This meeting will be conducted through a hybrid combination of in-person and/or virtual attendance in accordance with Government Code Section 54953(e) et seq. (AB 361).

Join Zoom Meeting: https://us02web.zoom.us/j/84393317666?pwd=eWR2TWg4bFc1MFhWVUNQazNSbUQxUT09

Meeting ID: 843 9331 7666
Passcode: 740955
Call in: 1 (669) 900-6833

1. CALL TO ORDER/ROLL CALL
   A. Roll Call

2. PRESENTATIONS/ANNOUNCEMENTS
   None

3. NEW COMMISSIONER APPOINTMENT (Potential Action)
   A. Expiring Commissioner Terms Update
   B. Alternate Public Member Appointment
   C. Certificate of Appreciation for Pat Frost

4. CONSENT CALENDAR (Potential Action)
   A. Approval of Minutes from the June 21, 2022 Commission Meeting
   B. Authorizing Teleconferencing of Meetings in accordance with AB 361

5. PUBLIC COMMENT OPPORTUNITY
   This portion of the meeting provides an opportunity for members of the public to address the Commission on matters not on the agenda, provided that the subject matter is within the jurisdiction of the Commission. No action may be taken on off-agenda items unless authorized by law. All statements that require a response will be referred to staff for reply in writing.

6. PUBLIC HEARINGS
   None

7. NEW BUSINESS (Potential Action)
   A. Teleconference Access Options - AB 361 and AB 2449
   B. Year End Financial Report for Fiscal Year 2021-22

8. OLD BUSINESS

9. EXECUTIVE OFFICER’S REPORT/CORRESPONDENCE (Information Only)
   A. Current and Future Proposals
   B. CALAFCO Quarterly - August 2022

10. COMMISSIONER’S COMMENTS
11. **ADJOURNMENT**
   
The next LAFCo meeting is scheduled for December 20, 2022, at 4:00 p.m. at the Trinity County Library Meeting Room in Weaverville.

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

All persons are invited to provide public testimony and submit written comments to the Commission. All written materials received by staff before 12:00 p.m. on the day of the meeting will be distributed to the Commission. If you wish to submit written material at the meeting, please supply 10 copies.

**Accessibility**

The location of this meeting is wheelchair accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Executive Officer or Commission Clerk at least 24 hours before the meeting.

**Disclosure & Disqualification Requirements**

Any person or group of persons acting in concert who directly or indirectly contribute $1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Trinity LAFCo must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 et seq. Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCo Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received $250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agent (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCo proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

**Late-Distributed Materials.** Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible on the LAFCo website trinitylafco.org.

**Contact LAFCo Staff.** For additional information please contact colette@trinitylafco.org or kathy@trinitylafco.org.
AGENDA ITEM 3.A.

MEETING: October 18, 2022
TO: Trinity LAFCo Commissioners
FROM: Colette Metz Santsche, Executive Officer & Kathy Bull, Administrator/Clerk
SUBJECT: Expiring Commissioner Terms Update

BACKGROUND

The Commission consists of seven regular and three alternate members as follows:

- County - Three regular members and one alternate appointed by the Board of Supervisors;
- Special Districts - Two regular members and one alternate appointed by the Independent Special Districts; and
- Public Members - Two regular members and one alternate appointed by the Commission.

The term of office for each member pursuant to CKH Act §56334 is four years and until the appointment and qualification of a successor. There are no term limits.

DISCUSSION

Each year the Board of Supervisors appoints three regular members and one alternate to the LAFCo Commission. These appointments are made for the 2023 calendar year in January.

Currently the balloting period is open for the election and appointment of an Alternate Special District Member to serve on LAFCo. Ballots were sent to each independent special district on September 23, 2022 and are due to LAFCo by 5:00pm on November 18, 2022 (see Attachment A). Commissioner Frost may continue to serve on the Commission until the appointment and qualification of a successor in accordance with Government Code §56334.

Regular Public Member positions are currently held by Evan Barrow and Anna Burke with their terms expiring in 2023 and 2025, respectively. The Alternate Public Member position has been vacant since 2019. An application was received for the vacant position and will be considered under Agenda Item 3.B.
Below is a current roster of the Commission with Term of Office:

<table>
<thead>
<tr>
<th>Designation</th>
<th>Current Member</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>County – Regular Member</td>
<td>Jill Cox</td>
<td>Annual Appointment</td>
</tr>
<tr>
<td>County – Regular Member</td>
<td>Liam Gogan</td>
<td>Annual Appointment</td>
</tr>
<tr>
<td>County – Regular Member</td>
<td>Keith Groves, Chair</td>
<td>Annual Appointment</td>
</tr>
<tr>
<td>County – Alternate Member</td>
<td>Jeremy Brown</td>
<td>Annual Appointment</td>
</tr>
<tr>
<td>Special District – Regular Member (Seat 1)</td>
<td>Andrew Johnson</td>
<td>4/30/2024</td>
</tr>
<tr>
<td>Special District – Regular Member (Seat 2)</td>
<td>Joseph Kasper</td>
<td>4/30/2026</td>
</tr>
<tr>
<td>Special District – Alternate</td>
<td>Open Seat</td>
<td>4/30/2026</td>
</tr>
<tr>
<td>Public Member</td>
<td>Evan Barrow</td>
<td>4/30/2023</td>
</tr>
<tr>
<td>Public Member – Alternate</td>
<td>Anna C. Burke</td>
<td>4/30/2025</td>
</tr>
<tr>
<td>Public Member – Alternate</td>
<td>Vacant Seat</td>
<td>4/30/2023</td>
</tr>
</tbody>
</table>

**RECOMMENDATION**

This agenda item is for information purposes only. The Commission is invited to discuss the item and provide direction to staff as needed.

