in 2020. This suggests an annual growth rate of approximately 1.57%. However, the Trinity County Housing Element reports limited to no growth over the last 10 years and anticipates a small decline in population over the next decade²⁹. At this time it is unknown how the Covid-19 pandemic and recent wildfire activity will affect overall population in the County. For the purposes of this MSR, a zero growth rate will be assumed for the District area as it is primarily a recreational area with limited year round residents.

Within the District boundary is the Ruth Census Designated Place (CDP) which has a 2020 population estimate of 254 and Mad River CDP which has a 2020 estimate of 361. The District boundary is much larger than these two CDPs and likely has a population greater than the total of both (615). However, these two areas likely contain the bulk of the population in the area as much of the District is comprised of sparsely inhabited forested lands. It is not anticipated that the population of the District will grow substantially in the next five to seven years.

²⁸ Trinity County Hazard Mitigation Plan 2015

²⁹ Trinity County, 2019-2024 Housing Element Update, Chapter Two: Housing Needs. April 1, 2020.

Figure 5: Ruth Lake CSD Land Use Map



6.3 Disadvantaged Unincorporated Communities

LAFCo is required to evaluate water service, sewer service, and structural fire protection within disadvantaged unincorporated communities as part of service reviews, including the location and characteristics of any such communities. A disadvantaged unincorporated community (DUC) is defined as any area with 12 or more registered voters where the annual median household income (MHI) is less than 80 percent of the statewide annual MHI (pursuant to Government Code Section 56033.5 and Water Code Section 79505.5). Within a DUC, three basic services are evaluated: water, sewage, and fire protection. Currently, Ruth Lake CSD does not provide residential services as their primary purpose is the provision of recreational amenities on and around Ruth Lake.

Even though the CSD is not responsible for residential services, the presence of DUCs in the area should still be discussed. According to the 2015-2019 American Community Survey 5-year estimates, the MHI is \$30,208 for the Ruth CDP, and \$25,400 for Mad River CDP which is 40% and 34%, respectively, of the state average of \$75,235. This qualifies the communities as disadvantaged. It is likely that the surrounding areas can also be considered disadvantaged.

7. MUNICIPAL SERVICE REVIEW DETERMINATIONS

This section addresses the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (California Government Code Section 56430). As part of the municipal service review process, LAFCo makes the following written determinations.

1) Growth and population projections

Ruth Lake CSD was created to provide recreation services, including boat launching and campground maintenance to the community of Ruth and surrounding areas along the Mad River and Ruth Lake. As such, there is a limited year-round population in the area. Based on 2020 census data the area has an estimated population of approximately 700 and it is unlikely the area will see much growth in the next five to ten years.

2) The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the Sphere of Influence

The communities of Ruth and Mad River have MHIs that are 40 and 34 percent of the State MHI, respectively. This qualifies them as DUCs and indicates that much of the surrounding area can also be considered disadvantaged.

3) Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies

Some of the District's infrastructure was damaged during the 2020 August Complex Fire. This includes water distribution system for campgrounds around the lake. The District is continuing to work towards full repair of all systems and facilities. Based on pre-fire activities, there is adequate capacity to meet most service needs apart from solid waste disposal. However, there does appear to be a need for additional oversight of onsite wastewater systems. The District is encouraged to investigate the potential to develop and implement a regular inspection program. There also appears to be a need for additional potable water supply to support campground activities. The District is encouraged to work with the SWRCB to obtain a permit for their lake well at this location.

4) Financial ability of agencies to provide services

Based on financial audits for fiscal years 2017-18 to 2019-20, Ruth Lake CSD is able to maintain operating revenues that exceed operating expenditures. However, this surplus is not enough to cover depreciation of assets leading to a decrease in the District's overall net position.

5) Status of, and opportunities for, shared facilities

There may be an opportunity for the District to aid in the provision of fire and emergency response services. The District is encouraged to continue to work with other service providers including STVFD and STAR on a plan for long term provision and financial mechanisms to support fire and emergency response services in the area.

6) Accountability for community service needs, including governmental structure and operational efficiencies

Ruth Lake CSD is overseen by a five-member Board of Directors that is elected to staggered four-year terms. Agendas are posted at the District office and on their website at least 72 hours in advance of meetings. Additional information about the District, including policies regulating recreational leases, is also available on the District's website.

7) Any other matter related to effective or efficient service delivery, as required by commission policy

Currently Ruth Lake CSD's sphere of influence is substantially smaller than the jurisdictional boundary. It is likely the reduced SOI was ~~set-drawn~~ to include only those recreational areas directly managed by the District. However, it is recommended the SOI be amended to be coterminous with the District boundary. This reflects no change to the District boundary (annexation or detachment) is anticipated in the next 5-10 years. The current SOI is approximately 25,600 acres (40 square miles) and includes the area around Ruth Lake and extends northwest into Humboldt County. No change to the SOI is proposed at this time.

8. SPHERE OF INFLUENCE DETERMINATIONS

1) Present and planned land uses in the area, including agricultural and open-space lands.

Land use within the District is predominantly Resource, Residential Low Density, and Agricultural with other residential and public facility uses. The predominant uses in the area are timberland management and recreation.

2) Present and probable need for public facilities and services in the area.

Ruth Lake continues to be a popular recreation area and sees a great influx of activity during the summer and fall months. Based on the landholdings of HBMWD, the need to manage lease holdings around the lake, and the annual influx of visitors, it is anticipated that services will be needed in the area for the foreseeable future.

3) Present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.

The District currently has enough capacity to accommodate the recreational needs of visitors to the area. However, there appears to be limited capacity to accommodate additional solid waste. The District may want to work with Trinity County Solid Waste to implement a public information campaign on reducing waste while recreating.

4) Existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.

The small communities of Ruth and Mad River both reside within the boundary of the District. The nearest larger community with services such as grocery shopping, medical care, and other amenities is the City of Fortuna to the west which is approximately ~~90 minutes~~ 63 miles from the Ruth Lake Marina.

5) For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere.

