

**TRINITY LOCAL AGENCY FORMATION COMMISSION**  
**April 19, 2022**  
**Trinity County Library Meeting Room**  
**HYBRID – In-Person and Virtual Teleconference**

**MINUTES**

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*These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.*

**1. CALL TO ORDER/ROLL CALL**

A. Chair Groves called the meeting to order at 4:06 p.m.

Members present: Commissioners Evan Barrow (arrived 4:22), Jeremy Brown, Anna Burke, Pat Frost, Keith Groves, Andrew Johnson, and Joseph Kasper (arrived 4:10).

Members absent: Commissioners Jill Cox, Liam Gogan.

Staff Present: Colette Santsche, Executive Officer, Kathy Bull Administrator/Clerk.

**2. PRESENTATIONS/ANNOUNCEMENTS**

No presentations were presented.

**3. CONSENT CALENDAR**

A. Approval of Minutes from the February 1, 2022 Commission Meeting

**Motion** to approve Consent Calendar 3.A. was presented by Commissioner Johnson, seconded by Commissioner Frost and passed by the following votes:

**Ayes:** Brown, Burke, Frost, Groves, Johnson

**Noes:** None

**Abstain:** None

**Absent:** Barrow, Cox, Gogan, Kasper

B. Authorizing Teleconferencing of Meetings in accordance with AB 361

**Motion** to approve Consent Calendar 3.B. was presented by Commissioner Brown, seconded by Commissioner Johnson and passed by the following votes:

**Ayes:** Brown, Burke, Frost, Groves, Johnson

**Noes:** None

**Abstain:** None

**Absent:** Barrow, Cox, Gogan, Kasper

**4. PUBLIC COMMENT OPPORTUNITY**

There were no comments received from the public.

**5. PUBLIC HEARINGS**

A. Ruth Lake CSD MSR/SOI Update – Continued from February 1, 2022

Ms. Santsche explained that the Commission reviewed a preliminary MSR/SOI draft at the previous meeting. Since the February 1<sup>st</sup> meeting, staff had coordinated with the Ruth Lake CSD staff for edits which were incorporated in the updated MSR/SOI. A joint meeting took place on March 29<sup>th</sup> with Ruth Lake CSD and the Southern Trinity Volunteer Fire Department to discuss current fire and rescue services and the support structure and funding needed to sustain those services. Staff also coordinated with the Humboldt Bay Municipal Water District for changes mentioned in a letter provided at the February 1<sup>st</sup> meeting. Staff recommended the sphere of influence be amended to be coterminous with

the Ruth Lake CSD boundary.

The Chair asked for public comments. John Friedenbach, Humboldt Bay Municipal Water District General Manager thanked staff for the thorough job that was completed. There were no further public comments.

**Motion** to approve Ruth Lake CSD MSR/SOI Update as submitted was presented by Commissioner Kasper, seconded by Commissioner Burke and passed by the following votes:

**Ayes:** Brown, Burke, Groves, Johnson, Kasper

**Noes:** None

**Abstain:** None

**Absent:** Barrow, Cox, Gogan

B. Proposed Budget for Fiscal Year 2022-23

Ms. Santsche explained staff is proposing a 3% increase to member contributions. The small increase is expected to reduce reliance on reserves. There were minor questions which were answered by staff.

**Motion** to approve the Proposed Budget for Fiscal Year 2022-23 was presented by Commissioner Johnson, seconded by Commissioner Kasper and passed by the following votes:

**Ayes:** Barrow, Brown, Burke, Groves, Johnson, Kasper

**Noes:** None

**Abstain:** None

**Absent:** Cox, Gogan

6. **NEW BUSINESS**

There was no new business to report.

7. **OLD BUSINESS**

A. Expiring Commissioner Terms Update

Ms. Santsche explained an Independent Special District Selection Committee meeting is scheduled after the Commission meeting for purposes of appointing special district members to LAFCo. Only one nominee had been received which was for Joseph Kasper and it is anticipated a nominee for alternate will be received and both seats confirmed. There is also a vacancy for the alternate public member that has remained opened. Staff will provide another newspaper posting to try and generate interest in the position.

8. **EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE**

A. CALAFCO Quarterly (February 2022)

The quarterly report was provided to the Commission and Ms. Santsche stated the Commission would be provided with any updates.

B. Submittal of Form 700

A brief reminder to the Commissioners that submittal of Form 700 was due.

9. **COMMISSIONERS' COMMENTS**

Commissioner Brown had a few questions regarding establishing potential funding sources to support public safety including the Sheriff's Department. Ms. Santsche explained the County

has the authority to levy a countywide sales tax measure (similar to Measure Z in Humboldt County), or a County Service Area (CSA) could be formed which would be a dependent district governed by the Board of Supervisors for which a funding source such as a special tax or special assessment could be levied. Incorporation was also discussed.

10. **ADJOURNMENT**

There being no further business, Chair Groves adjourned the meeting at 4:54 p.m.

ATTEST:

APPROVED:

*A. Bull*

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Kathy Bull  
Administrator/Clerk

*Keith Groves*

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Keith Groves  
Chair

DATE: 6/24/2022

DATE: 6/20/22