Attachments:
Notice of Balloting Period to Elect a Special District Alternate Member
Date: September 23, 2022

To: Presiding Officers, Board Members, and General Managers/Clerks of Each Independent Special District in Trinity County

From: Colette Santsche, LAFCo Executive Officer

Subject: Notice of Balloting Period to Elect a Special District Alternate Member

Independent special districts are hereby advised that the balloting period is open for the election and appointment of a Special District Alternate Member to serve on the Trinity Local Agency Formation Commission (LAFCo).

Trinity LAFCo has received two nominations for the Special District Alternate seat. The joint meeting previously scheduled on April 19, 2022 and June 21, 2022 did not obtain a quorum of independent special districts in attendance to conduct the election in person. Therefore, based on Government Code Section 56332 (f), it was determined that a meeting of the Independent Special District Selection Committee was not feasible, and the election will be conducted by mailed ballot.

The election is subject to the following:

**Election Rules**

1. Each eligible nominee shall be listed on the ballot.
2. Each special district will be sent only one ballot.
3. Each special district may cast one vote for Alternate Member.
4. Districts shall return the ballots to Trinity LAFCo in the pre-addressed envelope provided.
5. **Ballots are due in the LAFCo office by 5:00 p.m., Friday, November 18, 2022.**
6. Ballots received after the specified due date will be declared invalid.
7. The ballots will be opened and counted by the Executive Officer.
8. A quorum of ballots must be returned for the election to be valid.
9. The results of the election will be announced by November 25, 2022.

**Election Scheduled Timeline**

<table>
<thead>
<tr>
<th>Event</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trinity LAFCo mailed nomination request</td>
<td>Sent July 18, 2022</td>
</tr>
<tr>
<td>Nominations due to LAFCo</td>
<td>By 5:00 p.m. September 16, 2022</td>
</tr>
<tr>
<td>Ballots mailed to special districts</td>
<td>By September 23, 2022</td>
</tr>
<tr>
<td>Ballots due to LAFCo</td>
<td>By 5:00 p.m. November 18, 2022</td>
</tr>
<tr>
<td>Ballots opened and tallied at LAFCo office</td>
<td>November 21, 2022 – Election Day!</td>
</tr>
<tr>
<td>Election results mailed to special districts</td>
<td>By November 25, 2022</td>
</tr>
</tbody>
</table>

If you have any questions, please feel free to contact colette@trinitylafco.org or 530-227-6836 (cell).

Attachments: Official Ballot Form
OFFICIAL BALLOT
TRINITY LAFCO
INDEPENDENT SPECIAL DISTRICT ELECTION – ALTERNATE MEMBER

Ballot Instructions: Vote with an “X” to the left of one candidate. Return Official Ballot in provided envelope to the Trinity LAFCo office by 5:00 p.m. on Friday, November 18, 2022.

Name of District: __________________________________________

Address: ________________________________________________

Telephone: ______________________________________________

Please vote for one of the following candidates for ALTERNATE Special District Member:

☐ Todd CORBETT
   Trinity Life Support Community Services District

☐ Dero FORSLUND
   Mountain Communities Healthcare District

The Board hereby selects the above candidate to fill the four-year term expiring on April 30, 2026, as a Special District Alternate Member of the Trinity Local Agency Formation Commission.

Board action taken on the ______ day of ________________, 2022, by the following vote:

AYES: _________________________________________________

NOSE: ________________________________________________

ABSTAIN: ______________________________________________

ABSENT: ______________________________________________

DISTRICT REPRESENTATIVE:

_______________________________________________________

Signature

_______________________________________________________

Printed Name / Title
AGENDA ITEM 3.B.

MEETING: October 18, 2022
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer & Kathy Bull, Administrator/Clerk
SUBJECT: Alternate Public Member Appointment

BACKGROUND

The Commission consists of seven regular and three alternate members as follows:

- County – Three regular members and one alternate appointed by the Board of Supervisors;
- Special Districts – Two regular members and one alternate appointed by the Independent Special Districts; and
- Public Members – Two regular members and one alternate appointed by the Commission.

The term of office for each member pursuant to CKH Act §56334 is four years and until the appointment and qualification of a successor. There are no term limits. Pursuant to CKH Act §56332, Special Districts Members are appointed by the Independent Special District Selection Committee.

DISCUSSION

Currently, the Alternate Public Member position is vacant. A press release regarding the initial Notice of Vacancy was published in the Trinity Journal on November 13, 2019. This notice was also posted on the Trinity LAFCo website and mailed to various agencies within Trinity County. Additional noticing occurred in Spring 2021 that include circulation of a press release and flyer noticing the vacant seat.

The terms of office for the Public Member positions are as follows:

- Regular Public Member (Voting Seat #1: Evan Barrow) term ending 4/30/2023
- Regular Public Member (Voting Seat #2: Anna Burke) term ending 4/30/2025
- Alternate Public Member (Alternate Seat) term ending 4/30/2023

Trinity LAFCo has received one application from Jake Grossman-Crist who indicated interest in the Alternate Public Member seat. If chosen, Mr. Grossman-Crist would be appointed to an unexpired term with the potential to be reappointed for the subsequent term ending April 30, 2027.
RECOMMENDATION

Staff recommends the Commission interview the Alternate Public Member candidate (if present). Selection of the Alternate Public Member requires a majority vote of the Commission and the affirmative vote of at least one County and one Special District member. If the Commission so chooses, the Alternate Public Member term shall end 4/30/2023. The Commission also has the option of extending the application period to solicit more candidates, if desired.