The District does not currently provide community water or wastewater services and fire protection services are provided by STVFD. However, the area can be considered disadvantaged and could benefit from reliable funding mechanisms to support expanded services. It is recommended that the District continue to work with STVFD ~~work with other local, state, and federal agencies~~ and other service providers and stakeholders on a plan for establishing reliable sources of revenue to support the sustainable delivery of fire protection services ~~the sustainable provision of emergency response services and funding mechanisms~~ in the area.



TRINITY LAFCO

www.trinitylafco.org
1125 – 16th Street, Suite 200
Arcata, California 95521

RESOLUTION NO. 2022-03

APPROVING THE RUTH LAKE COMMUNITY SERVICES DISTRICT MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE

WHEREAS, the Trinity Local Agency Formation Commission, hereinafter referred to as the “Commission”, is authorized to conduct municipal service reviews and establish, amend, and update spheres of influence for local governmental agencies whose jurisdictions are within Trinity County; and

WHEREAS, the Commission conducted a municipal service review to evaluate the availability, capacity and efficiency of services provided by the Ruth Lake Community Services District, hereinafter referred to as the “District”, pursuant to California Government Code Section 56430; and

WHEREAS, the Commission conducted a sphere of influence review for the District pursuant to California Government Code Section 56425; and

WHEREAS, the Executive Officer gave sufficient notice of a public hearing to be conducted by the Commission in the form and manner provided by law; and

WHEREAS, the Executive Officer’s report and recommendations on the municipal service review and sphere of influence update were presented to the Commission in the form and manner prescribed by law; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a public hearing held on the municipal service review and sphere of influence update on February 1, 2022 and continued to April 19, 2022; and

WHEREAS, the Commission considered all the factors required under California Government Code Section 56430 and 56425.

NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED as follows:

1. The Commission, as Lead Agency, finds the municipal service review is exempt from further review under the California Environmental Quality Act pursuant to Title 14 California Code of Regulations Section 15306. This finding is based on the use of the municipal service review as a data collection and service evaluation study. The information contained within the municipal service review may be used to consider future actions that will be subject to additional environmental review.
2. The Commission, as Lead Agency, finds the sphere of influence update is exempt from further review under the California Environmental Quality Act pursuant to Title 14 California Code of Regulations Section 15061(b)(3). This finding is based on the Commission determining with certainty the update will have no possibility of significantly affecting the environment given no new land use or municipal service authority is granted.

3. This municipal service review and sphere of influence update is assigned the following distinctive short-term designation: "Ruth Lake CSD MSR/SOI Update 2022".
4. Pursuant to Government Code Section 56430(a), the Commission makes the written statement of determinations included in the municipal service review, hereby incorporated by reference.
5. Pursuant to Government Code Section 56425(e), the Commission makes the written statement of determinations included in the sphere of influence update, hereby incorporated by reference.
6. Pursuant to Government Code Section 56425(i), the Commission does hereby establish the functions and classes of services provided by Ruth Lake CSD as follows: parks and recreation (marina and campgrounds), water (marina and campground water systems), wastewater (marina and campground septic systems and outhouses), solid waste disposal (garbage pickup and solid waste fees collection), and fire protection services (fiscal support to Southern Trinity Volunteer Fire Department).

BE IT FURTHER RESOLVED by the Commission that:

The Ruth Lake CSD MSR/SOI Update 2022 is hereby approved, and the sphere of influence for the District is hereby amended to be coterminous with the District's boundary, as depicted in Exhibit "A", attached hereto.

PASSED AND ADOPTED at a public hearing of the Trinity Local Agency Formation Commission on the 19th day of February 2022, by the following roll call vote:

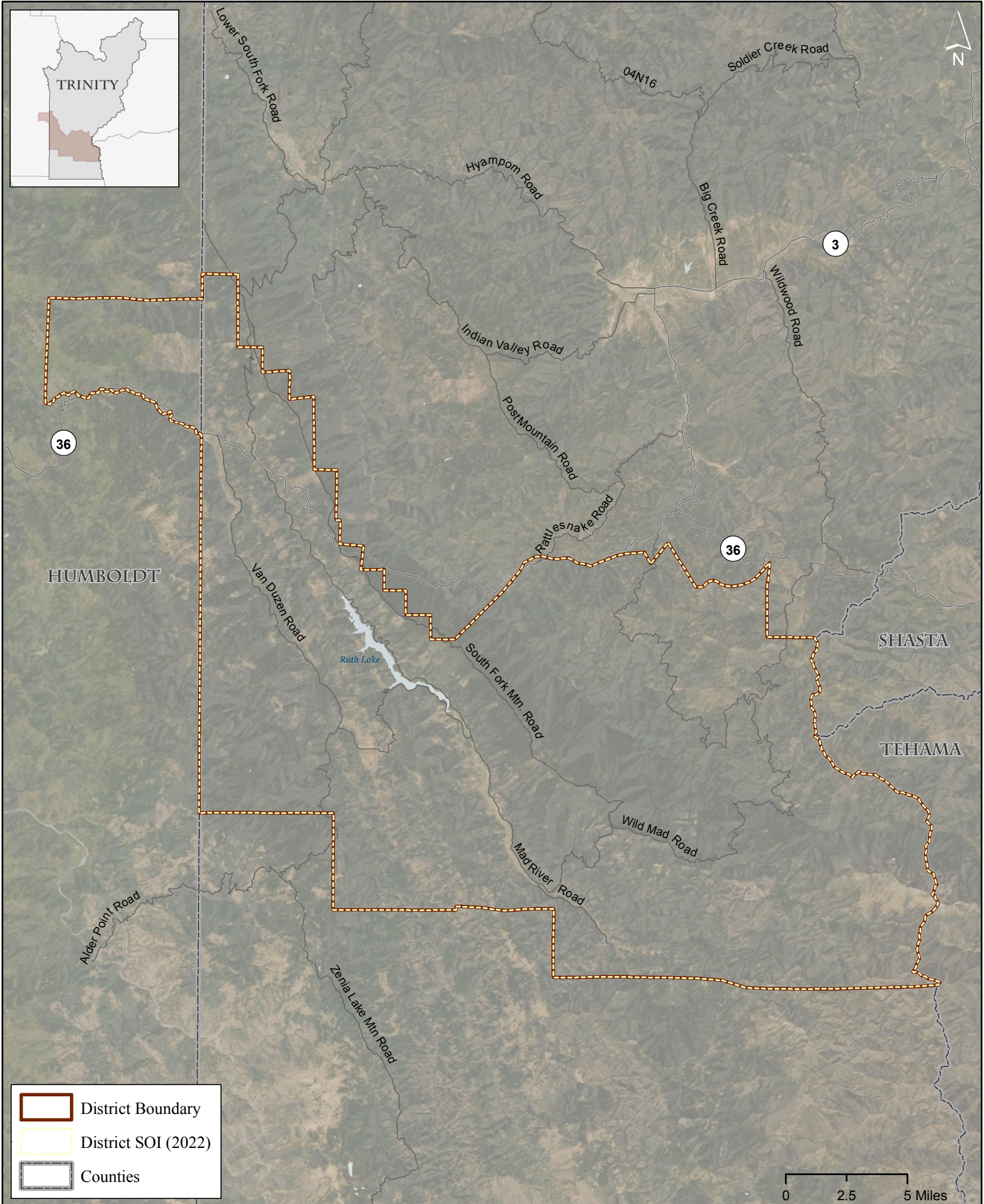
AYES:
NOES:
ABSTAINS:
ABSENT:

