

**TRINITY LOCAL AGENCY FORMATION COMMISSION**  
**December 21, 2021 at 4:00 p.m.**  
**Via Virtual Teleconference**

**MINUTES**

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*These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.*

**1. CALL TO ORDER/ROLL CALL**

A. Chair Groves called the meeting to order at 4:01 p.m.

Members present: Commissioners Evan Barrow, Jill Cox, Keith Groves, Andrew Johnson and Joseph Kasper. Alternate Commissioner Pat Frost was also present.

Members absent: Commissioners Anna Burke and Dan Frasier, Alternate Commissioner Liam Gogan.

Staff Present: Colette Santsche, Executive Officer, Kathy Bull Administrator/Clerk.

**2. PRESENTATIONS/ANNOUNCEMENTS**

No presentations were presented.

**3. CONSENT CALENDAR**

A. Approval of Minutes from the October 19, 2021 Commission Meeting

B. Approval of 2022 Commission Meeting Schedule

**Motion** to approve the consent calendar was presented by Commissioner Kasper, seconded by Commissioner Barrow and passed by the following votes:

**Ayes:** Barrow, Groves, Johnson, Kasper

**Noes:** None

**Abstain:** Cox

**Absent:** Burke, Frasier

**4. PUBLIC COMMENT OPPORTUNITY**

There were no comments received from the public.

**5. PUBLIC HEARINGS**

No public hearings were scheduled.

**6. NEW BUSINESS**

A. Authorizing Teleconferencing of Meetings in accordance with AB 361

There was discussion regarding expanding "health and safety" qualifying events into future Brown Act remote meeting legislation to include inclement weather. The Commission discussed preparing a letter of support. Staff suggested reaching out to the California Special Districts Association (CSDA), who helped author AB 361.

**Motion** to approve Resolution 2021-08 and directing staff to research and report back on expanding "health and safety" qualifying events into future Brown Act remote meeting legislation, including a letter of support, was presented by Commissioner Johnson, seconded by Commissioner Kasper and passed by the following votes:

**Ayes:** Barrow, Cox, Groves, Johnson, Kasper  
**Noes:** None  
**Abstain:** None  
**Absent:** Burke, Frasier

B. Expiring Commission Terms in 2022

Ms. Santsche informed the Commission there are annual appointments scheduled at the January 4th Board of Supervisors meeting. Two expiring Commissioner terms for Special Districts include Commissioner Kasper and Alternate Commissioner Frost. Staff will begin the nomination process. Staff will post another notification for the vacant public member seat. This report was received and filed by the chair.

C. Chair and Vice-Chair Selection

**Motion** to nominate Anna Burke as Vice-Chair was presented by Commissioner Kasper, seconded by Commissioner Barrow and passed by the following votes:

**Ayes:** Barrow, Cox, Groves, Johnson, Kasper  
**Noes:** None  
**Abstain:** None  
**Absent:** Burke, Frasier

**Motion** to nominate Keith Groves Chair was presented by Commissioner Barrow, seconded by Commissioner Kasper and passed by the following votes:

**Ayes:** Barrow, Cox, Groves, Johnson, Kasper  
**Noes:** None  
**Abstain:** None  
**Absent:** Burke, Frasier

D. Workshop – Ruth Lake CSD Draft MSR/SOI Update

Ms. Santsche explained Ruth Lake CSD provides recreational services, campground and boat launching facilities, including small water systems, septic systems and solid waste disposal for the campground locations. The draft update was provided to the Commission for feedback. The Commissioner had questions regarding reducing or keeping the current sphere of influence. It was suggested to edit the explanation of the August Complex fire that had occurred.

7. **OLD BUSINESS**

There was no new business to report.

8. **EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE**

There were no additional activities to report by the Executive Officer.

9. **COMMISSIONERS' COMMENTS**

Commissioner Cox thanked Colette for her service that was provided. Commissioner Kasper expressed his gratitude to staff. Chair Groves thanked Colette and Kathy as well as other Commissioners.

Commissioner Burke was able to attend last couple minutes of the minute and was informed that she had been nominated for Vice-Chair.

10. **ADJOURNMENT**

There being no further business, Chair Groves adjourned the meeting at 4:42 p.m.

ATTEST:

APPROVED:

K. Bull

Kathy Bull  
Administrator/Clerk

Keith Groves

Keith Groves  
Chair

DATE: 6/24/2022

DATE: 6/20/22