Attachments:
Application submitted by Jake Grossman-Crist
# Trinity Local Agency Formation Commission

## Regular/Alternate Public Member Application

### Contact Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Jake Grossman-Crist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address</td>
<td>redacted</td>
</tr>
<tr>
<td>City, Zip Code</td>
<td>Hayfork, CA 96041</td>
</tr>
<tr>
<td>Primary Phone</td>
<td>redacted</td>
</tr>
<tr>
<td>Secondary Phone</td>
<td></td>
</tr>
<tr>
<td>E-Mail Address</td>
<td>redacted</td>
</tr>
</tbody>
</table>

### Availability

Trinity LAFCo regularly meets at 4:00 p.m. on the 3rd Tuesday of even numbered months. Are you available during this time?

Yes [ ] No [ ]

### Interest in LAFCO

Tell us why you are interested in serving on LAFCo?

As a long-time resident and local business owner, I feel I have an obligation to be actively involved in my community's planning and development. I would like to support LAFCo's efforts to promote orderly growth, preserve agricultural and open lands, and oversee the efficient provision of municipal services by applying to become either a regular or alternate public member of LAFCo.

I hope that by becoming a member of LAFCo I can help to create a positive future for Trinity County, where families and businesses thrive.

### Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, volunteer work, or previous public service experience that may be of benefit in this position.

Navigating the hurdles of owning a licensed and compliant cannabis business has given me valuable insight into the need for established systems and processes within our county departments. As a business owner, I have experience creating and implementing systems and procedures that are imperative for tracking results and making adjustments when efficiency is down. I'm an involved member of the community, I participate in local events, fire-fighting efforts, and fundraisers year-round. My community involvement has given me a strong sense of what this community wants and needs to thrive.
### Previous Public Service Experience

Summarize your previous public service experience.

- 3,000 volunteer hours; American Red Cross Disaster Action Team Leader, VT & NH
- Former Board Member of Mountain Valley Raceway
- Helped to organize local fire-fighting efforts by providing equipment and labor
- Donated Equipment for various local events; including a high stakes demolition deby
- Cash donations to various local charities and organizations
- Actively involved in the local Junior Livestock Auction

### Disqualification

The LAFCo Public Member **cannot** be an officer or employee of the County or any Special District with territory in Trinity County.

- Are you employed by the County or by a Special District within Trinity County? Yes __ No ✓
- Do you sit on the Board of Directors of a Special District within Trinity County? Yes __ No ✓

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am chosen to be a LAFCo Commissioner, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

<table>
<thead>
<tr>
<th>Name (printed)</th>
<th>Jake Grossman-Crist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td>Jake Grossman-Crist</td>
</tr>
<tr>
<td>Date</td>
<td>7/19/2022</td>
</tr>
</tbody>
</table>

Please mark position(s) of interest:

- ☑ Regular Public Member
- ☑ Alternate Public Member

### Questions

For any questions you may have, please contact Kathy Bull, Commission Clerk/Administrator via e-mail at kathy@trinitylafco.org.
These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission’s agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.

1. CALL TO ORDER/ROLL CALL
   A. Chair Groves called the meeting to order at 4:02 p.m. Members present: Commissioners Evan Barrow, Jill Cox, Pat Frost, Keith Groves, Andrew Johnson, and Joseph Kasper (arrived 4:10). Members absent: Commissioners Anna Burke, Liam Gogan, and Alternate Commissioner Jeremy Brown. Staff Present: Colette Santsche, Executive Officer, Kathy Bull Administrator/Clerk.

2. PRESENTATIONS/ANNOUNCEMENTS
   No presentations were presented.

3. CONSENT CALENDAR
   A. Approval of Minutes from the April 19, 2022 Commission Meeting
   B. Authorizing Teleconferencing of Meetings in accordance with AB 361
      Motion to approve Consent Calendar was presented by Commissioner Frost, seconded by Commissioner Cox, and passed by the following votes:
      Ayes: Barrow, Cox, Frost, Groves, Johnson
      Noes: None
      Abstain: None
      Absent: Burke, Gogan, Kasper

4. PUBLIC COMMENT OPPORTUNITY
   There were no comments received from the public.

5. PUBLIC HEARINGS
   A. Final Budget for Fiscal Year 2022-23
      Ms. Santsche noted the proposed budget was approved at previous meeting with staff circulating the proposed budget to all local funding agencies and have not received any comments. Staff is proposing a budget expenditure with no change from previous year budget with a 3% increase to member contributions.

      The Chair asked for public comments, and with no public comments, the public hearing was closed.

      Motion to approve Final Budget for Fiscal Year 2022-23 via Resolution 2022-06 as submitted was presented by Commissioner Frost, seconded by Commissioner Barrow, and passed by the following votes:
      Ayes: Barrow, Cox, Frost, Groves, Johnson
      Noes: None
      Abstain: None
      Absent: Burke, Gogan, Kasper

6. NEW BUSINESS
   A. Proposed Mountain Communities Healthcare District Ambulance Services By Contract Outside District Boundaries
      Ms. Santsche informed the Commission of an application filed by Mountain Communities Healthcare District regarding an urgently needed ambulance services contract outside of district boundaries. The agreement, noted as attachment A, Mountain Communities Healthcare District
would provide administrative support, hire alternative life support employees, and manage ambulance service in the Trinity Life Support CSD service area. The agreement would also provide for Trinity Life Support to retain all real property, equipment assets, special taxes and billing prior to the agreed upon date. The agreement has a five-year term with a provision for extension. Mountain Communities Healthcare District is proposing to hire all of Trinity Life Support CSD’s employees with a wage increase.

Scott Alvord, Trinity Life Support CSD Board President explained that through the stated agreement, the CSD would be able to remain solvent and be able to purchase a new ambulance each year and make station improvements. The agency did state they were interested in a partnership and not a consolidation.