ATTEST:

APPROVED:

Kathy Bull
Administrator/Clerk

Keith Groves
Chair



Ruth Lake Community Services District

Exhibit
A

Map Date: 4/15/2022

Sources: Boundaries, Roads, Parcels: Trinity County GIS.



AGENDA ITEM 5.B.

MEETING: April 19, 2022
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer & Kathy Bull, Administrator/Clerk
SUBJECT: Proposed Budget for Fiscal Year 2022-23

BACKGROUND

Local Agency Formation Commissions (LAFcos) are responsible for annually adopting a proposed budget by May 1st and a final budget by June 15th in accordance with Government Code Section 56381. State law specifies the proposed and final budgets shall, at a minimum, be equal to the budget adopted for the previous fiscal year unless LAFCo finds the reduced costs will nevertheless allow the agency to fulfill its prescribed regulatory and planning duties.

DISCUSSION

Funding Sources:

Trinity LAFcos annual operating expenses are principally funded through appropriations from the County and Special Districts, in addition to application fees. Each fiscal year, after the Commission adopts the final budget, the County Auditor apportions operating expenses between the County and the independent special districts. Statutory authority allows the County Auditor to collect the amounts apportioned.

Operating Expenses:

The proposed operating expenses reflect the anticipated staffing services, daily operational needs, and preparation of municipal service reviews and sphere of influence updates. No changes in operating expenses are proposed from the prior fiscal year.

Operating Revenues:

Staff is proposing an approximate 3% increase to contributions from local funding agencies in Fiscal Year 2022-23 to reduce reliance on reserves needed to balance the operational budget.

RECOMMENDATION

Staff recommends the Commission approve the Proposed Budget for Fiscal Year 2022-23 referenced in Resolution 2022-04 and as outlined in Attachment B, with any requested changes; direct staff to forward the proposed budget to local funding agencies; and direct staff to prepare the final budget at a public hearing scheduled for June 21, 2022.

Attachments:

- A. Trinity LAFCo FY 2022/2023 Proposed Budget
- B. Resolution 2022-04

Trinity LAFCo Budget

Fund No. 270-0100
Department No. 8270

Categories	Acct #	FY 2019/20 Budget Adjustments	FY 2019/20 Year End Actual	FY 2020/21 Adopted Budget	FY 2020/21 Year End Actual	FY 2021/22 Adopted Budget	FY 2021/22 YTD (Q1-Q3) Actual	FY 2022/23 Proposed Budget
REVENUES:								
Interest	6601	-	1,671	-	543	-	-	-
LAFCo Fees (Applications)	8404	-	1,216	5,000	2,925	5,000	-	5,000
Cont From Other Agencies:								
County	9282	14,000	14,000	14,000	14,000	14,000	14,000	14,500
Indep Spec Districts	9285	14,000	13,450	14,000	10,494	14,000	16,965	14,500
TOTAL Revenues		\$ 28,000	\$ 30,337	\$ 33,000	\$ 27,962	\$ 33,000	\$ 30,965	\$ 34,000

EXPENDITURES:								
Memberships	2240	1,500	1,075	1,500	1,185	1,500	1,185	1,500
Office	2260	600	655	600	121	600	146	600
Professional & Specialized:	2300	40,800	39,837	45,800	33,198	45,800	23,430	45,800
- Staffing services		25,000	24,985	25,000	20,084	25,000	11,724	25,000
- MSR/SOI		15,000	11,732	15,000	12,428	15,000	11,674	15,000
- Applications		-	2,839	5,000	686	5,000	-	5,000
- Legal Counsel		500	-	500	-	500	-	500
- Web Service		300	282	300	-	300	32	300
Publications & Legal Notices	2500	500	947	500	333	500	140	500
Transportation & Travel	2750	1,500	406	1,500	115	1,500	148	1,500
Training	2756	-	-	-	-	-	-	-
Contrib to Non LAF Agency	3200	-	-	-	-	-	-	-
Transfer Out		-	-	-	-	-	-	-
TOTAL Expenditures		\$ 44,900	\$ 42,921	\$ 49,900	\$ 34,951	\$ 49,900	\$ 25,048	\$ 49,900

Operating Difference		\$ (16,900)	\$ (12,584)	\$ (16,900)	\$ (6,989)	\$ (16,900)	\$ 5,917	\$ (15,900)
<i>(Negative Balance Indicates Use of Reserves)</i>								

FUND BALANCE/RESERVES

Beginning Year Fund Balance				\$96,576		\$ 89,587		
Ending Year Fund Balance			\$ 96,576		\$ 89,587			
Assigned/Designated Reserve Funds	\$90,000							
Litigation Defense:	\$ 60,000							
Special Legal Counsel:	\$ 10,000							
Unanticipated Sp. Studies:	\$ 20,000							



RESOLUTION NO. 2022-04

ADOPTING A PROPOSED BUDGET FOR FISCAL YEAR 2022-23

WHEREAS, the Trinity Local Agency Formation Commission is required by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 to adopt a proposed budget for the next fiscal year no later than May 1; and

WHEREAS, the Executive Officer prepared a report concerning the proposed budget, including recommendations thereon; and

WHEREAS, the Executive Officer's report was presented to the Commission in the manner provided by law; and

WHEREAS, the Commission heard and fully considered all the evidence presented at its public hearing on the proposed budget held on April 19, 2022; and

WHEREAS, the Commission determined the proposed budget projects staffing and program costs of the agency as accurately and appropriately as is possible.

NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED as follows:

1. The proposed budget for Fiscal Year 2022-23 as outlined in Exhibit A is hereby approved and by this reference incorporated herein;
2. The overall operating costs provided in the proposed budget will allow the Commission to fulfill its regulatory and planning responsibilities as required under Government Code Section § 56381(a);
3. The adopted proposed budget for Fiscal Year 2022-23 shall be circulated to funding agencies for review and comment.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Trinity LAFCo Commission on the 19th day of April, 2022, and adopted by the following roll call vote:

AYES:

NOES:

ABSTAINS:

ABSENT:

ATTEST:

APPROVED:

Kathy Bull
Administrator/Clerk

Keith Groves
Chair



AGENDA ITEM 7.A.

MEETING: April 19, 2022
TO: Trinity LAFCo Commissioners
FROM: Colette Metz Santsche, Executive Officer & Kathy Bull, Administrator/Clerk
SUBJECT: Expiring Commissioner Terms in 2022

BACKGROUND

The Commission consists of seven regular and three alternate members as follows:

- County - Three regular members and one alternate appointed by the Board of Supervisors;
- Special Districts - Two regular members and one alternate appointed by the Independent Special Districts; and
- Public Members - Two regular members and one alternate appointed by the Commission.

The term of office for each member pursuant to CKH Act § 56334 is four years and until the appointment of a successor. Pursuant to CKH Act § 56332, Special Districts Members are appointed by the Independent Special District Selection Committee.

DISCUSSION

Each year the Board of Supervisors appoints three regular members and one alternate to the LAFCo Commission. These appointments were made at the January 4, 2022 Board meeting.

One special district regular member position that is currently held by Josphe Kasper will be expiring. One special district alternate member position that is currently held by Pat Frost will also be expiring. A call for nominations was mailed to each independent special district requesting Board nominations to fill the upcoming vacant seats. A meeting of the Independent Special District Selection Committee (Selection Committee) is scheduled to be held after the LAFCo meeting on April 19, 2022 for purposes of appointing special district members to serve on LAFCo. The agenda and notice sent to special districts is attached.

The public member regular positions are currently held by Evan Barrow and Anna Burke with their terms expiring in 2023 and 2025, respectively. The public member alternate position is currently vacant. Trinity LAFCo will re-announce the vacancy and encourage the public to apply for this position.

Below is a current roster of the Commission with Term of Office:

Designation	Current Member	Term of Office
County – Regular Member	Jill Cox	Annual Appointment
County – Regular Member	Liam Gogan	Annual Appointment
County – Regular Member	Keith Groves, Chair	Annual Appointment
County – Alternate Member	Jeremy Brown	Annual Appointment
Special District – Regular Member (Seat 1)	Andrew Johnson	4/30/2024
Special District – Regular Member (Seat 2)	Joseph Kasper	4/30/2022
Special District – Alternate	Pat Frost	4/30/2022
Public Member	Evan Barrow	4/30/2023
Public Member	Anna C. Burke	4/30/2025
Public Member – Alternate	VACANT	4/30/2023

RECOMMENDATION

This agenda item is for information purposes only. The Commission is invited to discuss the item and provide direction to staff as needed.

Attachments:

Combined notice and agenda sent to all independent special districts



Date: April 13, 2022

To: Each Presiding Officer, Board Member, and General Manager/Clerk of Each Independent Special District in Trinity County

From: Colette Santsche, LAFCo Executive Officer

Subject: Important Joint Meeting of All Independent Special Districts

The Trinity Local Agency Formation Commission (LAFCo) will convene a meeting of the Independent Special District Selection Committee (Selection Committee) for purposes of appointing special district members to serve on LAFCo.

Meeting Date: April 19, 2022 (after the LAFCo meeting)

Time: 5:30 PM

Location: Trinity County Library Meeting Room, 351 Main Street, Weaverville

Teleconference: Meeting Link Option:

<https://us02web.zoom.us/j/82529918669?pwd=Y01sVk1ESGIJRzIUdW1iNFRxNzV0dz09>

Meeting ID: 825 2991 8669

Passcode: 815282

Phone: 1 669 900 6833

The AGENDA for the Selection Committee meeting is attached.

This memorandum provides formal notice of the Selection Committee meeting and includes information on the selection process for special district members on LAFCo.

REQUEST TO INDEPENDENT SPECIAL DISTRICT MANAGERS AND/OR CLERKS

- Distribute this Notice to All Members of the District Board
- Provide the name of the district's Presiding Officer or the name of the district member to attend and vote in place of the presiding officer to colette@trinitylafco.org by noon April 19, 2022.
- ***Without a quorum of Independent Special Districts, no action can be taken at the meeting to fill the vacancy, which would delay the election and require the election process to be conducted by email/U.S. mail.***

FOR MORE INFORMATION

Please visit www.trinitylafco.org for more information about LAFCo. If you have any questions about this process please email colette@trinitylafco.org or call 530.227.6836 (cell).

