

## **AGENDA ITEM 7.A.**

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**MEETING:** November 4, 2025  
**TO:** Trinity LAFCo Commissioners  
**FROM:** Colette Santsche, Executive Officer  
**SUBJECT:** Status of MSR & SOI Updates

### **BACKGROUND**

The Cortese-Knox-Hertzberg Local Government Reorganization Act directs Local Agency Formation Commissions (LAFCos) to regularly prepare municipal service reviews (MSRs) in conjunction with establishing and updating each local agency's sphere of influence (SOI). The legislative intent of MSRs is to proactively assess the availability, capacity, and efficiency of local governmental services. MSRs may also lead LAFCos to take other actions under their authority, such as forming, consolidating, or dissolving one or more local agencies in addition to any related sphere changes.

### **DISCUSSION**

Staff is currently preparing the Down River Regional Fire Services MSR/SOI Update, which will evaluate fire protection and emergency response services in the Down River region. The MSR includes three fire service providers:

- Salyer Community Services District (CSD)
- Downriver Volunteer Fire Department (VFD)
- Hawkins Bar Volunteer Fire Department (VFD)

Staff has been compiling baseline information and coordinating with Salyer CSD representatives to obtain details regarding staffing, calls for service, governance, finances, facilities, and equipment. Coordination with the Downriver and Hawkins Bar VFDs is forthcoming.

Staff anticipates presenting a draft agency profile for Salyer CSD and preliminary service review summaries for the VFDs to the Commission in February 2026.

### **RECOMMENDATION**

It is recommended that the Commission receive this report and provide direction to staff as needed.