Aaron Rogers, Mountain Communities Healthcare District CEO was in agreement with Scott Alvord and was hopeful community services would be improved. Mr. Rogers was available to answer questions about the mutual benefits of maintaining ambulance services, how ambulance relies on cost-based reimbursements, and how the critical access designation may bring financial advantages.

Motion to adopt item as presented via Resolution 2022-07 as submitted was presented by Commissioner Cox, seconded by Commissioner Kasper, and passed by the following votes:
Ayes: Barrow, Cox, Groves, Johnson, Kasper
Noes: None
Abstain: None
Absent: Burke, Gogan

7. OLD BUSINESS
   A. Expiring Commissioner Terms Update
      Ms. Santsche provided updated information regarding Commissioner terms. A Special District Selection Committee meeting was previously scheduled which did not receive a quorum. Another Special District Selection Committee meeting is scheduled. The Alternate Public Member position is still open until filled.

8. EXECUTIVE OFFICER’S REPORT/CORRESPONDENCE
   Ms. Santsche stated she had received inquiries from Weaverville Sanitary District and Trinity County Waterworks District asking about the annexation application process. Staff has updated application materials and is available to review on our website. There was discussion regarding Special District member seats being designated as enterprise district and non-enterprise district, with the possibility of bringing this as an agenda item for future voting to change designations.

9. COMMISSIONERS’ COMMENTS
   Commissioner Barrow was pleased with the conversation about the ambulance service in Trinity County. There was additional recognition that ambulance service is struggling, including STAR.

10. ADJOURNMENT
    There being no further business, Chair Groves adjourned the meeting at 5:01 p.m.

    ATTEST:                 APPROVED:
    ______________________  ______________________
    Kathy Bull              Keith Groves
    Administrator/Clerk     Chair

    DATE: ______________________  DATE: ______________________

June 21, 2022
Trinity LAFCO Minutes
Packet Page 12
AGENDA ITEM 4.B.

MEETING: October 18, 2022
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer & Kathy Bull, Administrator/Clerk
SUBJECT: Authorizing Teleconferencing of Meetings in accordance with AB 361

BACKGROUND

The Legislature approved as an urgency matter AB 361, which was signed by the Governor on September 16, 2021, which amends the Brown Act to allow continued public meetings flexibility following the Governor's Executive Orders expiration. The AB 361 modified meeting rules allowing remote meeting access can only be used in the event there is a Governor issued state of emergency. The Governor's COVID-19 state of emergency satisfies this requirement. If the Commission desires to continue to offer remote meeting access for Commissioners, the Commission will need to formally vote and adopt a resolution at a future meeting finding that the provisions of AB 361 exist. In addition, AB 361 requires the Commission to continually evaluate the COVID-19 emergency and determine if teleconference access at meetings will continue due the circumstances of the state of the emergency and facts related to the potential risks to the health and safety of meeting attendees.

DISCUSSION

AB 361 allows legislative bodies to continue to utilize remote/virtual platforms for meetings during a declared state of emergency by the Governor via Government Code § 54953(e) et seq. Based on the above criteria, the Commission will need to adopt Resolution No. 2022-05 to allow continued remote teleconference meetings. In addition, AB 361 requires the Commission to continually evaluate the COVID-19 emergency and determine if remote teleconference meetings will continue due the circumstances of the state of the emergency and facts related to the potential risks to the health and safety of meeting attendees.

RECOMMENDATION

It is recommended that the Commission adopt Resolution No. 2022-08, authorizing remote teleconference meetings of the Commission pursuant to the Assembly Bill No. 361, and authorize staff to continue conducting LAFCo meetings using a combination in-person and/or virtual as deemed safe and practical, and return with extension resolutions for the Commission’s consideration for each meeting as warranted. Alternately, the Commission could choose not to adopt the resolution as proposed, thereby returning to in-person public meetings only.

Attachments:
Resolution No. 2022-08

Colette Santsche, Executive Officer/e-mail: colette@trinitylafco.org
Kathy Bull, Clerk Administrator/e-mail: kathy@trinitylafco.org
RESOLUTION NUMBER 2022-08

DECLARING ITS INTENT TO CONTINUE REMOTE TELECONFERENCE MEETINGS DUE TO THE GOVERNOR’S PROCLAMATION OF STATE EMERGENCY AND STATE REGULATIONS RELATED TO PHYSICAL DISTANCING DUE TO THE THREAT OF COVID-19

WHEREAS, the Trinity Local Agency Formation Commission, hereinafter referred to as the "Commission," is committed to preserving and promoting public access and participation in meetings of the Commission; and

WHEREAS, all meetings of Commission are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and observe the Commission conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions including a proclaimed state of emergency for which meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, the Brown Act, Government Code Section 54954(e), also allows for remote teleconferencing participation during the duration of an emergency if a fire, flood, earthquake, or other emergency makes the usual meeting place unsafe; and

WHEREAS, the proliferation of COVID-19 in addition to local conditions that may pose imminent risks to health and safety and directly impact the ability of the public and the Commission to meet safely in person, accordingly, the Commission hereby recognizes the proclamation of state of emergency by the Governor of the State of California, the regulations of Cal/OSHA recommending physical distancing, and local conditions that often correspond with local or regional advisory or mandatory evacuation orders related to wildfires or extreme storm events.

NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED as follows:

1. The Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings of the Commission in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act for remote teleconference meetings.

2. The Executive Officer is hereby directed to continue to monitor the conditions and health and safety conditions related to COVID-19, the status of the Governor’s state of emergency, the local orders related to physical distancing, and the state regulations related to social distancing, and present to the Commission at its next regularly scheduled meeting the related information and recommendations for remote meetings pursuant to the provisions of Government Code
section 54953(e)(3) and to extend the time during which the Commission may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

THE FOREGOING RESOLUTION was introduced at a public meeting of the Trinity LAFCo Commission on the 18th day of October 2022, and adopted by the following roll call vote:

AYES:  
NOES:  
ABSTAINS:  
ABSENT:  

ATTEST:  

APPROVED:  

________________ _____________  _____________________________________  
Kathy Bull      Keith Groves  
Administrator/Clerk  Chair
AGENDA ITEM 7.A.