BACKGROUND AND SUMMARY

Previously a call for nominations was mailed to each independent special district requesting Board nominations to fill two (2) upcoming vacant seats as follows:

- **One Regular member to serve a new 4-year term from May 2022 to April 2026**

Trinity LAFCo received one nomination for the Regular Special District position:

- Joseph Kasper, Lewiston CSD

- **One Alternate member to serve a new 4-year term from May 2022 to April 2026**

Trinity LAFCo has not received nominations for the Alternate Special District position and will accept nominations at the meeting.

SPECIAL DISTRICT REPRESENTATION ON LAFCO AND SEATING DESIGNATIONS

We are currently accepting nominations for two special district seats as shown in the following table:

Designation	Current Member	Term of Office Expires
Regular Member (Seat 1 - Enterprise)	Andrew Johnson, TPUD	4/30/2024
Regular Member (Seat 2 - Non-Enterprise)	Joseph Kasper, Lewiston CSD	4/30/2022
Alternate Member (Enterprise or Non-Enterprise)	Pat Frost, Trinity Center CSD	4/30/2022

The seating of special district representatives on Trinity LAFCo shall be in accordance with the following designations unless otherwise determined by the Selection Committee:

1. One regular seat shall be designated as an "Enterprise District" seat;
2. One regular seat shall be designated as a "Non-Enterprise District" seat; and
3. One alternate seat shall be designated from either an enterprise or non-enterprise district.

An "Enterprise" district is defined as any jurisdiction that derives the majority of its total revenues from user fees and/or service charges (e.g., water services). A "Non-Enterprise" district is defined as any jurisdiction that derives the majority of its total revenues from property taxes or otherwise provides services that are not conducive to user fees (e.g., fire protection).

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE MEMBERSHIP

The Selection Committee membership is comprised of presiding officers of the following 19 independent special districts in Trinity County:

Enterprise Districts:

Lewiston CSD

Mountain Communities Healthcare
District (Trinity Hospital)

Ruth Lake CSD

Trinity PUD

Weaverville CSD

Weaverville Sanitary District

Non-Enterprise Districts:

Coffee Creek VFD
Douglas City CSD (fire)
Hayfork FPD
Hyampom CSD (fire)
Junction City FPD
Post Mountain PUD (fire)
Salyer CSD (fire)
Trinity Center CSD (fire)

Weaverville FPD
Greater Hayfork Valley Park &
Recreation District
Weaverville/Douglas City Park &
Recreation District
Trinity Life Support CSD (ambulance)
Trinity County Resource Conservation
District

Special Districts shall designate the presiding officer or another board member as the voting delegate for the Selection Committee meeting. Board action is not necessary to name your voting representative. District managers or other district staff members may not vote.

Selection Committee members representing a majority (10) of the independent special districts shall constitute a quorum. The Committee shall not conduct its business without a quorum of its membership.

SELECTION COMMITTEE MEETING PROCEDURES

At the Selection Committee meeting, any member may submit nominations for the special district member positions. The nominees must be elected or appointed special district officers residing within the county but must not be members of the legislative body of the county. Each nominee will be given an opportunity to make a brief statement.

The selection will occur through a roll call vote of the members of the Selection Committee (i.e., each presiding officer or voting delegate of independent special districts) present at the meeting. Each member is entitled to one vote per vacant seat. The Selection Committee is encouraged to make selections that fairly represent the diversity of the independent special districts in the county, with respect to population, services, and/or geography.

If only one nomination is received for a position, that nominee is selected. The nominee who receives the majority of the votes cast is selected. If no nominee receives a majority of the votes cast, a run-off election between the two nominees who receive the greatest number of votes is held. After votes are tallied, the results will be announced.

TERMS OF OFFICE FOR LAFCO MEMBERS

The term of office for a LAFCo commissioner is 4 years and until the appointment and qualification of a successor. There are no term limits.

A member's term of office on LAFCo will cease immediately if he or she ceases to be on the special district board. The statute also provides that a member may be removed at any time and without cause upon a majority vote of the Selection Committee.

DISQUALIFICATION ON PROPOSALS AFFECTING THE DISTRICT

Pursuant to Government Code §56332(d), a special district member is not automatically disqualified from acting on a proposal affecting the member's special district. Any member appointed shall exercise independent judgement and represent the interests of the public as a whole and not solely the interests of the appointing authority.

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

April 19, 2022 at 5:30 p.m.

Trinity County Library Meeting Room

351 Main Street, Weaverville

AGENDA (revised 4-15-22)

***** IN PERSON OR VIRTUAL TELECONFERENCE OPTIONS *****

Meeting Link:

<https://us02web.zoom.us/j/82529918669?pwd=Y01sVk1ESGIJRzIUdW1iNFRxNzV0dz09>

Meeting ID: 825 2991 8669

Passcode: 815282

Phone: 1 669 900 6833

1. CALL TO ORDER AND WELCOME

Roll Call and Establish Quorum

Appoint Selection Committee Chair and Vice Chair **(added 4-15-22)**

Approve AB 361 Resolution (attached) **(added 4-15-22)**

Review Agenda

2. PUBLIC COMMENT OPPORTUNITY

Opportunity for members of the public to address the Committee on matters not on the agenda

3. PRESENTATION/ANNOUNCEMENTS

Overview of LAFCo and Role of LAFCo Commissioners

Overview of LAFCo Funding Sources and Proposed Budget for FY 2022-23

Overview of Selection Process for Special District members on LAFCo

4. DISCUSSION AND POSSIBLE ACTION REGARDING SEATING DESIGNATIONS FOR SPECIAL DISTRICT MEMBERS ON LAFCO

Overview of current seating designations (enterprise v. non-enterprise)

Determine if the seating designation is necessary and should be maintained

5. SELECTION OF REGULAR MEMBER FOR NEW 4-YEAR TERM (5/1/2022 - 4/30/2026)
Non-Enterprise Seat

Trinity LAFCo received one nomination for the Regular Member position:

- Joseph Kasper, Lewiston CSD (nominating resolution attached)

Pursuant to California Government Code Section 56332(c)((2), if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed. However, because the seating designation is for “non-enterprise” districts (and Lewiston CSD has recently been classified as a “enterprise” district), the following is recommended:

- a. Confirmation of appointment of Joseph Kasper, Lewiston CSD
- b. If candidate is not confirmed, open for other nominations

6. SELECTION OF ALTERNATE MEMBER FOR NEW 4-YEAR TERM (5/1/2022 - 4/30/2026)
Enterprise or Non-Enterprise Seat

Trinity LAFCo has not received nominations for the Alternate Member position and will accept nominations at this time.

