REGULAR COMMISSION MEETING MINUTES
April 21, 2026

Trinity County Library Meeting Room
351 Main Street, Weaverville
HYBRID In-Person and Virtual Teleconference

These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken. Votes are shown in abbreviated format when unanimous (Ayes-Noes-Abstain).

1. CALL TO ORDER/ROLL CALL

A. Roll Call

Chair Cox called the meeting to order at 4:00 pm.

Members Present: Commissioners Burke, Cox, Johnson; Alternate Commissioner Kasper*

Members Absent: Commissioners Brownfield, Corbett, Gogan, and Grossman-Crist; Alternate Commissioners Carpenter-Harris and Harper.

Staff Present: Colette Santsche, Executive Officer (EO), and Amber Chung, Clerk/Analyst

*Seated as a voting member

2. PRESENTATIONS/ANNOUNCEMENTS - None

3. CONSENT CALENDAR

A. Approval of Minutes from February 24, 2026 Special Commission Meeting

No Commissioner comments or questions.

Motion to approve the consent calendar by Commissioner Johnson, seconded by Commissioner Burke, and passed by a 4-0-0 voice vote.

4. PUBLIC COMMENT OPPORTUNITY

No public comment was provided.

5. PUBLIC HEARINGS

A. Proposed Budget for Fiscal Year 2026-2027

EO Santsche introduced the staff report and noted that the Proposed Budget for FY 2026-27 proposes an increase in member contributions of approximately 5 percent but that other line items remain the same as the previous fiscal year. Chair Cox inquired about the budget noticing process and EO Santsche clarified that the proposed budget will be distributed to the funding agencies for review and comment. Commissioner Johnson asked for details on the funding apportionment process; EO Santsche answered that the County Auditor-Controller determines apportionments among the special districts through a statutory formula and process.

Motion to adopt Resolution 26-01, approving the proposed budget for FY 2026-27 as described, by Commissioner Burke, seconded by Alternate Commissioner Kasper, and passed by a 4-0-0 roll call vote.

6. BUSINESS

A. Preview of Down River Fire Services MSR/SOI Update

EO Santsche introduced the staff report and noted recent updates pertaining to the development of the MSR/SOI Update for fire service providers in the Down River region of the County, including

Salyer Community Services District (CSD), Hawkins Bar Volunteer Fire Department (VFD), and Down River VFD. She explained the unique challenges faced by fire service providers in this area, focusing on the difficulties associated with providing service along SR299 with limited funding and resources. Commissioners asked clarifying questions about service provision, governance structure options, and commented on the draft introduction section of the MSR/SOI Update.

No Commission action necessary or taken.

7. EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE *(Information Only)*

A. Form 700, Ethics, and Fiscal Training Requirements Reminder

Clerk Chung introduced the staff report and provided an update on training and certification requirements of Commissioners, noting that at the request of many LAFCos, CALAFCO has partnered with Best Best and Krieger (BBK) to offer a free fiscal and financial training complying with SB 827.

No Commission comments or questions.

B. CALAFCO Update

EO Santsche provided an update on recent progress made by CALAFCO as noted in their recent Board of Directors retreat summary.

No Commission comments or questions.

C. Expiring Commissioner Terms Update

Clerk Chung introduced the staff report and noted that two nominations were received for the two expiring special district member seats; Commissioner Corbett submitted a nomination to be re-appointed as the Regular Special District Member and Scott Nelson submitted a nomination for the Alternate Special District member seats. Since no other nominations were received by the deadline of April 20, both members were deemed appointed to the Commission.

No Commission comments or questions.

D. COMMISSIONER COMMENTS

No Commissioner comments.

E. ADJOURNMENT

There being no further business, Chair Cox adjourned the meeting at 5:01 pm.

ATTEST:

____
Amber Chung, Clerk

DATE: ____________________