MEETING: October 18, 2022
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer & Kathy Bull, Administrator/Clerk
SUBJECT: Teleconference Access Options - AB 361 and AB 2449

BACKGROUND

The Legislature approved as an urgency matter AB 361, which was signed by the Governor on September 16, 2021, which amends the Brown Act to allow continued public meetings flexibility following the Governor's Executive Orders expiration1. AB 361 modified meeting rules allowing remote meeting access can only be used in the event there is a Governor issued state of emergency.

AB 2449 was recently signed into law and goes into effect on January 1, 20232. AB 2449 allows the use of teleconferencing under AB 361 until December 31, 2023. It also allows less than a majority of members to participate remotely based on “just cause” or “emergency circumstances” if a majority of the legislative body conducts the meeting in-person from a location open to the public.

DISCUSSION

AB 361 allows legislative bodies to continue to utilize remote/virtual platforms for meetings during a declared state of emergency by the Governor via Government Code § 54953(e) et seq. Since the beginning of the COVID-19 pandemic, the Commission has chosen to meet remotely and/or a hybrid combination of in-person and remote participation, and has been adopting a resolution at every meeting in accordance with AB 361. If the Commission so desires, this practice can continue for as long as a state of emergency exists as declared by the Governor or until December 31, 2023. Once AB 361 is no longer applicable, the Commission will need to follow the regulations set forth under AB 2449.

Under AB 2449, the Commission will need to continue to meet in person at a publicly accessible location. Members may participate remotely if there is “just cause” or “emergency circumstances” as defined below. However, a majority of members must still be meeting in person at the same publicly accessible location and there must be a method for the public to participate remotely by either 2-way video conference or 2-way teleconference, which is in place

---

1 Text of AB 361: https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB361
2 Text of AB 2449: https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB2449

Colette Santsche, Executive Officer/e-mail: colette@trinitylafco.org
Kathy Bull, Clerk Administrator/e-mail: kathy@trinitylafco.org
at the Weaverville Library Meeting Room. Additional regulations as outlined in AB 361, such as conducting all votes by roll call, will also still apply.

- “Just cause” includes childcare or caregiving need for an immediate family member, contagious illness, a need related to physical or mental disability, or travel while on official business of a legislative body or another state or local agency.
  - Member must disclose if there is anyone over the age of 18 present in the room.
  - Can only be used by the member twice per calendar year.
- “Emergency circumstances” includes a physical or family medical emergency that prevents a member from attending in person.
  - Member must request approval to appear remotely and provide a general description of the emergency but shall not be required to disclose any medical diagnosis or disability.
  - Commission must approve the request to attend remotely at the beginning of the meeting by motion.
  - Member must disclose if there is anyone over the age of 18 present in the room before any action is taken.

Under AB 2449 the Commission may still provide options for remote public access whether or not Commissioners are attending remotely. This may allow for broader public participation as it will allow members of the public to access the meeting without having to travel to the in-person location. Additionally, staff may still attend remotely if there is a means to do so. This would require that technology and staff be available in person to run the remote meeting option for the Commission.

**RECOMMENDATION**

It is recommended that the Commission receive this report, deliberate on what type of meeting format should be pursued for the 2023 calendar year, and provide direction to staff.
MEETING: October 18, 2022  
TO: Trinity LAFCo Commissioners  
FROM: Colette Santsche, Executive Officer & Kathy Bull, Administrator/Clerk  
SUBJECT: Year End Financial Report for Fiscal Year 2021-22  

BACKGROUND  
The Commission adopted the final budget for Fiscal Year 2021-22 at the June 15, 2021, LAFCo meeting per the California Government Code Section 56381. At the end of each fiscal year, staff provides a year-end financial report for the Commission’s review.

DISCUSSION  
This agenda item is to provide the Commission with a comparison of budgeted items and actual revenue and expenditures, as summarized below. Exhibit A provides year-end actual breakdown for each budgeted account and subaccount.

<table>
<thead>
<tr>
<th>Summary</th>
<th>Adopted FY 2021-22</th>
<th>Actual</th>
<th>Over/(Under)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenues</td>
<td>$33,000</td>
<td>$32,104</td>
<td>($896)</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$44,900</td>
<td>$40,708</td>
<td>($4,192)</td>
</tr>
<tr>
<td>Operating Difference*</td>
<td>($16,900)</td>
<td>($8,604)</td>
<td>($8,296)</td>
</tr>
</tbody>
</table>

*Negative Balance indicates use of Reserves

RECOMMENDATION  
Staff recommends the Commission receive and accept the year-end financial report for Fiscal Year 2021-22 or provide further direction to staff.