- a. Call for nominations
- b. Candidate statements
- c. Roll call vote¹
- d. Announce results

7. COMMITTEE COMMENTS/ANNOUNCEMENTS

8. NEXT STEPS

Notice of member selection and seating

9. ADJOURNMENT

¹ Roll call vote in lieu of ballots will be conducted due to hybrid in-person and virtual teleconference options.

**INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE
RESOLUTION 2022-01**

**DECLARING ITS INTENT TO REMOTE TELECONFERENCE ACCESS AT MEETINGS
IN ACCORDANCE WITH AB 361**

WHEREAS, the Independent Special District Selection Committee ("Selection Committee") is committed to preserving public access and meeting participation; and

WHEREAS, all meetings of the Selection Committee are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and observe the Selection Committee conduct its business; and

WHEREAS, the Brown Act, Government Code Section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with Government Code Section 54953(b)(3) requirements, subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, the proliferation of the Delta and Omicron variants of the virus continues to pose imminent risk to health and safety and directly impacts the ability of the public and the Committee to meet safely in person, accordingly, the Committee hereby recognizes the proclamation of state of emergency by the Governor of the State of California and the regulations of Cal/OSHA recommending physical distancing.

NOW, THEREFORE, BE IT RESOLVED by the Independent Special District Selection Committee as follows:

1. Remote Teleconference Meetings. The LAFCo Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public Committee meetings in accordance with Government Code Section 54953(e) and other applicable Brown Act provisions and provide remote teleconference meeting access.
2. Reoccurring Evaluation by the Committee. The LAFCo Executive Officer is hereby directed to continue to monitor the conditions and health and safety conditions related to COVID-19, the status of the Governor's state of emergency, and the state regulations related to social distancing, and present to the Committee at its next scheduled meeting the related information and recommendations for continued remote meeting access pursuant to the provisions of Government Code Section 54953(e)(3) and to extend the time during which the Committee may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Section 54953.

THE FOREGOING RESOLUTION was passed and duly adopted at a meeting of the Independent Special District Selection Committee on the 19th day of April, 2022, and adopted by the following vote:

AYES:
NOES:
ABSTAINS:
ABSENT:

Date

NAME
Independent Special District Selection Committee

ATTEST:

Date

NAME Colette Santsche
LAFCo Executive Officer

Trinity LAFCo Regular Special District Member
(Non-Enterprise)
NOMINATION FORM

District Name: Lewiston Community Services District

Address: PO Box 164

Telephone: 530-778-3018

The Board hereby nominates Joseph Kasper to fill a four-year term ending in April 2026 as a regular member of the Trinity Local Agency Formation Commission representing independent (Non-Enterprise) special districts in Trinity County.

Board action taken on the 1st day of march, 2022 by the following vote:

Ayes: Cyd Cooper, Jenni Brookins, Mel Deardonff,
Joe Kasper and Tim Montgomery

Noes: Ø

Abstain: Ø

Absent: Ø

Katie Quinn
Signature of Board ~~President~~ Clerk

KATIE Quinn
Printed Name

Nomination Form must be received by Trinity LAFCO no later than April 1, 2022.

News from the Board of Directors

CALAFCO QUARTERLY

February 2022



Agenda
Item 8.A.

A
message
from the
Executive
Director

Greetings from your CALAFCO Board of Directors and Executive Director. As 2022 is underway, there is a lot going on in Sacramento and in CALAFCO. We are happy to bring you all the latest news of the Association.



CALAFCO BOARD ACTIONS

CALAFCO BOARD SELECTS NEW EXECUTIVE DIRECTOR

At their January 21st meeting the CALAFCO Board of Directors selected **René LaRoche** as the new Executive Director. The Board, along with the CALAFCO Regional Officers, Administrator, Legal Counsel and current Executive Director interviewed two finalists before the Board made the selection. The finalists were recommended by the Board's Recruitment Committee (Mike Kelley, Anita Paque, Bill Connelly, Margie Mohler, Mike McGill, Clark Alsop and Steve Lucas) who interviewed five candidates forwarded by the professional recruiting firm of Koff & Associates before making the recommendation. The new Executive Director serves as a full-time, at-will employee under contract with the Association.



René LaRoche comes to CALAFCO with a diverse background that includes local government and private sector experience, as well as experience serving on Association Boards of Directors. Most recently, as Clerk of Board of Supervisors in Mariposa County since 2012, she serves as part of the executive management team working closely with the elected and appointed officials in the County. Among other things, she develops and administers the department's budget and acts as a liaison for the County with national, state, and local entities. Previously, René served as development and business manager for Runaway Holiday, LLC where she did software and business development, and served as a web developer for Mountain Arts Design.

René earned a Master's Degree in Public Management from Johns Hopkins University and a Bachelor's Degree in Public Administration from the University of Las Vegas Nevada. She is past President of the CA Clerk of the Board of Supervisors Association and an Institute Fellow of the CA State Association of Counties. René will be relocating to the Sacramento area and is scheduled to begin full-time on February 28, with a transition overlap with the current Executive Director of several days per week beginning mid-February through mid-March. She is looking forward to meeting LAFCo staff at the March Staff Workshop and connecting with all LAFCo staff and Commissioners in the near future. René can be reached at rlaroche@calafco.org.

NEW BOARD MEMBER APPOINTED

Also during the January 21 meeting, the Board appointed **Derek McGregor**, Orange LAFCo Public Member, to the CALAFCO Board. Derek fills the unexpired term (through October 2022) of former Board Member David West of Imperial LAFCo, who resigned his Board seat late last year.

OTHER RECENT BOARD ACTIONS

The Board met virtually on January 21 and in addition to conducting interviews for a new Executive Director in a lengthy closed session and appointing Derek McGregor to the Board, they also took the following actions:

- ✓ Adopted member LAFCo dues for FY 2022-23 (information distributed to member LAFCo staff on February 1)
- ✓ Conducted the 2021 annual dashboard review of the Strategic Plan
- ✓ Accepted the mid-year financial reports
- ✓ Approved amendments to the final section of the Association's Policies, completing the first ever comprehensive review and update of the Association's Policies
- ✓ Received and filed numerous other reports

Additionally, the Board received a report on the status of the Staff Workshop scheduled for March 23 – 25, 2022. It was reported that registration numbers are currently low, about half of what is normal, and unless facility contractual obligations can be reduced, CALAFCO is on track for a net loss of approx. \$36,000. Staff is working on negotiations with the facility to see what can be done to reduce those obligations.

All CALAFCO Board meeting documents are available for member access on the CALAFCO website.

Welcome to Our Newest Associate Members

CALAFCO is pleased to welcome two new Silver Associate Members.

We welcome **Sloan Sakai Yeung & Wong, LLP** as a Silver Associate member. **Sloan Sakai** focuses on public agency law, LAFCo law, employment law, and labor/personnel relations. They currently serve as general counsel to Sacramento and Napa LAFCOs and have provided special counsel to LAFCOs, special districts, cities, and counties throughout California.

To learn more about **Sloan Sakai**, visit their website at www.sloansakai.com or contact **DeeAnne Gillick** at dgillick@sloansakai.com.

Sloan Sakai

Sloan Sakai Yeung & Wong LLP

We also welcome **Terranomics Consulting (TC)** as a Silver Associate member. **TC** provides consulting services for

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urban and environmental planning, community and economic development, and GIS. More specifically, their primary activities include urban land economics, business geography, market and feasibility studies, housing studies, grant development and air dispersion modeling. For more information about *TC*, contact **Vince Zaragoza** at 661-421-2312 or by email at terranomics@hotmail.com.

CALAFCO Educational Events

MARK YOUR CALENDARS FOR THESE UPCOMING CALAFCO EDUCATIONAL EVENTS!

CALAFCO 2022 STAFF WORKSHOP

Join us **March 23- 25** at the **Hyatt Regency Newport Beach John Wayne Airport** when we get LAFCo staff together for the Workshop. It's been so long since we've gathered in person and the time is finally here! All Workshop details including info about the program, registration and hotel reservations are posted on the CALAFCO website.

Deadline to register for the Workshop is March 9 and hotel reservation cutoff date is February 22.

CALAFCO UNIVERSITY

We are pleased to continue offering webinars at no cost to our members. We **are rescheduling** the webinar originally scheduled for **February 23** on **Best Practices for Hiring in the New World (Post-Pandemic)** to a date in the near future. We will feature a labor/employment law attorney, recruiting firm executive, and an Executive Officer, all of whom will share the myriad of things we need to know as we navigate the new (and wild) labor market seeking the best candidates in this post-pandemic world. Watch for the new date and time of this great webinar coming soon.

Details for all CALAFCO University courses are on the CALAFCO website. We have a webinar on-demand library on the CALAFCO website inside the members section containing 16 webinars. CALAFCO members can access these webinars at any time for free using your member access website login credentials.

CALAFCO Administrative Update

A reminder the **2021 CKH Guides** are now available. You can download an electronic copy from the CALAFCO website or place an order for printed hard copies. You will



find all the details on the CALAFCO website at www.calafco.org.

CALAFCO is also doing the annual update of the **membership directory**, so please be sure to get your information to Jeni Tickler at jtickler@calafco.org.

STATEWIDE DUC MAPPING PROJECT COMPLETE

We are very pleased to report the update of the statewide map of disadvantaged unincorporated communities (DUCs) has been completed. The map will be updated every 5 years pursuant to statute. Further, the statewide map of LAFCos (by county) that links each county to your respective LAFCo website is also updated. CALAFCO is grateful to our Associate Member partner **RSG, Inc.** for undertaking this project. We especially thank **Jim Simon, Wesley Smith, Dianna Dunne-Vecchio** and **Jocelyn Sanchez**. We also thank **Seth Hendrick** of **Matson & Isom Technologies**, our web host, for their assistance with this mapping project.

You can find the DUC map on the CALAFCO website here and the LAFCo-link map here.

LAFCos in the News

Congratulations to another retiree

After 21 years of serving Napa LAFCo as Commission Clerk, **Kathy Mabry** is retiring. Kathy has served Napa LAFCo with distinction over her long career with many accomplishments. She also served on many CALAFCO event planning teams for Staff Workshops and Conferences. We are grateful for her service and many contributions locally and statewide, and wish Kathy all the best in her retirement.



Los Angeles LAFCo Mourns the Loss of Former Commissioner Richard Close



Commissioner Close served on LA LAFCo from 1996-2021 in the special seat for the San Fernando Valley Area Member. He was a leader for years in the valley secession efforts. He is described by LA LAFCo as "bright, hard-working, and dedicated. He is remembered for his decades-long service to his local community, the San Fernando Valley, and the City of Los Angeles. The whole of Los Angeles County is a better place due, in many ways, to the work that [Commissioner Close] did for LAFCo, where his voice guided so many important decisions." CALAFCO's thoughts are with his family and LA LAFCo.



CALAFCO Legislative Update

January 3, 2022 marked the start of the second year in the 2-year legislative cycle. Once again the year is expected to be wild and unpredictable. The State has a large budget surplus which is creating all kinds of early budget negotiating, as is the influx of Federal money.

Legislators hit the ground running trying to move the large number of left-over 2-year bills through committee to meet deadlines. Looming deadlines left many of those leftover bills from 2021 on the cutting room floor and they are now designated as "dead". Now we will begin to see new bills for 2022 introduced.

For this legislative year the CALAFCO Board has identified several items as priority. First is the annual Omnibus bill which is authored by the Assembly Local Government Committee (ALGC) and sponsored by CALAFCO. Three proposals were approved by the Legislative Committee (Committee) and sent to the ALGC. Those proposals are now going through the broad stakeholder review process that occurs before the bill is introduced.