Attachments:  
Trinity LAFCo FY 2021-22 Financial Summary
## Trinity LAFCo Budget

**Fund No. 270-0100**  
**Department No. 8270**

### REVENUES:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
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<tbody>
<tr>
<td>Interest</td>
<td>6601</td>
<td>- 1,671</td>
<td>- 543</td>
<td>- 388</td>
<td>- 500</td>
<td>- 750</td>
<td>- 500</td>
<td>- 500</td>
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<tr>
<td>LAFCo Fees (Applications)</td>
<td>8404</td>
<td>- 1,216</td>
<td>5,000</td>
<td>2,925</td>
<td>5,000</td>
<td>750</td>
<td>5,000</td>
<td>5,000</td>
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<tr>
<td>Cont From Other Agencies:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>County</td>
<td>9282</td>
<td>14,000</td>
<td>14,000</td>
<td>14,000</td>
<td>14,000</td>
<td>14,000</td>
<td>14,000</td>
<td>14,500</td>
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<tr>
<td>Indep Spec Districts</td>
<td>9285</td>
<td>14,000</td>
<td>13,450</td>
<td>14,000</td>
<td>14,000</td>
<td>16,965</td>
<td>14,500</td>
<td>14,500</td>
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<tr>
<td><strong>TOTAL Revenues</strong></td>
<td></td>
<td>$28,000</td>
<td>$30,337</td>
<td>$33,000</td>
<td>$27,962</td>
<td>$33,000</td>
<td>$32,104</td>
<td>$34,000</td>
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### EXPENDITURES:

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<tr>
<th>Categories</th>
<th>FY 2019/20</th>
<th>FY 2020/21</th>
<th>FY 2021/22</th>
<th>FY 2022/23</th>
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<tr>
<td>Memberships</td>
<td>FY 2019/20</td>
<td>FY 2020/21</td>
<td>FY 2021/22</td>
<td>FY 2022/23</td>
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<tr>
<td>Office</td>
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<td>1,500</td>
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<tr>
<td>Professional &amp; Specialized:</td>
<td>2300</td>
<td>40,800</td>
<td>39,837</td>
<td>45,800</td>
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<tr>
<td>- Staffing services</td>
<td>25,000</td>
<td>24,985</td>
<td>25,000</td>
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<tr>
<td>- MSR/SOI</td>
<td>15,000</td>
<td>11,732</td>
<td>15,000</td>
<td></td>
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<tr>
<td>- Applications</td>
<td>2,839</td>
<td>2,839</td>
<td>5,000</td>
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<tr>
<td>- Legal Counsel</td>
<td>500</td>
<td>- 500</td>
<td>500</td>
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<tr>
<td>- Web Service</td>
<td>300</td>
<td>282</td>
<td>300</td>
<td></td>
</tr>
<tr>
<td>Publications &amp; Legal Notices</td>
<td>2500</td>
<td>500</td>
<td>947</td>
<td></td>
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<tr>
<td>Transportation &amp; Travel</td>
<td>2750</td>
<td>1,500</td>
<td>406</td>
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<tr>
<td>Training</td>
<td>2756</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Contrib to Non LAF Agency</td>
<td>3200</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Transfer Out</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL Expenditures</strong></td>
<td>$44,900</td>
<td>$42,921</td>
<td>$49,900</td>
<td>$40,708</td>
</tr>
</tbody>
</table>

**Operating Difference**  
$ (16,900) $ (12,584) $ (16,900) $ (8,604) $ (15,900)

(Negative Balance Indicates Use of Reserves)

### FUND BALANCE/RESERVES

<table>
<thead>
<tr>
<th>Beginning Year Fund Balance</th>
<th>$96,576</th>
<th>$89,587</th>
<th>$80,983</th>
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<tr>
<td>Ending Year Fund Balance</td>
<td>$96,576</td>
<td>$89,587</td>
<td>$80,983</td>
</tr>
<tr>
<td>Assigned/Designated Reserve Fund</td>
<td>$90,000</td>
<td>$80,983</td>
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<td>Litigation Defense:</td>
<td>$60,000</td>
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<td></td>
</tr>
<tr>
<td>Special Legal Counsel:</td>
<td>$10,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unanticipated Sp. Studies:</td>
<td>$20,000</td>
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<td></td>
</tr>
</tbody>
</table>

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Packet Page 19
AGENDA ITEM 9.A.

MEETING: October 18, 2022
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer & Kathy Bull, Administrator/Clerk
SUBJECT: Current and Future Proposals

BACKGROUND

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 delegates Local Agency Formation Commissions (LAFCos) with regulatory and planning duties to coordinate the logical formation and development of local governmental agencies. This includes approving or disapproving boundary change proposals, including but not limited to annexation, sphere of influence amendments, and outside agency service requests.

DISCUSSION

Following is a summary of active and future proposals.

Active Proposals
None

Future Proposals
A summary of anticipated proposals include the following:

- **Weaverville Community Services District (WCSD) Annexation** – WCSD received state funding for a Drought Resiliency and Water Reliability Project consisting of construction of a main line along East Branch Road to deliver more reliable, efficient source of potable water to area residents. The majority of parcels to be served by the new line were already within the WCSD District Boundary. At least one landowner outside of the District has expressed an interest in being annexed into the WCSD for purposes of receiving water services. WCSD is reaching out to other adjacent landowners to determine if there is interest in annexation.

- **Mountain Communities Healthcare District (MCHD) Ambulance Powers Activation** – At the June 21, 2022 LAFCo meeting, the Commission conditionally approved an out of agency services agreement authorizing the MCHD to provide administrative, professional, and technical staffing support (“Managing Support”) to sustain ambulance services by agreement with the Trinity Life Support Community Services District (TLSCSD) within the boundary of the TLSCSD. This approval was conditioned upon MCSD applying to LAFCo within one year for activation of latent powers to provide ambulance services in accordance with California Government Code Section 56824.10
et seq. As part of this application, the following changes of organization/reorganization are recommended to be submitted with a Plan for Services and Municipal Service Review:

a) Sphere of Influence Amendment and Annexation of areas served outside agency boundaries; and

b) Consolidation of remaining services provided by Trinity Life Support Community Services District (TLSCSD), including the transfer of remaining assets of TLSCSD and the transfer of the current special tax for ambulance services to MCHD.

RECOMMENDATION

Staff recommends the Commission receive and file this report.
BOARDROOM Brief

AT ITS VIRTUAL meeting on July 22, the Board received the year-end financial reports from our accountant, considered a revised FY 22-23 budget, and resumed their discussion of the Government Code Section 56133 legislative amendment proposal.