The second priority is to co-sponsor a legislative proposal with San Diego LAFCo to amend Gov. Code Sec. 56133 to explicitly state that exemptions pursuant to 56133(e) are to be approved by LAFCo. This is being done to curb agency self-exemptions which seem to be a growing problem across the state. For the past four months CALAFCO and San Diego LAFCo have been working on stakeholder outreach and attempting to secure an author. It is likely that CALAFCO will refocus these efforts to 2023. The Board will consider this at their April meeting.

The final priority as identified by the Board is to complete the work of the protest provisions rewrite working group. CALAFCO has been reporting to you for the past several years that we have been actively responding to several recommendations made in the 2017 Little Hoover Commission report (*Special Districts: Improving Oversight and Transparency*). Specifically, to address one of the recommendations, we initiated a working group of stakeholders in early 2019 to discuss the protest process for consolidations and dissolutions of special districts, specifically, the statutes related to LAFCo-initiated protest provisions and the 10% protest threshold while all other initiated actions have a 25% protest threshold.

The 18-member working group consists of seven CALAFCO representatives (including CALAFCO/CSDA Board member **Jo MacKenzie**, CALAFCO ED **Pamela Miller**, LAFCo legal counsel **Holly Whatley**, and EOs representing all 4 regions of CALAFCO including **José Henríquez** (Sacramento), **Steve**

Lucas (Butte), **Kai Luoma** (Ventura) and **Paul Novak** (LA); seven CSDA representatives (including one of their lobbyists, legal counsel and five members representing water, fire, resource conservation and community services districts), representatives from the League of CA Cities and from the CA State Association of Counties, as well as the consultants from the Assembly Local Government and Senate Governance & Finance Committees.

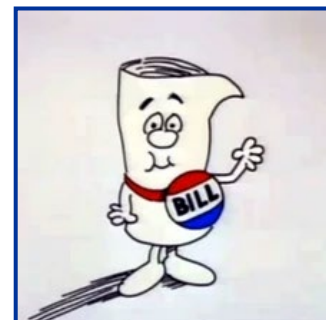
We are pleased to report that after three years of work and

extensive negotiations, the deliverables of the working group have been completed. The entire working group gave consensus on the redraft of existing scattered protest code sections within CKH into a single code section to simplify the reading of the code section. Further, agreement was reached on specific circumstances in which a LAFCo can initiate dissolution using the 25% protest threshold. The CALAFCO Board and Legislative Committee both unanimously approve and support this legislation and CSDA has also gone on record supporting the concept of the pending legislation.

CALAFCO issued a bulletin on the pending legislation and all deliverables for the working group on February 2, 2022. Senator Hertzberg will author

the legislation and our lead co-author is Assemblymember Mayes. For more information on this CALAFCO sponsored legislation (pending bill introduction), please refer to the February 2 bulletin.

All the Legislative Committee meeting documents are located on the CALAFCO website and are available for those with member access. You can also find the CALAFCO tracked legislation on the website. This report is updated daily.





CALAFCO Associate Members' Corner



This section is dedicated to highlighting our Associate Members. The information below is provided to CALAFCO by the Associate member upon joining the Association. All Associate member information can be found in the CALAFCO Member Directory.

Berkson Associates



A Silver Associate member since 2015, **Berkson Associates** provides clear, concise analysis for preparation of governance studies including district formation, consolidation and dissolutions, and has extensive experience completing incorporation studies. Expertise also includes market analysis, public agency budget forecasting and demographic/housing analysis in support of MSRs. Fiscal and financial analysis of water and wastewater systems, including Plans for Service for annexations and formations. For more information, contact **Richard Berkson** at richard@berksonassociates.com. You can also visit their website at www.berksonassociates.com.

Rosenow Spevacek Group, Inc.



RSG

BETTER COMMUNITIES.
BOLDER FUTURES.

A long-time Associate member (both Gold and now Silver), **RSG** performs fiscal and reorganizational studies for LAFcos and applicants with the goal of establishing a factual, transparent and credible basis for their clients to make informed decisions. **RSG** prepared Placer LAFco's comprehensive fiscal analysis for the most recent incorporation proposal in California (Olympic Valley, 2017), preliminary feasibility studies for incorporation in Malaga (Fresno County, 2018), as well as several reorganization proposals and MSRs. To learn more about **RSG**, visit their website at www.webrsg.com or contact **Jim Simon** at jsimon@webrsg.com.

CALAFCO wishes to thank all our Associate Members for your ongoing support and partnership. We look forward to continuing to highlight you in future Quarterly Reports.

Did You Know??



CALAFCO Webinars & Courses Archived
Did you know that all **CALAFCO Webinar recordings** are archived on the **CALAFCO website** and available at no cost for on-demand viewing? Visit the CALAFCO website in the CALAFCO Webinars section (log in as a member first). **There are 52 CALAFCO U courses archived**

and 16 webinars are archived and available for on-demand viewing!

Meeting Documents Online

Did you know that all **CALAFCO Board of Directors and Legislative Committee meeting documents** are online? Visit the Boards & Committees pages in the Members Section of the site. Board documents cover 2008 to present and Legislative Committee documents span 2007 to present.

Career and Consulting Opportunities Posted Online

Did you know that **CALAFCO posts career opportunities for our member LAFcos and Associate Members on our website**? Did you know that **we also post consulting opportunities with our LAFcos for our Associate Members on the website**? Visit the Job Announcements page at <https://calafco.org/resources/job-announcements> for all the latest opportunities.



Mark Your Calendars For These Upcoming CALAFCO Events

- ❖ CALAFCO Leg meeting – 3/11 (virtual)
- ❖ CALAFCO Staff Workshop – 3/23 – 3/25 (Newport Beach)
- ❖ CALAFCO Board of Directors meeting – 4/22 (location TBD)
- ❖ CALAFCO Leg meeting – 4/29 (virtual)

The **CALAFCO 2022 Calendar of Events** can be found on the CALAFCO website.