The Fourth Quarter financial report found that the association is sound financially. It also disclosed an FY 21-22 net balance that was slightly larger than had been expected in April. Consequently, a revised FY 22-23 budget was also presented to the Board to capture the higher carryover, as well as to remove an erroneously duplicated stipend calculation from the Executive Director’s salary line for the upcoming year. Those adjustments, along with another that the Board made to the payroll tax line, resulted in a revised FY 22-23 budget. The differences from the original version approved in April were increased carryover and contingency lines, and reductions to the ED salary and payroll tax lines. The revised budget can be found on the Board meeting portion of the website.

The last action item considered was the reconsideration of the legislative proposal from San Diego LAFCo regarding Government Code §56133. As many will recall, the topic has been a continuing one having been discussed and tabled at the January and April Board meetings. In April, the Board sent the proposal back to the Legislative Committee to complete additional research. Ultimately, the Board approved adding the endeavor to the list of CALAFCO projects, as well as approving a White Paper to guide the effort.

Reports were also received regarding CALAFCO U and the fall conference - including Elections. It was noted that Achievement Awards have an upcoming deadline of AUGUST 12TH - so get those nomination packets in ASAP!

The next Board meeting is scheduled for October 21st during the conference.

All agendas, staff reports, and minutes can be found on the CALAFCO website at www.calafco.org. Any questions should be directed to the Executive Director at rlaroche@calafco.org.

SBA 938 Chaptered

AS MOST of you already know, SB 938 (the Protest Provisions bill) has been successfully concluded. It passed the Senate Floor on June 23rd with a 38-0 vote, and was signed by the Governor on July 1st.

Thank you to the many LAFCOs who rushed to get letters submitted to the Governor after that June 23rd passage.

Given that this is the culmination of an effort that began in 2017, special thanks must again go to the Protest Provisions Working Group members for the YEARS of work on this bill.

The Board of Directors - and all of CALAFCO - extends its sincerest thanks and gratitude to Jo MacKenzie, José Henriquez, Kai Luoma, Steve Lucas, Paul Novak, Holly Whatley and, of course, Pamela Miller (who stayed on to work the bill in a volunteer capacity.)

Other Legislative Updates

AB 2957, the CALAFCO sponsored Omnibus bill has also been successfully completed. It was passed by the Senate on June 9th, and signed by the Governor on June 21, 2022. Thank you to all of the Legislative Committee members and EOs who submitted proposed changes for the bill. Special thanks to Joe Serrano who had the unenviable task of logging all of those changes!
IN MEMORIUM

JERRY GLADBACH, Los Angeles LAFCo Commissioner
Sad news from Los Angeles LAFCo who lost long-time commissioner, Jerry Gladbach, on July 14th. Commissioner Gladbach was a representative of the Santa Clarita Valley Water Agency and had held a seat on the L.A. LAFCo where he had served as its Chair for 16 years. Commissioner Gladbach also served as a CALAFCO Director from 2005 to 2013, held the position of CALAFCO Board Chair in 2012, received the Most Outstanding Commissioner Award in 2013, as well as the prestigious and well-deserved Lifetime Achievement Award in 2021.

A resident of the Santa Clarita Valley since 1968, Commissioner Gladbach was a do-er who had also served on boards of the National Water Resources Association and the California Water Agencies Joint Powers Insurance Authority. He was renowned for his knowledge, dedication, kindness, and friendliness and will be missed by all.

CALAFCO sends its deepest condolences to Commissioner Gladbach’s family, friends, and co-workers.

CONNECTIONS
News from LAFCOs

Contra Costa LAFCo bid farewell to Commissioner Igor Skaredoff (Contra Costa Resource Conservation District) who served as a Special District member since 2014. During Commissioner Skaredoff’s tenure, Contra Costa LAFCo competed numerous Municipal Service Reviews covering fire/emergency medical, reclamation, healthcare, parks & recreation, cemetery, and city services; and acted on over 75 proposals including dozens of boundary changes and reorganizations, and four district dissolutions. Also, during Commissioner Skaredoff’s tenure, Contra Costa LAFCO Commissioners were named “Most Effective Commission” at the 2019 annual CALAFCO conference.

See CONNECTIONS on Page 4

ED, Continued from left column

get those nominations in to Steve Lucas today!

Another date to note is September 19th at 5:00 PM - which is when Director Nominations, Requests for Absentee/Electronic Ballots, and names of voting delegates must be received.

And if that wasn’t enough, Absentee Ballots are due October 14th.

Lastly, a special shout out to Gary Thompson (Riverside) who will be presenting at the CSDA conference in balmy Palm Desert on August 24th. Many thanks, Gary!

Okay, folks, I know that’s a lot of dates but you’ll also find them all on the Calendar of Events on Page 3.

As usual, please feel free to reach out to me any time that you have any questions or concerns. Enjoy the summer, be safe, and see you at the Conference!!
CALAFCO 2022 ANNUAL CONFERENCE
October 19 - 21, 2022
Join us at the Hyatt Regency Newport Beach John Wayne Airport on October 19-21, 2022 for our long-awaited, long-overdue Annual Conference! The program planning committee is finalizing what is sure to be a great program. Go to calafco.org for more details. See you in Newport Beach!

2023 STAFF WORKSHOP
April 26 - 28, 2023
Learn technical topics in a beautiful setting! Don’t miss next year’s Staff Workshop on the beautiful grounds of Ironstone Vineyards in Murphys, California.

CALAFCO U explores topics of interest to LAFCos and are offered at no cost to our members.

Sep. 19, 2022: Two Agencies in Dispute: LAFCo’s Role in Assisting in Resolving the Conflict

TBD, 2023: The Dirty Dozen: Things I Wish I Knew About The Act

BOARD MEETINGS:
Oct. 21, 2022 LOCATION: Newport Beach (Conference)
Dec. 2, 2022 LOCATION: Virtual

LEGISLATIVE COMMITTEE MEETINGS:
Sept. 16, 2022 CANCELLED
Oct. 7, 2022 LOCATION: Virtual
Nov. 4, 2022 LOCATION: TBD

OTHER IMPORTANT DATES:
Aug. 12, 2022 ACHIEVEMENT AWARD NOMINATIONS DUE
Sept. 19, 2022 BOARD OF DIRECTOR NOMINATIONS DUE
Sept. 19, 2022 ABSENTEE/ELECTRONIC BALLOT REQUESTS DUE
Sept. 19, 2022 NAME OF VOTING DELEGATE DUE
Oct. 14, 2022 ABSENTEE BALLOTS ARE DUE
Oct. 20, 2022 ELECTIONS

OTHER UPDATES
CALAFCO is currently tracking a total of 29 bills. Included among those are:

AB 897 (Mullin), establishment of a regional climate network. This bill has stalled and is in its second year.

AB 1640 (Ward), would authorize the creation of regional climate networks, as well as set up guidelines. Referred to the Senate Appropriations suspense file.

AB 1773 (Patterson), return of Williamson Act subvention funding. Held under submission in Assembly Appropriations on May 19th.

SB 739 (Cortese), was a gut and amend seeking to create ministerial processes for the annexations of unused golf courses to be used for the development of high rise buildings with 600-700 residences. The author’s office notes that it will not be pursuing this bill this year.

SB 852 (Dodd), is similar to AB 1640 in that it addresses the formation of climate resilience districts, however, this bill focuses on enhanced infrastructure financing to fund public capital facilities including projects that address climate change impacts. Scheduled for third reading in the Assembly on August 8th.

SB 1100 (Cortese), which would amend the Brown Act to include provisions and procedures regarding meeting disruptions has passed both houses and is now in Engrossing and Enrolling.

SB 1490, 1491, and 1492, the annual Validation Acts, have now been chaptered.

The legislative season is now nearing a close with August 12th being the last day for fiscal committees to meet and report bills. After that, the remainder of the month will be Floor sessions only, with August 25th being the last day to amend bills on the floor. August 31st is the deadline for each house to pass bills, and the Final Recess will begin upon adjournment on that date.

It is fitting to note at this time that this important work does not happen in a vacuum. The Legislative Committee is composed of 32 members who have committed to give generously of their time and expertise. CALAFCO could not do what it does without them, so our sincerest thanks to the following:

Board Appointees - Bill Connelly, Gay Jones, Mike Kelley, Chris Lopez, Jo MacKenzie, Daron McDaniel, Mike McGill, Margie Mohler, Anita Paque, and Josh Susman.

Staff Voting Members - Clark Alsop, Gary Bell, Mark Bramffit, Scott Browne, Carolyn Emery, René LaRoche, Steve Lucas, Kai Luoma, Jennifer Stephenson, and Gary Thompson.

Staff Alternates - Rob Fitzroy, Paula Graf, Joe Serrano, and Paula de Sousa.

Advisory - Tara Bravo, Crystal Craig, Brandon Fender, Sara Lylte-Pinhey, Priscilla Mumpower, Erica Sanchez, Jim Simon, and Luis Tapia.
CONNECTIONS

Contra Costa also welcomed Commissioner Patricia Bristow in June as its new Special District member. Commissioner Bristow currently serves as Board Member on both the Byron-Brentwood-Knightsen Union Cemetery District and the Byron Sanitary District and serves on the Contra Costa County Transportation Authority Citizen Advisory. Commissioner Bristow has lived in Brentwood and Byron her entire life and was a teacher and counselor in the Brentwood Unified School District for 34 years. Her family has farmed in the community for over 100 years.

NEW Roles

LUIS TAPIA promotes to OC AEO

Orange County LAFCo announced the promotion of Luis Tapia to the Assistant Executive Officer position. Luis brings a great deal of experience to the role having been with Orange LAFCO since 2016 and is an Advisory member to the CALAFCO Legislative Committee.

NATASHA CARBAJAL hired as Santa Barbara’s new Analyst-Clerk

Santa Barbara LAFCO is pleased to welcome Natasha Carbajal as its new Analyst/Clerk. Natasha had been providing clerking services for about 10 months while she was with the Santa Barbara Clerk of the Board’s Office. She comes to LAFCo with a broad range of skills and abilities, including great local government experience and all around good public service skills. Natasha has a Master of Public Administration from California State University Northridge and a Bachelor of Arts, Sociology from University Channel Islands.

MORGAN BING welcomed as SLO Clerk Analyst

Morgan Bing has joined San Luis Obispo LAFCO as their new Clerk Analyst. She comes to SLO LAFCO with a Bachelors and Masters degree from Cal Poly San Luis Obispo and four years of experience. SLO LAFCO is very excited to have her on their team!

SAFARINA MALUKI becomes Clerk in Monterey

Monterey LAFCo has welcomed Safarina Maluki as their new Clerk to the Commission/Office Administrator. Safarina has a wide range of responsibilities in support of the Commission and staff, and she looks forward to getting to know her colleagues around the State!

Congratulations one and all!

LOS ANGELES COUNTY SANITATION DISTRICTS

Provides sewer service to 78 cities and unincorporated areas of LA County. Before a district can provide sewage service to a territory, it must be within its jurisdictional boundaries. Donna Curry administers the annexation program, including processing applications for annexation.

To learn more about LACSD visit their website at www.lacsd.org, or contact Donna Curry at dcurry@lacsd.org

CALAFCO wishes to thank all of our Associate Members for your ongoing support and partnership. We look forward to highlighting you all in future Newsletters.